

**Minutes of the Ordinary Meeting, at the Memorial Hall, Kettleshulme
Monday 16 February 2015 at 7.30pm**

Councillors in attendance: Clive Greenwood (CG), Cheryl Greenwood (CBG), Victoria Greenwood (VG) and Ian Pulley (IP) arrived 20.12pm

Parish Clerk: Paul Harris

1.	<p>Apologies for Absence Apologies for absence were received from Cllr J Butler, Cllr B McQuinn, Cllr T Sheldon, Cllr H Murray (Cheshire East Council) and Cllr J Saunders (Cheshire East Council)</p> <p>It was agreed to defer items 4 and 8 to later in the meeting to allow for Cllr Pulley to arrive.</p>	
2.	<p>Declarations of Interest None received</p>	
3.	<p>Public Forum 1 member of the public was present. No comments were made.</p>	
5.	<p>To agree as a true record the minutes of the Extra-Ordinary Meeting of the Parish Council held on Monday 5th January 2015</p> <p>Resolved That the minutes of the Extra-Ordinary Meeting of the Parish Council held on Monday 5th January 2015 were agreed as a true record.</p>	
6.	<p>To agree as a true record the minutes of the Ordinary Meeting of the Parish Council held on Monday 19th January 2015 It was noted that in relation to item 7, the advance price for tickets to see the "Fire Walkers" was £12.50.</p> <p>Resolved That the minutes of the Ordinary Meeting of the Parish Council held on Monday 19th January 2015 were agreed as a true record.</p>	
7.	<p>To Consider Planning Applications Received None received</p>	
9.	<p>To receive a report from the Entertainment Group Cllr Cheryl Greenwood gave a report from the Entertainment Group. The next CRTA event was From Berlin to Broadway on 14 March 2015. Tickets were £9.00. Flyers were being produced and would be delivered to everyone in the village. Jimmy Ray and the Firewalkers had been rescheduled to 30 May 2015.</p>	

	Judging of the Jackson Cup would be moved to 28 June 2015 and presentations would be made at the Rose Queen event.	
10.	<p>Hall Lettings and Promotion of the Village Hall a) cancelation due to extreme weather conditions</p> <p>Resolved That where a Village Hall Hirer had to cancel owing to extreme weather conditions such as heavy snow, this would incur no charge by the Parish Council</p> <p>3 votes FOR</p> <p>b) School PTA Fundraising The usual rate for hire of the Village Hall was £15 per hour.</p> <p>Resolved That a low rate be set for the first PTA Fundraiser on 27 February 2015 of £10 for the hire of the Hall. There should be an acknowledgement that the event was supported by the Parish Council.</p>	
11.	<p>Equipment Hire Agreement It was noted that the hire charge rates were agreed in the minutes for the meeting on 15th August 2014. It was noted this was ongoing.</p>	VG
12.	<p>Table Tennis Club – review of hire charges and practical matters It was reported that a further table tennis table had been donated to the Table Tennis Club. Councillors were concerned that for health and safety reasons the new table and the existing table would need to be stored elsewhere outside of the Village Hall. It was agreed that the Chairman, Caretaker and Mr Rowe would meet at the Hall to see what could be done. The Chairman would write to Mr Rowe informing him that there is no room and the tables would need to be stored elsewhere.</p> <p>Resolved That hire charges would be £30 per session for adults and free for the junior sessions. This would be reviewed again in September 2015.</p>	
13.	<p>Village Hall Curtains consideration of quotations Cllr Cheryl Greenwood reported that she had requested the quotations from Cllr McQuinn but had not yet received them.</p> <p>In terms of process for paying for the curtains it was agreed that an invoice would come from the company. KEC would then make a £2000 donation to the Parish Council. The Council would then pay the bill with the excess to come from reserves.</p>	CBG

	<p>An issue regarding damp was mentioned, it seemed the remedial work in the ceiling had not worked and the ceiling in the upstairs room was bowing. Cllr Clive Greenwood would speak with Cllr McQuinn with a view to getting the company that carried out this work to come back and explain why it was not working. Cllr B McQuinn, Cllr Clive Greenwood, Cllr I Pulley and A Boothby to be involved in this meeting with the Company.</p> <p>Cllr Clive Greenwood agreed to speak with the decorator regarding a date to come and complete the decorating.</p>	<p>CG BM</p> <p>BM CG IP</p> <p>CG</p>
4.	<p>To note any correspondence received</p> <p>Email introduction from the new PSCO Sophie Bailey. The Chairman said he would invite her along to the School PTA event.</p> <p>A letter was received from Cheshire East Council regarding the Elections Briefings. The Clerk would attend on 5 March 2015.</p> <p>The Cheshire Fire Authority Strategy was noted. No comments.</p> <p>There was support from Cheshire East Council regarding Neighbourhood Planning. The Chairman would follow up by contacting Cheshire East Council and Peak Park to talk about the benefits.</p> <p>CVS Cheshire East membership forms received. The Parish Council did not wish to join.</p> <p>An email had been received from Regenda Housing Association regarding an invoice. It was considered by the Council that the matter should be left with Cllr B McQuinn to resolve regarding payment of the invoice.</p>	<p>PH</p> <p>CG</p> <p>BM</p>
8.	<p>Section 137 grant request – Cheshire Search and Rescue Team</p> <p>A request for a section 137 grant had been received from Cheshire Search and Rescue.</p> <p>Resolved That this grant request be turned down.</p> <p>4 votes FOR</p>	
14.	<p>To discuss Health & safety / risk assessment items</p> <p>a. Defibrillator</p> <p>The defibrillator was now installed. One defibrillator training session had been carried out. Some concern was expressed that the cabinet was cracking and there were scuffs on it. Cllr</p>	<p>CG</p>

