

**Minutes of the Ordinary Meeting, at the Memorial Hall, Kettleshulme
Monday 19th September 2016 at 7.30pm**

Councillors in attendance: Jo Butler (JB), Rachel Blood (RB), Ian Pulley (IP), Roslyn Siddall (RS), Grant Summers (GS)

Parish Clerk: Victoria Thornton

1.	Apologies for Absence Apologies for absence were received from Cllr Sara Geary, Cllr Victoria Coward, Cllr H Murray (Cheshire East Council) and Cllr J Saunders (Cheshire East Council).	
2.	Declarations of Interest None received	
3.	Public Forum No members of the public were present.	
4.	<p>To note any correspondence received The Clerk provided a list of all correspondences received. This included the following which required action:</p> <ul style="list-style-type: none"> • Correspondence from United Utilities still being sent to an old address, the Clerk to ensure that this is updated • A request from the stair lift company to display a poster on the notice board which was agreed to • Correspondence from NatWest informing the council that the interest rate on the bank accounts was being reduced and also informing the council that they may start charging interest on credit balances in future • ChACL AGM and newsletter • Notification that Disley Primary School is to be expanded, to start with 10 further places from September 2017 • BDO notification of completion of the audit and requesting date selection for the 2016/17 audit. • The electricity and water contracts with Opus were coming up for renewal. IP to investigate changing to another supplier. • Information with regards to the proposed rumble strips including objections that had been received. Various suggestions were discussed to improve road safety in the village. IP to attend the Highways meeting to highlight the issue. • Notification of the High Peak Forum on Thursday 27th October, specifically discussing the relief road through High Lane. GS to attend. • The council had the opportunity to purchase more chair covers for the hall. 	
	Noted	
	Resolved	
5.	<p>To agree as a true record the minutes of the Meeting of the Parish Council held on Monday 18rd July 2016</p> <p>That the minutes of the Ordinary Meeting of the Parish Council held on Monday 18rd July 2016 were agreed as a true record.</p> <p>4 votes FOR, 1 ABSTENTION</p>	
6.	<p>To Consider Planning Applications Received There were no planning applications received. However, it was noted that a submission had been made to Peak Planning for which no notification had been</p>	

	received, regarding extending the barn on Tennis Court Field. The council requested the Clerk investigate why no notification had been received.	
7.	<p>To receive a report from the Working Parties</p> <p>a) Facilities and Infrastructure – IP/GS noted that there was still an issue of water coming over the road at the end of the village. In winter this freezes and causes a danger to drivers. It was also noted that there is still a smell of gas on Kishfield Lane and low gas pressure. The council has been informed that a replacement pipe is required. IP/GS to chase this up.</p> <p>b) Community Events – there are 2 upcoming community events:</p> <ul style="list-style-type: none"> • Sat 22nd October – Red Moon Road (Canadian Folk Band) CRTA. Tickets £10. Posters are being put up in the hall and on the council notice board • Sat 1st October from 10am-12pm – pop up café in the village hall <p>The Whaley Bridge Band would also like to do a concert in the hall. RB suggested an evening in January would work, and perhaps to have a Swing / Rat pack theme.</p> <p>c) Kettlethulme Village Fete – as the fete co-ordinator has stepped down, the council will re-look at this in the new year.</p>	
Noted		
Noted		
Noted		
8.	<p>Hall Bookings</p> <p>a) Feedback – the A'Level party went ahead without too much mishap. There was some damage to one of the doors, but this has been fixed. It was agreed that further to this party, the age of the responsible person on the booking form to be increased to 25. VC to action.</p> <p>There has been a request to hire the hall for puppy training classes. These will start on the 8th November for 6 weeks.</p> <p>The Christmas Fair date is 26th November, RB to ensure that this is in the diary so there is no chance of double booking. The same for the Christmas lunch on the 3rd December and the Lantern parade on the 10th December.</p> <p>Jane Roy has approached the council to use the hall for dance exams, as she has done in the past. RB to inform her of the new rates for hire of the hall.</p>	
Noted		
9.	<p>Hall Maintenance</p> <p>a) & b) The locks on the doors have been changed due to the lock being faulty. New keys have been allocated. It was agreed that regular users of the hall, as well as the councillors should have copies of the keys. IP is maintaining the key register.</p> <p>Following an event at the village hall, it was found that one of the table tennis tables had been broken, although the timing of the breakage was unknown. The council agree that they would fix / replace the broken item.</p> <p>5 votes FOR</p> <p>c) IP has inspected the back wall of the garden and believes that, although there is maintenance work required, it is not imminently going to fall. The rebuilding work can be postponed until the spring.</p>	
Noted		
Resolved		
Noted		

