

Kettleshulme Parish Council

2015

Minutes of the Ordinary Meeting, at the Memorial Hall, Kettleshulme Tuesday 21st Septmber 2015 at 7.30pm

Councillors in attendance: Jo Butler (JB), Rachel Blood (RB), Victoria Coward (VC), Ian Pulley (IP), Roslyn Siddall (RS).

Parish Clerk: Sarah Harlen

1.	<p>Apologies for Absence Grant Summers Sara Geary Howard Murray Jos Saunders</p>	
2.	<p>Declarations of Interest None received</p>	
3.	<p>Public Forum 1 member of the public was present.</p>	
4.	<p>To note any correspondence received</p> <ul style="list-style-type: none"> • Poynton Local Highways Committee: GS and IP will act as representatives. • Peaks & Plain request to attend a meeting to explain their Life Links Service: to be offered next 2 meeting dates. • Poynton Area Community Partnership Representative Replacement: the Clerk will contact for further information. • Local Authority Transparency Funding: the Clerk will put in an application for website funding. • Cheshire East Highways update. • Autela request to be appointed as auto-enrolment pension administrator for KPC: agreed. <p><u>Invoices received from:</u> Ian Pulley (defibrilator expenses) Alan Boothby - hygiene supplies HMRC J Wild (gardening) Victoria Coward (expenses and webiste) Opus gas Opus electricity</p> <p><u>Cheques received from</u> Kettleshulme Entertainments Committee Whaley Bridge Band Kettleshulme school</p>	

Kettleshulme Parish Council

2015

5.	<p>To agree as a true record the minutes of the Ordinary Meeting of the Parish Council held on Tuesday 17th August 2015</p> <p>That the minutes of the Ordinary Meeting of the Parish Council held on Tuesday 17th August 2015 were agreed as a true record.</p>	
Resolved	5 votes FOR	
6.	<p>To Consider Planning Applications Received</p> <p>None Received.</p>	
7.	<p>To receive a report from the Entertainment Committee</p> <p>JB met with the committee who will continue to run independently of KPC. The CRTA event on 3 October will be their last one. It was agreed that this item should be removed from future agendas.</p> <p>JB will speak to members of the Committee about future payments for hire of the hall.</p>	
Noted		
8.	<p>To receive a report from the Working Parties</p> <p>Facilities & Infrastructure</p> <ul style="list-style-type: none"> • No meeting has been held. <p>Community Events</p> <ul style="list-style-type: none"> • Preparations for a Christmas parade and fayre are underway. The Clerk will contact John Adamson to ask him on behalf of KPC to take on the role of Santa. • Ideas are also being worked up for a children's bake-off, a pop-up cafe and to promote the hall as a venue for weddings. 	
Noted		
9.	<p>Remembrance Sunday Service</p> <ul style="list-style-type: none"> • VC agreed to include this on Facebook. • RB will produce and put up posters for the service. • The Clerk will contact the police to try and arrange a 10 minute road closure to enable silence to be observed. • RB will make enquires about procurement of a wreath and crosses. • It was agreed a donation should be made to the British Legion equivalent to that made last year: The Clerk to advise on the amount. • The Clerk will reply to Mrs Summers' enquiry about the service. • The Clerk will produce check list for the event for future years. • All will try to source a radio to use at the service to mark the hour and the silence. • A review of preparations will be undertaken at the next meeting 	
Noted		

Kettleshulme Parish Council

2015

10.	<p>Equipment Hire Agreement</p> <p>VC will produce and circulate an Equipment Hire Agreement form for immediate use, requiring a returnable deposit of £50 for more valuable items and £25 for less valuable items.</p>	
11.	<p>To discuss Health & safety / risk assessment items</p> <p>a. Defibrillator Two signs have been placed, the triangular sign will be placed on the telegraph pole, when the trees have been trimmed. JB will speak to the landowner about trimming of the trees.</p> <p>b. First Aid Course IP had been unsuccessful with his initial contact and was now looking at an alternative provider.</p> <p>c. Other items of Concern None</p>	
12.	<p>Community Speedwatch</p> <p>SG provided a written update. She has contacted PCSO Steven Leigh and will follow up with a meeting.</p>	
13.	<p>Dog Fouling</p> <p>RB is arranging for posters and will invite her contact to the January meeting. She will also arrange for replacement dog bags for the dispenser.</p>	
14.	<p>Kitchen Refurbishment in the Village Hall</p> <p>IP reported the refurbishment will take place in the first and second week of November, during which time the bar area will still be in use.</p> <p>The Council noted with gratitude the very generous donation of £1500 received from the Fete Committee towards the cost of refurbishment.</p>	
15.	<p>Parish Council Website/Social Media</p> <p>VC will update the website with details of the kitchen refurbishment and the CRTA event on 3 October.</p>	
16.	<p>Parish Council Noticeboard</p> <p>The new Notice board has been delivered and installed. IP will contact the providers about adjusting the height. The noticeboard on the front of the hall continues to be used to display the information as a temporary measure.</p>	

