

Kettleshulme Parish Council

2015

Minutes of the Ordinary Meeting, at the Memorial Hall, Kettleshulme
Monday 19 October 2015 at 7.30pm

Councillors in attendance: Jo Butler (JB), Rachel Blood (RB), Victoria Coward (VC), Grant Summers (GS), Roslyn Siddall (RS), Sara Geary (SG).

Parish Clerk: Sarah Harlen

1.	<p>Apologies for Absence Ian Pulley Howard Murray Jos Saunders</p>	
2.	<p>Declarations of Interest None received.</p>	
3.	<p>Presentation from John Hyde, Senior Wellbeing Coordinator, Life Links Service, Peaks& Plains John Hyde gave a presentation on the Life Links service to promote health and well-being for the over-18s. He offered future engagement in the community if needed for the duration of the project which is funded until July 2016.</p>	
4.	<p>Update from PC Jackson, Beat Manager, Macclesfield LPU PC Jackson provided an update on crime and policing matters in Kettleshulme. He noted there had been an increase in thefts of high value mountain bikes from domestic garages in Disley and recommended covering garage windows.</p>	
5.	<p>Public Forum 1 member of the public was present.</p>	
6.	<p>To note any correspondence received</p> <p>Noted</p> <ul style="list-style-type: none"> • Opus Gas contract renewal notice: to be reviewed July 2016. • Closure of Schoolhouse Surgery, Disley: the Clerk to draft a letter of objection on behalf of KPC. • ChALC newsletter <p><u>Invoices received from:</u> JRB Enterprises (dog waste bags) BDO LLp (audit) J Wild (gardening) ChALC - (Clerk induction training) Victoria Coward (expenses and website) Opus gas Opus electricity United Utlities</p> <p><u>Cheques received from</u></p>	

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	Whaley Bridge Band High Peak CVS O. Chesworth Mr & Mrs Hindle	
7.	<p>To agree as a true record the minutes of the Ordinary Meeting of the Parish Council held on Monday 21 September 2015.</p> <p>That the minutes of the Ordinary Meeting of the Parish Council held on Monday 21 September 2015 were agreed as a true record.</p> <p>Resolved 6 votes FOR</p>	
8.	<p>To Consider Planning Applications Received</p> <p>NP/CEC/1015/0917 Autumn Croft : no objections.</p> <p>NP/CEC/1015/0959: no objections.</p>	
9.	<p>To receive a report from the Working Parties</p> <p>Facilities & Infrastructure</p> <ul style="list-style-type: none"> • The drainage problem on Paddock Lane is unresolved. SG to circulate a draft letter to United Utilities and Cheshire East urging timely resolution. • GS reported back from the meeting of parish councils hosted by PDNPA on local issues, including the availability of funding for a parish plan and local referendum. <p>Community Events</p> <ul style="list-style-type: none"> • RB provided an update on arrangements for the Lantern Parade on 12 December. 	
10.	<p>Remembrance Sunday Service</p> <ul style="list-style-type: none"> • RB confirmed publicity posters were in hand and that a wreath and crosses had been procured. • GS agreed to procure a new flag for the hall • The police have agreed to close the road for 10 minutes. 	
11.	<p>Council Audit</p> <p>It was noted that BDO had completed their annual audit of the Council finances and made recommendations. The Clerk will report back on this at the next meeting.</p>	
12.	<p>Memorial Hall Charges</p> <p>The tariff for hall booking was discussed and agreed to ensure fairness and consistency of charges. The Clerk will prepare a new draft tariff for</p>	