<p>Noted</p>	<p>RB/JB suggested that replacing the flooring in the entrance and bar area should be a priority due to the smell of damp and tired appearance. It was suggested that it be replaced with laminate or some other hard wearing and waterproof solution. A number of other small jobs were also highlighted as needing doing, specifically:</p> <ul style="list-style-type: none"> • Painting of the outer door • Maintenance on the door to the bar • Hinge on the door to the upstairs area • Lighting needs replacing • Sourcing of a gate • General bar area refurb. <p>IP agreed to get quotes for the small jobs.</p> <p>It was also proposed that the heating be left on all the time on low once the cold weather starts and that the heating bills be monitored to see if this causes a significant increase in costs that is not offset by saving on the resulting damp.</p> <p>d) It was agreed that J Wild should stay on retainer for the general upkeep work, but for any other work that arises, quotes will be obtained from other contractors.</p>																																		
<p>10.</p> <p>Noted</p>	<p>Parish Council Website / Social Media</p> <p>a) Feedback/ Update – it was noted that favourable feedback had been given on the dog fouling piece in the newsletter.</p> <p>It was agreed that all councillors would ensure that they provided a picture for the website to VC by the end of September so that the website was up to date.</p>																																		
<p>11.</p> <p>Resolved</p>	<p>Finance</p> <p>It was agreed that the Clerk would attend a ChACL training course relating to her duties.</p> <p>5 votes FOR</p> <p>a. Cheques to be Authorised by the Council</p> <table border="0" data-bbox="343 1518 1181 2004"> <tr> <td>2057</td> <td>J Wild (Gardening)</td> <td>70.00</td> </tr> <tr> <td>2058</td> <td>BDO - audit</td> <td>240.00</td> </tr> <tr> <td>2059</td> <td>V Thornton (Clerk salary)</td> <td>409.70</td> </tr> <tr> <td>2060</td> <td>Pretty Sitting – chair covers</td> <td>55.00</td> </tr> <tr> <td>2061</td> <td>Morgan Fire Protection - inspection</td> <td>72.06</td> </tr> <tr> <td>2062</td> <td>J Wild (Gardening)</td> <td>70.00</td> </tr> <tr> <td>2063</td> <td>ChACL course for Clerk</td> <td>35.00</td> </tr> <tr> <td>2064</td> <td>Autela - payroll</td> <td>30.00</td> </tr> <tr> <td>2065</td> <td>V Thornton (Clerk salary)</td> <td>191.77</td> </tr> <tr> <td>2066</td> <td>Ian Pulley – new lock</td> <td>75.00</td> </tr> <tr> <td>2067</td> <td>Lois Smallwood (Cleaning & expenses)</td> <td>75.00</td> </tr> </table>	2057	J Wild (Gardening)	70.00	2058	BDO - audit	240.00	2059	V Thornton (Clerk salary)	409.70	2060	Pretty Sitting – chair covers	55.00	2061	Morgan Fire Protection - inspection	72.06	2062	J Wild (Gardening)	70.00	2063	ChACL course for Clerk	35.00	2064	Autela - payroll	30.00	2065	V Thornton (Clerk salary)	191.77	2066	Ian Pulley – new lock	75.00	2067	Lois Smallwood (Cleaning & expenses)	75.00	
2057	J Wild (Gardening)	70.00																																	
2058	BDO - audit	240.00																																	
2059	V Thornton (Clerk salary)	409.70																																	
2060	Pretty Sitting – chair covers	55.00																																	
2061	Morgan Fire Protection - inspection	72.06																																	
2062	J Wild (Gardening)	70.00																																	
2063	ChACL course for Clerk	35.00																																	
2064	Autela - payroll	30.00																																	
2065	V Thornton (Clerk salary)	191.77																																	
2066	Ian Pulley – new lock	75.00																																	
2067	Lois Smallwood (Cleaning & expenses)	75.00																																	