	<p>Clive Greenwood agreed to follow this up.</p> <p>Cllr I Pulley had scanned the instructions and agreed to circulate to Councillors and the Clerk. There needed to be a budget for the pads to be changed every two years. It was noted that he had the master key and alarm fob. It was noted that all records should be held by the Caretaker and the Clerk.</p> <p>b. First Aid Course The trainer was due to come back to Cllr Cheryl Greenwood regarding next dates for training.</p> <p>c. Other items of concern None raised.</p>	
15.	<p>Review of Financial Risk Assessment This time was deferred to the next meeting.</p>	
16.	<p>Village Notice Board Repositioning It was highlighted by the Council that the obstruction had been moved and the Council would like the Village Notice Board to remain in its existing position on Paddock Lane. This would be revisited should the need arise.</p> <p>For the moment minute number 13/ Page 506 to be put on hold.</p> <p>It was highlighted that the Notice Board needed some work as it was damp inside. Cllr I Pulley would approach the same person who had done the work in the past regarding carrying out remedial work.</p>	
17.	<p>To raise and discuss maintenance issues in the village At the recent LAP meeting Cllr Clive Greenwood spoke with the person in charge of lighting. All utility companies had different protocols; there was also a reported “go slow” on lighting repairs in order to reduce costs. It was reported that the light outside the Village Hall would now be looked at as it was a potential health and safety risk as older people use the Hall.</p> <p>It was further noted that traffic lights at Reed Bridge were now on the agenda, also a semi rumble strip. Advisory signs at the School to be installed and a repair to the school zigzag. £16,000 has now been allocated against Kettleshulme however there was only £25,000 in the budget for the year, so it was reported that it may take time to get everything done.</p>	
18.	<p>Report on the application submitted to WREN for funding to enhance the kitchen in the village hall. The Chairman reported that they had everything they needed.</p>	

	There was nothing further to report at this stage.																																														
19.	<p>Finance</p> <p>a. Cheques to be authorised by the Council</p> <p>Resolved That the following cheques and payments be authorised</p> <p><u>List of Cheques for payment – 16 February 2015</u></p> <table> <tr> <td>1941</td> <td>Cleaning</td> <td>£90.15</td> </tr> <tr> <td>1942</td> <td>Caretaker (19.01.2015 – 15.02.2015)</td> <td>£40.00</td> </tr> <tr> <td>1943</td> <td>Office Expenses</td> <td>£9.42</td> </tr> <tr> <td>1944</td> <td>Email and Website</td> <td>£86.88</td> </tr> <tr> <td>1945</td> <td>Clerk Salary</td> <td>£220.00</td> </tr> <tr> <td>1946</td> <td>Electrics (Defibrillator)</td> <td>£150.00</td> </tr> </table> <p>Direct Debits</p> <table> <tr> <td>29.01.2015</td> <td>United Utilities</td> <td>£34.48</td> </tr> <tr> <td>21.02.2015</td> <td>Opus Gas</td> <td>£221.30</td> </tr> <tr> <td>24.02.2015</td> <td>Opus Electricity</td> <td>£63.63</td> </tr> </table> <p>Income Received</p> <table> <tr> <td>B Tamai</td> <td>£120.00</td> </tr> <tr> <td>Party on 24th January 2015</td> <td>£50.00</td> </tr> <tr> <td>J Roy</td> <td>£90.00</td> </tr> <tr> <td>Table Tennis</td> <td>£390.00</td> </tr> <tr> <td>Kettlethulme WI</td> <td>£60.00</td> </tr> <tr> <td>Whaley Bridge Band</td> <td>£45.00</td> </tr> </table> <p>Bank Statements</p> <table> <tr> <td>Current a/c as at 31st January 2015</td> <td>£7208.38</td> </tr> <tr> <td>Reserve a/c as at 31st January 2015</td> <td>£84.32</td> </tr> <tr> <td>Renovation a/c as at 15th August 2014</td> <td>£2137.24</td> </tr> </table> <p>b. Pension</p> <p>A form nominating a Pension Regulator Contact had been received from the Council's payroll provider. This was signed by the Chairman.</p>	1941	Cleaning	£90.15	1942	Caretaker (19.01.2015 – 15.02.2015)	£40.00	1943	Office Expenses	£9.42	1944	Email and Website	£86.88	1945	Clerk Salary	£220.00	1946	Electrics (Defibrillator)	£150.00	29.01.2015	United Utilities	£34.48	21.02.2015	Opus Gas	£221.30	24.02.2015	Opus Electricity	£63.63	B Tamai	£120.00	Party on 24 th January 2015	£50.00	J Roy	£90.00	Table Tennis	£390.00	Kettlethulme WI	£60.00	Whaley Bridge Band	£45.00	Current a/c as at 31 st January 2015	£7208.38	Reserve a/c as at 31 st January 2015	£84.32	Renovation a/c as at 15 th August 2014	£2137.24	
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20.	<p>Village Newsletter – feedback</p> <p>Cllr Victoria Greenwood reported three responses had been</p>																																														

	received and all were positive. The next newsletter would be in the Spring.	VG
21.	Items for future meetings Community Speed watch Financial Risk Assessment Preparation for Year End	
22.	Items for information None were raised	
23.	Date and time of next meeting The next meeting was set as Monday 16 th March 2015 at 19.30pm. Cllr Ian Pulley sent his apologies for this meeting.	

The meeting concluded at 9.45pm