

# Kettleshulme Parish Council

Victoria Coward  
Acting Clerk of the Council  
Tel: 07775330805  
E-Mail: victoriacoward@kettleshulme.org

37 Paddock Lane  
Kettleshulme  
High Peak  
SK23 7RD

12.08. 2015

Dear Councillor,

You are summoned to attend an Extra Ordinary Meeting of Kettleshulme Parish Council, on **Monday 17<sup>th</sup> August 2015 at 7.30pm** in the Memorial Hall, Kettleshulme.

All members of the public are welcome to attend.

Yours Sincerely,

*Victoria Coward*

Victoria Coward  
Acting Clerk of the Council

## AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Public Forum**
4. **To note any correspondence received**
5. **To agree as a true record the Minutes of the Annual Meeting of the Parish Council held on Tuesday 21<sup>st</sup> July 2015**
6. **To consider Planning Applications received**
7. **Receive a Report from Kettleshulme Entertainments Committee**
8. **To receive a report from Working Groups**
  - a. Facilities & Infrastructure
  - b. Community Events
9. **Hall Lettings and Promotion of the Village Hall**
10. **Equipment Hire Agreement**
11. **To discuss Health & Safety / Risk Assessment items**
  - a. Defibrillator Signs
  - b. Defibrillator & First Aid Courses
  - c. PAT/Fixed Electrical Testing
  - d. Fire Extinguisher Check
  - e. Health & Safety Risk Assessment
  - f. Other items of concern may be raised

**12. Community Speedwatch - Update**

**13. Dog Fouling**

**14. To raise and discuss maintenance issues in the Village**

- a. Caretaker Report
- b. Other items of concern may be raised

**15. Kitchen refurbishment in the Village Hall - Update**

**16. Parish Council Website**

- a. Feedback
- b. Content/Social Media link
- c. Logo Competition

**17. Village Newsletter/Email – Update**

**18. Cleaner Vacancy**

**19. Parish Council Noticeboard**

**20. Memorial Hall Key Register**

**21. Kettlethulme Fell Race**

**22. Finance**

- a. Cheques to be authorised by the Council
- b. Payments Received
- c. Bank Statements
- d. Bank Signatories & New Clerk Contact Details

**23. Items for future meetings**

**24. Items for information**

**25. Date & Time of Next Meeting**

Monday 15<sup>th</sup> September 2015, 7.30pm