

# Kettleshulme Parish Council

2016

## Minutes of the Ordinary Meeting, at the Memorial Hall, Kettleshulme Monday 21 March 2016 at 7.30pm

**Councillors in attendance:** Jo Butler (JB), Ian Pulley (IP), Rachel Blood (RB), Victoria Coward (VC), Grant Summers (GS), Ros Siddall (RS), Sara Geary (SG), Jos Saunders CEC (8.35pm to close)

**Parish Clerk:** Sarah Harlen

1.	<p><b>Apologies for Absence</b> Howard Murray CEC</p>	
2.	<p><b>Declarations of Interest</b> None received.</p>	
3.	<p><b>Public Forum</b> None.</p>	
4.	<p><b>To note any correspondence received</b></p> <p>The Clerk provided a list of correspondence received. This included a letter from Mrs G Wild about hall booking charges which was discussed under item 10.</p> <p>VC had received a booking enquiry for an 'A' level results party for around 100. IP offered to meet with the enquirer. Subject to this it was resolved that an earlier finish time should be stipulated since it was mid-week and a larger deposit should be taken against any potential damage.</p> <p><b>Resolved</b> All votes <b>FOR</b></p>	IP
5.	<p><b>To agree as a true record the minutes of the Ordinary Meeting of the Parish Council held on Monday 15 February 2016.</b></p> <p><b>That the minutes of the Ordinary Meeting of the Parish Council held on Monday 15 February 2016 were agreed as a true record.</b></p> <p><b>Resolved</b> All votes <b>FOR</b></p>	
6.	<p><b>To Consider Planning Applications</b> None since NP/CEC/1215/1138 had been withdrawn.</p>	
7.	<p><b>To receive a report from the Working Parties</b></p> <p><b>a) Facilities &amp; Infrastructure</b></p> <ul style="list-style-type: none"> <li>• GS reported back from the Poynton Area Highways Meeting. A further meeting has been convened for 30 March to finalise budget expenditure plans, including for the 20mph zone outside Kettleshulme School. GS will report again at the next meeting.</li> </ul> <p><b>B) Community Events</b></p> <p>JB reported back from the meeting of the working group on 2 March:</p> <ul style="list-style-type: none"> <li>• The pop-up cafe on 12 March was a success. It was resolved the</li> </ul>	GS

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<p><b>Resolved</b></p> <p><b>Resolved</b></p>	<p>profit from the event (£51) should be held back as a float for the next event.</p> <p>All votes <b>FOR</b></p> <ul style="list-style-type: none"> <li>• CRTA has been booked for 1 April, to perform Bowjangles. Set up arrangements were put in place. The Council resolved to use Parish Council funds to purchase bar stock for the event.</li> </ul> <p>All votes <b>FOR</b></p> <ul style="list-style-type: none"> <li>• JB will negotiate further on price and availability of Winging It performing at the Fete.</li> <li>• JB will also look into the cost of purchasing a re-usable banner for events and report back.</li> </ul>	<p>All</p> <p>JB</p> <p>JB</p>
<p>8.</p> <p><b>Noted</b></p>	<p><b>Clerk to Parish Council Vacancy</b></p> <p>JB reported that recruitment was underway through ChALC.</p>	<p>JB</p>
<p>9.</p> <p><b>Resolved</b></p>	<p><b>Caretaker Vacancy</b></p> <p>It was resolved that a cheque for £230 should be sent in lieu of wages to The Christie in line with Alan Boothby's wishes.</p> <p>All votes <b>FOR</b></p> <p>RB agreed to check with the new cleaner whether she would be prepared to take on some of the caretaker duties in addition to her cleaning duties.</p>	<p>RB</p>
<p>10.</p> <p><b>Resolved</b></p> <p><b>Resolved</b></p>	<p><b>Hall Booking Charges</b></p> <p>Councillors reviewed again hall booking charges in the light of further enquiries about the fee for particular events. Having taken advice on good practice amongst other Parish Councils they resolved to standardise the charging fees. This would apply to all new bookings with immediate effect. All ongoing weekly/monthly bookings will stay the same until further notice. The clerk was asked to revise the booking tariff. VC agreed to reply to all outstanding enquiries.</p> <p>All votes <b>FOR</b></p> <p>In addition it was resolved the following charges for weddings &amp; christenings should apply when the hall was booked for more than 1 day consecutively:</p> <ul style="list-style-type: none"> <li>• A 3 day/3 evenings booking £500</li> <li>• A 2 day/2 evenings booking £200</li> </ul> <p>All votes <b>FOR</b></p>	<p>RB/VC</p>
<p>11.</p>	<p><b>Kitchen Refurbishment in the Village Hall</b></p> <p>IP reported the refurbishment was complete apart from installation of a new towel radiator.</p>	

