

Kettleshulme Parish Council

Mr Paul Harris
Clerk of the Council
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33 Buxton Old Road
Disley
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SK12 2RW

13 June 2014

Dear Councillor,

You are summoned to attend the Ordinary Meeting of Kettleshulme Parish Council, on **Monday 23rd June 2014 at 7.30pm** in the Memorial Hall, Kettleshulme.

All members of the public are welcome to attend.

Yours Sincerely,



Paul Harris
Clerk of the Council

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Public Forum**
4. **To note any correspondence received**
5. **To agree as a true record the Minutes of the Annual General Meeting of the Parish Council held on Monday 19th May 2014**
6. **To review the Cheshire East Council Code of Conduct for Councillors and confirm adoption of this Code**
7. **To discuss the War Memorial Grant Scheme**
8. **To consider Planning Applications received**
 - a. Application number - NP/CEC/0514/053: 35 Paddock Road - proposed two storey side extension to form ground floor snug and first floor bedroom with ensuite and rear extension to form larger kitchen dining area

Comments must be made by Friday 27 June. The application may be viewed and comments submitted by visiting <http://pam.peakdistrict.gov.uk>
9. **To note Hall lettings**
 - a. "Big Chinwag" Charity Night - 19 June
10. **To receive a report from the Entertainment Group**

11. To discuss Health & safety / risk assessment items

- a. Defibrillator
- b. First aid course.
- c. Other items of concern may be raised

12. To approve Highways and Maintenance sub-committee recommendations

13. To raise and discuss maintenance issues in the Village

This would include (a) Street lighting, (b) Highways and Village Maintenance and (c) Hall Maintenance

14. To receive and consider quotations for Village Hall Maintenance

- a. Installation of a triple fan in the kitchen
- b. Installation of kitchen units
- c. Installation of double glazed windows and doors in the Village Hall

15. To receive quotations for Gardening and Grass Cutting

16. To receive a report from the Village Hall Enhancement Working Party

- a. Progress in drafting an application to WREN

17. Finance

- a. Cheques to be authorised by the Council
- b. To consider adding the Parish Clerk to the list of authorised signatories for 2014/2015
- c. To sign the Bank Mandate for authorised signatories
- d. To review administration costs (printing, envelopes etc)

18. To consider progress in producing a Kettlethulme Community Resilience Plan

19. To discuss the production of village newsletter – consider timings and content for next newsletter

20. Items for future meetings

21. Items for information

22. Date & Time of Next Meeting

Monday 18th August 2014

To resolve that the press and public be excluded from the meeting for the following items because there may be disclosure to them of exempt information as defined in Schedule 12 A of the Local Government Act 1972.

PART II – CONFIDENTIAL (PRESS AND PUBLIC EXCLUDED)

23. To review the performance of the Parish Clerk and confirm salary levels