	<p>Direct Debits</p> <table> <tr> <td>24/08/16</td> <td>Opus gas (in credit so no DD)</td> <td>0.00</td> </tr> <tr> <td>24/08/16</td> <td>Opus elec</td> <td>54.10</td> </tr> <tr> <td>21/08/16</td> <td>United Utilities (in credit so no DD)</td> <td>0.00</td> </tr> <tr> <td>21/09/16</td> <td>Opus gas</td> <td>29.23</td> </tr> <tr> <td>24/09/16</td> <td>Opus elec</td> <td>54.87</td> </tr> <tr> <td>21/08/16</td> <td>United Utilities (in credit so no DD)</td> <td>0.00</td> </tr> </table> <p>b. Income Received</p> <table> <tr> <td></td> <td>Whaley Bridge Band</td> <td>105.00</td> </tr> <tr> <td></td> <td>Precep</td> <td>5,000.00</td> </tr> <tr> <td></td> <td>Kettleshulme WI</td> <td>240.00</td> </tr> <tr> <td></td> <td>High Peak Pilates</td> <td>250.00</td> </tr> <tr> <td></td> <td>Kettleshulme Entertainment Committee</td> <td>70.00</td> </tr> <tr> <td></td> <td>F Schrieberg</td> <td>30.00</td> </tr> <tr> <td></td> <td>Tanya Wilkinson</td> <td>36.00</td> </tr> <tr> <td></td> <td>Tanya Page</td> <td>70.00</td> </tr> <tr> <td></td> <td>Sarah Bradley</td> <td>60.00</td> </tr> <tr> <td></td> <td>Angela Heiron</td> <td>60.00</td> </tr> <tr> <td></td> <td>Jo Butler</td> <td>8.00</td> </tr> </table> <p>c. Bank Statements</p> <table> <tr> <td></td> <td>Current a/c as at 31 August 2016</td> <td>£9,704.08</td> </tr> <tr> <td></td> <td>Reserve a/c as at 31 April 2016</td> <td>£84.34</td> </tr> <tr> <td></td> <td>Renovation a/c as at 31 May 2016</td> <td>£9,137.24</td> </tr> </table> <p>It was agreed to move £5k to the renovation account 5 votes FOR It was agreed in future to include a section in the finance report showing the total income of the village hall and the total costs.</p> <p>d. Annual Return The dates for the submission of the next annual return have been decided.</p>	24/08/16	Opus gas (in credit so no DD)	0.00	24/08/16	Opus elec	54.10	21/08/16	United Utilities (in credit so no DD)	0.00	21/09/16	Opus gas	29.23	24/09/16	Opus elec	54.87	21/08/16	United Utilities (in credit so no DD)	0.00		Whaley Bridge Band	105.00		Precep	5,000.00		Kettleshulme WI	240.00		High Peak Pilates	250.00		Kettleshulme Entertainment Committee	70.00		F Schrieberg	30.00		Tanya Wilkinson	36.00		Tanya Page	70.00		Sarah Bradley	60.00		Angela Heiron	60.00		Jo Butler	8.00		Current a/c as at 31 August 2016	£9,704.08		Reserve a/c as at 31 April 2016	£84.34		Renovation a/c as at 31 May 2016	£9,137.24	
24/08/16	Opus gas (in credit so no DD)	0.00																																																												
24/08/16	Opus elec	54.10																																																												
21/08/16	United Utilities (in credit so no DD)	0.00																																																												
21/09/16	Opus gas	29.23																																																												
24/09/16	Opus elec	54.87																																																												
21/08/16	United Utilities (in credit so no DD)	0.00																																																												
	Whaley Bridge Band	105.00																																																												
	Precep	5,000.00																																																												
	Kettleshulme WI	240.00																																																												
	High Peak Pilates	250.00																																																												
	Kettleshulme Entertainment Committee	70.00																																																												
	F Schrieberg	30.00																																																												
	Tanya Wilkinson	36.00																																																												
	Tanya Page	70.00																																																												
	Sarah Bradley	60.00																																																												
	Angela Heiron	60.00																																																												
	Jo Butler	8.00																																																												
	Current a/c as at 31 August 2016	£9,704.08																																																												
	Reserve a/c as at 31 April 2016	£84.34																																																												
	Renovation a/c as at 31 May 2016	£9,137.24																																																												
12.	<p>Items for future meetings</p> <p>None</p>																																																													
13.	<p>Items for information</p>																																																													
14.	<p>Date & Time of Next Meeting</p> <p>Monday 17th October 2016, 19.30pm.</p>																																																													

The meeting concluded at 9:00pm