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	This item can be removed from future agendas.																																								
12. <b>Noted</b>	<b>Parish Council Website/Social Media</b> VC will send out the April summary of events this week..	VC																																							
13.  <b>Noted</b>	<b>Memorial Hall Key Register</b> JB advised she had been unable to make progress in tracking down keys for the hall and creating a key register, whereby all keys were properly signed out. Several councillors expressed concern about the security risk this posed and the potential impact on the hall insurance policy. IP agreed to investigate the cost of replacing the locks and report back to a future meeting.	JB RB																																							
14.  <b>Resolved</b>	<p><b>Finances</b></p> <p><b>a. Cheques to be authorised by the Council</b></p> <p><b>That the following cheques and payments be authorised:</b></p> <p><b>Cheques</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">2024</td> <td style="width: 70%;">R Blood</td> <td style="width: 20%; text-align: right;">16.45</td> </tr> <tr> <td>2025</td> <td>The Christie</td> <td style="text-align: right;">230.00</td> </tr> <tr> <td>2026</td> <td>Wilton Photomech (village calendars)</td> <td style="text-align: right;">20.94</td> </tr> <tr> <td>2027</td> <td>Autela Payroll</td> <td style="text-align: right;">30.00</td> </tr> <tr> <td>2028</td> <td>S Harlen (Clerk sal)</td> <td style="text-align: right;">189.49</td> </tr> <tr> <td>2029</td> <td>S Harlen (expenses)</td> <td style="text-align: right;">15.23</td> </tr> <tr> <td>2030</td> <td>V Coward (webmail)</td> <td style="text-align: right;">86.88</td> </tr> <tr> <td>2031</td> <td>Gas Point Services</td> <td style="text-align: right;">199.00</td> </tr> <tr> <td>2032</td> <td>L Smallwood (cleaner)</td> <td style="text-align: right;">50.00</td> </tr> </table> <p><b>Direct Debits</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">21/03/16</td> <td style="width: 70%;">Opus gas</td> <td style="width: 20%; text-align: right;">183.09</td> </tr> <tr> <td>24/03/16</td> <td>Opus elec</td> <td style="text-align: right;">69.35</td> </tr> </table> <p><b>b. Income Received</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">01/03/16</td> <td style="width: 70%;">Pilates</td> <td style="width: 20%; text-align: right;">160.00</td> </tr> <tr> <td>04/03/16</td> <td>Inland waterways</td> <td style="text-align: right;">60.00</td> </tr> </table>	2024	R Blood	16.45	2025	The Christie	230.00	2026	Wilton Photomech (village calendars)	20.94	2027	Autela Payroll	30.00	2028	S Harlen (Clerk sal)	189.49	2029	S Harlen (expenses)	15.23	2030	V Coward (webmail)	86.88	2031	Gas Point Services	199.00	2032	L Smallwood (cleaner)	50.00	21/03/16	Opus gas	183.09	24/03/16	Opus elec	69.35	01/03/16	Pilates	160.00	04/03/16	Inland waterways	60.00	
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	07/03/16 WI	60.00	
	11/03/16 WBB	60.00	
	21/03/16 Kett PTA	10.00	
	21/03/16 A. Gallemore	45.00	
	<b>c. Bank Statements</b>		
	Current a/c as at 31 January 2016	£9,619.26	
	Reserve a/c as at 31 January 2016	£84.36	
	Renovation a/c as at 31 January 2016	£2,137.24	
	All votes <b>FOR</b>		
15.	<b>Items for future meetings</b>		
	<ul style="list-style-type: none"> <li>• Proposal for chair covers - RB</li> <li>• Proposal for cascade training in the use of defibrillators - IP</li> <li>• Annual return - VC/RS</li> </ul>		
19.	<b>Items for information</b>		
	None.		
20.	<b>Date &amp; Time of Next Meeting</b>		
	Monday 18 April 2016.		

The meeting concluded at 9.30pm.