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	<p>circulation. Once agreed it will be published on the village website.</p> <p>The damage and disturbance caused by a booking on the evening of 17 October was discussed. It was agreed that the Clerk should write to the hirer of the hall and withhold the deposit.</p> <p>There will be a further review of charges for wedding events. The Parish Council intend to host a wedding fayre in the New Year to promote the hall as a venue. VC will prepare a response to a enquiry about a separate wedding fayre in the hall, inviting the enquirer to join the KPC event.</p>	
13.	<p>Equipment Hire Agreement</p> <p>A new Equipment Hire Agreement form was agreed, requiring a returnable deposit of £50 for more valuable items and £25 for less valuable items. A late return fee of £5 a day will be applied.</p>	
14.	<p>To discuss Health & safety / risk assessment items</p> <p>a. Defibrillator Deferred to next meeting.</p> <p>b. First Aid Course Deferred to next meeting.</p> <p>c. Other items of Concern None</p>	
15.	<p>Community Speedwatch</p> <p>Deferred to next meeting.</p>	
16.	<p>Dog Fouling</p> <p>A number of complaints were noted. Complainants would be asked to provide specific details to enable the Council to pursue the issue.</p>	
17.	<p>Kitchen Refurbishment in the Village Hall</p> <p>An update was received from IP. The installation will take place 2nd November, taking approximately 2 weeks to complete, during which time the bar area will still be in use.</p> <p>Councillors agreed to meet at 7.30pm 28 October to clear the kitchen in readiness.</p> <p>JB will ask IP to arrange for the plumber to repair the leak in the men's WC while he is on site.</p>	

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18.	<p>Parish Council Website/Social Media It was agreed that it would not be appropriate to include bereavements and funerals on the website unless specifically requested by the families affected.</p>																												
19.	<p>Parish Council Noticeboard Refurbishment of the noticeboard is underway.</p>																												
20.	<p>Memorial Hall Key Register JB has a list of key holders whom she will be contacting to return the keys or sign the register as current holders.</p>																												
21.	<p>Kettleshulme Fell Race Deferred to the next meeting.</p>																												
22.	<p>Finances</p> <p>a. Cheques to be authorised by the Council</p> <p>That the following cheques and payments be authorised:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">1990</td> <td style="width: 70%;">JRB Enterprise (dog waste bags)</td> <td style="width: 20%; text-align: right;">£38.70</td> </tr> <tr> <td>1991</td> <td>BDO LLP (audit)</td> <td style="text-align: right;">£120.00</td> </tr> <tr> <td>1992</td> <td>Jo Butler (Chairman's allowance)</td> <td style="text-align: right;">£250.00</td> </tr> <tr> <td>1993</td> <td>Royal British Legion (donation)</td> <td style="text-align: right;">£24.00</td> </tr> <tr> <td>1994</td> <td>V Coward (clerk expenses and website set up - replacement for chq 1989)</td> <td style="text-align: right;">£87.93</td> </tr> <tr> <td>1995</td> <td>Sarah Harlen (Clerk salary)</td> <td style="text-align: right;">£151.69</td> </tr> <tr> <td>1996</td> <td>Sarah Harlen (Clerk expenses)</td> <td style="text-align: right;">£8.44</td> </tr> <tr> <td>1997</td> <td>ChALC (Clerk training)</td> <td style="text-align: right;">£30.00</td> </tr> <tr> <td>1998</td> <td>J Wild (Gardening)</td> <td style="text-align: right;">£60.00</td> </tr> </table> <p>Direct Debits</p>	1990	JRB Enterprise (dog waste bags)	£38.70	1991	BDO LLP (audit)	£120.00	1992	Jo Butler (Chairman's allowance)	£250.00	1993	Royal British Legion (donation)	£24.00	1994	V Coward (clerk expenses and website set up - replacement for chq 1989)	£87.93	1995	Sarah Harlen (Clerk salary)	£151.69	1996	Sarah Harlen (Clerk expenses)	£8.44	1997	ChALC (Clerk training)	£30.00	1998	J Wild (Gardening)	£60.00	
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	21/10/2015 Opus Energy - Gas	£59.05	
	24/10/2015 Opus Energy – Electricity	£49.99	
	20/10/15 United Utilities - Water	£18.18	
	Income Received		
	Kettleshulme School	£120.00	
	Whaley Bridge Band	£60.00	
	b. Bank Statement		
	Current a/c as at 30 th September 2015	£13933.79	
	Reserve a/c as at 30 th September 2015	£84.35	
	Renovation a/c as at 30 th September 2015	£2137.24	
23.	Items for future meetings		
	The job specification and contract for a hall cleaner will be reviewed at the next meeting.		
24.	Items for information		
	RB noted the MacMillan Christmas shopping event 19 November at Kettleshulme School.		
	Mr Boothby noted there was a mouse infestation in the hall. The Clerk will arrange for pest control to attend.		
25.	Date & Time of Next Meeting		
	Monday 16 November 2015		

The meeting concluded at 9:50pm