

Kettlethulme Parish Council

2015

**Minutes of the Ordinary Meeting, at the Memorial Hall, Kettlethulme
Tuesday 17th August 2015 at 7.30pm**

Councillors in attendance: Jo Butler (JB), Rachel Blood (RB), Victoria Coward (VC), Sara Geary (SG), Ian Pulley (IP), Roslyn Siddall (RS) and Grant Summers (GS).

Acting Parish Clerk: Victoria Coward

1.	<p>Apologies for Absence Howard Murray Jos Saunders</p>	
2.	<p>Declarations of Interest None received</p>	
3.	<p>Public Forum 1 member of the public was present.</p> <p style="margin-left: 40px;">1. Old curtains and rails need disposing of – curtains to go to charity. 2. Large clock needs repairing</p>	
4.	<p>To note any correspondence received</p> <p>Noted</p> <p>Correspondence from Doreen Ross Cheque from Whaley Bridge Band PDNP – Annual Parishes’ Day – 3rd October Invite PDNP – Stick Up for Stanage Campaign – Donation Request Kettlethulme Gulley Emptying Notification Poynton Area Community Partnership Representative Replacement Opus Gas Bill Opus Electricity Bill ASP Window Invoice Morgan Fire Protection Invoice Gardening Invoice Caretaker Expenses</p>	
5.	<p>To agree as a true record the minutes of the Ordinary Meeting of the Parish Council held on Monday 17th July 2015</p> <p>That the minutes of the Ordinary Meeting of the Parish Council held on Monday 17th July 2015 were agreed as a true record.</p> <p>Resolved 7 votes FOR</p>	
6.	<p>To Consider Planning Applications Received</p> <p>None Received</p>	

Kettleshulme Parish Council

2015

7	<p>To receive a report from the Entertainment Group</p> <p>No report has been received; a meeting has been scheduled for 19th August.</p>	
8.	<p>To receive a report from the Working Parties</p> <p>Facilities & Infrastructure</p> <ul style="list-style-type: none"> • Bus Timetable Holder has been reported • Paying Field Facilities improvement contact has been identified as Katherine Swindells. RB will pursue this to determine whether any grants are available. • Children raised £13.20 via loom band sales to improve facilities <p>Community Events</p> <ul style="list-style-type: none"> • A meeting has been arranged for 20th August 	Noted
9.	<p>Receive Nominations and make nominations to any Committee, Sub-Committee or Working Party</p> <p>This item can be removed from the agenda.</p>	NOTED
10.	<p>Hall Lettings and promotion of the Village Hall</p> <p>These items will now be considered under the community events working party.</p> <p>VC suggested putting a free entry in yell.com for the village hall.</p>	NOTED
11.	<p>Equipment Hire Agreement</p> <p>JB will look into the Equipment Hire Agreement for the next meeting.</p>	
12.	<p>To discuss Health & safety / risk assessment items</p> <p>a. Defibrillator Two signs have been placed, the triangular sign will be placed on the telegraph pole, when the trees have been trimmed.</p> <p>b. First Aid Course IP is awaiting possible training dates</p> <p>c. PAT Testing Visual inspections to be carried out as per the Health & Safety Documentation, the external PAT & Fixed appliance test will be carried out after the new kitchen has been fitted.</p> <p>d. Fire Extinguisher Check This has been completed, next due July 2016</p>	

