

Kettlethulme Village Hall

Hall Charges from 1st June 2023

DAY / EVENING BOOKINGS*

Special Daytime rate – between 9am - 5pm

- Full Day **£100**
- 4 hours **£60**

Full Day Bookings – including evening* **£180**

Friday & Saturday evening* – private parties/dances/events **£120**

Sunday to Thursday evening* – private parties/dances/events **£100**

*Evening Bookings:

- Require a refundable damage deposit of £100 paid prior to the event taking place.

Regular Booking Rate – special discounted rate available for regular bookings. Contact for further information.

BLOCK BOOKINGS**

Weddings & Christenings etc

3 consecutive days / 3 evenings **£600**

2 consecutive days / 2 evenings **£400**

**Block Bookings:

- Require a 50% retainer to secure the booking, with the remaining 50% paid 6 weeks prior to the event. In the event of cancellation by the Hirer within that 6 week period, 50% of the total fee will be retained by Kettlethulme & Lyme Handley Parish Council.
- Require a refundable damage deposit of £250 paid prior to the event taking place.

Extras

Chair Covers	£1 per chair
Tablecloths	Cleaning Charge Only
Sound Equipment Hire	Included in Fee

GENERAL INFORMATION

A **Booking Form must be completed and handed to the Kettlethulme & Lyme Handley Parish Council contact with the deposit/retainer.**

The Village Hall is a **no smoking** establishment, and all users are asked to respect this condition.

All **invoices must be paid in full prior to the event** taking place.

All users are required to **remove all items of rubbish from the Hall.** Additional charges may apply if these conditions are not met.

If the premises user intends to sell alcohol by retail, then a **temporary events licence** must be obtained from Cheshire East Council and shown to the Kettlethulme & Lyme Handley Parish Council representative on collection of the key.

Regular users must complete a Regular User Booking Form. They may be entitled to a key to the building. If they have been provided with a key, and unless alternative arrangements have been made, they will be responsible for opening up the building, making the room suitable for their requirements, returning and replacing anything moved during their time there and securing the building when they leave.

Contact: Rachel Blood

Tel: 01663 719279 / 07909513251

Email: bookings@kettlethulme.org