Kettlehulme Parish Council

2015

17.	<p>Memorial Hall Key Register</p> <p>Concerns were raised about the security of the hall as it was noted it had been found unlocked on a number of occasions. This could invalidate the Hall's insurance policy.</p> <p>It was agreed that all current key holders should be asked to return their keys. These would then need to be signed need to be signed out from the key register. JB agreed to contact current key holders.</p>																							
18.	<p>Kettlehulme Fell Race</p> <p>SG provided a written update confirming Goyt Striders would like to be involved and will report back further details. It was also suggested it could be held to coincide with the Rose Queen fete. The item was deferred to the next meeting.</p>																							
19.	<p>Finances</p> <p>a. Cheques to be authorised by the Council</p> <p>That the following cheques and payments be authorised:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">1970</td> <td style="width: 70%;">Ian Pulley (defibrulator expenses)</td> <td style="width: 20%; text-align: right;">£38.00</td> </tr> <tr> <td>1985</td> <td>Alan Boothby (hygiene supplies)</td> <td style="text-align: right;">£7.20</td> </tr> <tr> <td>1986</td> <td>HMRC</td> <td style="text-align: right;">£37.80</td> </tr> <tr> <td>1987</td> <td>Clerk's salary</td> <td style="text-align: right;">£151.69</td> </tr> <tr> <td>1988</td> <td>J Wild (gardening)</td> <td style="text-align: right;">£100.00</td> </tr> <tr> <td>1989</td> <td>V Coward (clerk expenses and website set up)</td> <td style="text-align: right;">£97.93</td> </tr> </table> <p>Direct Debits</p> <p>24/08/2015 Opus Energy – Gas £41.78</p> <p>24/08/2015 Opus Energy – Electricity £48.07</p> <p>Income Received</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Kettlehulme Entertainments Committee</td> <td style="width: 30%; text-align: right;">£4505.54</td> </tr> <tr> <td>High Peak Pilates</td> <td style="text-align: right;">£210.00</td> </tr> </table>	1970	Ian Pulley (defibrulator expenses)	£38.00	1985	Alan Boothby (hygiene supplies)	£7.20	1986	HMRC	£37.80	1987	Clerk's salary	£151.69	1988	J Wild (gardening)	£100.00	1989	V Coward (clerk expenses and website set up)	£97.93	Kettlehulme Entertainments Committee	£4505.54	High Peak Pilates	£210.00	
1970	Ian Pulley (defibrulator expenses)	£38.00																						
1985	Alan Boothby (hygiene supplies)	£7.20																						
1986	HMRC	£37.80																						
1987	Clerk's salary	£151.69																						
1988	J Wild (gardening)	£100.00																						
1989	V Coward (clerk expenses and website set up)	£97.93																						
Kettlehulme Entertainments Committee	£4505.54																							
High Peak Pilates	£210.00																							

Kettleshulme Parish Council

2015

	<p>b. Bank Statement</p> <p>Current a/c as at 31st August 2015 £9059.03</p> <p>Reserve a/c as at 31st August 2015 £84.35</p> <p>Renovation a/c as at 31st August 2015 £2137.24</p>	
24.	<p>Items for future meetings</p> <p>The Clerk will produce a report on income and expenditure actuals against budget for the year to date.</p> <p>Hall Bookings system and fee structure.</p>	
24.	<p>Items for information</p> <p>The Council thanked VC for her excellent work as temporary clerk.</p> <p>RB noted the MacMillan Christmas shopping event 19 November at Kettleshulme School.</p>	
25.	<p>Date & Time of Next Meeting</p> <p>Monday 19 October 2015</p>	

The meeting concluded at 9:25pm