Kettleshulme Parish Council

2015

	<p>e. Health & Safety Risk Assessment VC has completed this and will make it available on the website.</p> <p>f. Other items of Concern None</p>	
12.	<p>Community Speedwatch</p> <p>SG – Stephen Lee is the new PCSO for the area. SG will arrange for several individuals to train to operate the speed gun to enable the village to hire one at a later date. KPC will look into general road safety and traffic calming in the village. VC will post on Facebook for interested in using the speed gun.</p>	
13.	<p>Dog Fouling</p> <p>RB is investigating getting information regarding how to produce signs similar to the ones displayed by Cheshire East Council on behalf of Sutton Parish Council</p>	
14.	<p>To Raise and Discuss Maintenance issues in the village</p> <p>This item has been removed from the agenda and is now covered under the Facilities and Infrastructure Working Group</p>	
NOTED		
15.	<p>Kitchen Refurbishment in the Village Hall</p> <p>IP & JB have met and put together the information gained from users of the kitchen. Dave Lisle has sent over some drawings over and we are upto the costing stage. Additional funds will need to be raised to fund the kitchen refurbishment to supplement the grant obtained.</p>	
16.	<p>Parish Council Website/Social Media</p> <p>Unique website page views were up at the beginning of August Facebook likes has increase by 26 people in the last month – old photos are very popular, maybe look into finding more. VC will put councillor photos up on the website as soon as they have been sent in from everyone.</p>	
17.	<p>Village Newsletter/Email</p> <p>Deferred to a meeting in the future.</p>	
18.	<p>Cleaner Vacancy</p> <p>Deferred until a future meeting. In the meantime KPC to be mindful of possible interest.</p>	

Kettleshulme Parish Council

2015

19.	<p>Parish Council Noticeboard</p> <p>The locked KPC noticeboard will be relocated onto the opposite side of the road where the grass verge is, access will also be created at this time. The noticeboard on the front of the hall will be used to display the information as a temporary measure.</p>																	
20.	<p>Memorial Hall Key Register</p> <p>Outstanding keys need to be returned and a Key Register produced on put in the Dropbox folder. Only a few keys are numbered so may need some numbered key fobs.</p>																	
21.	<p>Kettleshulme Fell Race</p> <p>GS has received Historic Fell Race information from Alan Boothby, Julie Gardener was the last person to organise it when she took over from the council. Start & Finish Signs may still be with Raymond Lomas. GS & SG will contact Julie Gardener and put together a working group.</p>																	
22.	<p>Finances</p> <p>a. Cheques to be authorised by the Council</p> <p>That the following cheques and payments be authorised:</p> <table style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tr> <td style="width: 10%;">1980</td> <td style="width: 70%;">ASP Window Cleaning</td> <td style="width: 20%; text-align: right;">£17.50</td> </tr> <tr> <td>1981</td> <td>VOID</td> <td style="text-align: right;">£0.00</td> </tr> <tr> <td>1982</td> <td>Autela</td> <td style="text-align: right;">£30.00</td> </tr> <tr> <td>1983</td> <td>Morgan Fire Protection</td> <td style="text-align: right;">£126.90</td> </tr> <tr> <td>1984</td> <td>Caretaking Duties – Alan Boothby</td> <td style="text-align: right;">£100.00</td> </tr> </table> <p>Direct Debits</p> <p>24/08/2015 Opus Energy – Gas £39.84</p> <p>24/08/2015 Opus Energy – Electricity £49.05</p> <p>Income Received – Information unavailable at this time</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tr> <td style="width: 70%; padding: 5px;">Whaley Bridge Band</td> <td style="width: 30%; text-align: right; padding: 5px;">£60.00</td> </tr> </table>	1980	ASP Window Cleaning	£17.50	1981	VOID	£0.00	1982	Autela	£30.00	1983	Morgan Fire Protection	£126.90	1984	Caretaking Duties – Alan Boothby	£100.00	Whaley Bridge Band	£60.00
1980	ASP Window Cleaning	£17.50																
1981	VOID	£0.00																
1982	Autela	£30.00																
1983	Morgan Fire Protection	£126.90																
1984	Caretaking Duties – Alan Boothby	£100.00																
Whaley Bridge Band	£60.00																	

Kettleshulme Parish Council

2015

	b. Bank Statement Current a/c as at 31 st August 2015 £4699.28 Reserve a/c as at 31 st August 2015 £84.35 Renovation a/c as at 31 st August 2015 £2137.24	
23.	Items for future meetings VC to produce a report regarding Income vs Outgoings	
24.	Items for information None	
25.	Date & Time of Next Meeting Monday 21 st September 2015	

The meeting concluded at 9:40pm