

**Minutes of the Ordinary Meeting at 7:30pm
Monday 20th February 2023.**

Councillors in attendance: Alex Baker (AB), Derek Heiron (DH), Ian Pulley (IP), Jos Saunders (CE-JS)

Parish Clerk: Michelle Andrew (MA)

1.	<p>Apologies for Absence</p> <p>Charlie Blood (CB), Jo Butler (JB), Rachel Blood (RB), Victoria Coward (VC)</p>	
2	<p>Declarations of interest.</p> <p>None</p>	
3	<p>Public Forum</p> <p>No members of the public present</p>	
4	<p>Feedback and information sharing with Cheshire East Councillors</p> <p>All Noted Cheshire East Councillor was present at the meeting. CE-JS shared with Council that the Cheshire East budget meeting was being held on Wednesday 22nd February which, if approved, would include many cuts to services including green space maintenance and highways which may affect Kettleshulme.</p> <p>Clerk shared with CE-JS that she had still not heard back from Highways regarding the grit bins in the village and had now emailed Jackie Weaver who had offered to act as a go between with highways.</p> <p>Clerk also mentioned how the gullies had been changed to a biennially inspection from annual, and how many were currently blocked in the village.</p> <p>Action These have been reported on the Cheshire East website by Councillor AB.</p> <p>Action Clerk will email CE-JS photos of the gullies as requested.</p> <p>CE-JS asked for an update on the playground improvements. Councillor RB who has been in contact with Cheshire East over this was not present at the meeting so Clerk will update CE-JS when she has more information.</p>	
5.	<p>PCSO comments</p> <p>All Noted PSCO was present at the meeting.</p> <p>A few residents attended the last PCSO surgery to discuss a dog who they deemed acted aggressively when off its lead to a handful of other dogs. As the incidents have taken place in Derbyshire, PCSO will contact other nearby PCSO's to ask if they have been contacted about the dog.</p> <p>Next PSCO surgery is March 2nd.</p>	

6. Approved	<p>To agree as a true record, the minutes of the Ordinary Meeting of the Parish Council held on Monday 16th January 2023.</p> <p>Approved 3 FOR</p>																								
7. Approved	<p>Finance</p> <p>a. Payments to be authorised by the council. BACS</p> <table border="1" data-bbox="336 580 1265 772"> <tr> <td>Clerk Salary February</td> <td>£197.22</td> </tr> <tr> <td>Clerk Expenses - Laptop</td> <td>£469.99</td> </tr> <tr> <td>Clerk Expenses – Laptop Mouse</td> <td>£ 8.09</td> </tr> <tr> <td>L Smallwood - Cleaning</td> <td>£100.00</td> </tr> <tr> <td>Total</td> <td>£775.30</td> </tr> </table> <p>3 FOR</p> <p>Cheques None issued or waiting to be cashed.</p> <p>b. Bank Statement Reconciliation</p> <p>Bank accounts at the end of January 2023</p> <table data-bbox="336 1140 743 1249"> <tr> <td>Current Acc</td> <td>£33,055.26</td> </tr> <tr> <td>Renovation Acc</td> <td>£37.24</td> </tr> <tr> <td>TOTAL =</td> <td>£33,092.50</td> </tr> </table> <p>Noted</p> <p>Noted</p> <p>Direct debits paid in January 2023</p> <table border="1" data-bbox="336 1395 1131 1554"> <tr> <td>Opus Electricity</td> <td>£ 88.57</td> </tr> <tr> <td>Opus Gas</td> <td>£628.94</td> </tr> <tr> <td>BT Broadband</td> <td>£ 45.12</td> </tr> <tr> <td>Water Plus</td> <td>£ 23.92</td> </tr> </table> <p>c. Update on the opening of a new Reserve Bank Account.</p> <p>Noted</p> <p>Clerk has begun to complete the form to open a new Reserve bank account. Clerk is required to enter an initial deposit amount to transfer from the Current Account to open the Reserve Account with. Councillors agreed this amount should be £25,000 – Approved 3 FOR. Clerk will now complete the form and return via email.</p> <p>Approved Action</p>	Clerk Salary February	£197.22	Clerk Expenses - Laptop	£469.99	Clerk Expenses – Laptop Mouse	£ 8.09	L Smallwood - Cleaning	£100.00	Total	£775.30	Current Acc	£33,055.26	Renovation Acc	£37.24	TOTAL =	£33,092.50	Opus Electricity	£ 88.57	Opus Gas	£628.94	BT Broadband	£ 45.12	Water Plus	£ 23.92
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<p>8.</p> <p>All Noted</p> <p>Approved</p>	<p>To discuss options for the Renewal of the Annual Insurance Policy.</p> <p>Clerk has received the renewal quote through from current insurer Zurich for £1,041.57. Clerk spoke with Zurich regarding the change of name and Parish Area of the council from April 1st and they informed her that a name change would be carried out on April 1st to 'Kettleshulme & Lyme Handley Parish Council'. No change to the policy would be required. Clerk also gained a quote from Gallagher (Hiscox Insurance Company Ltd) as a comparative which was quoted at £1,294.30. A third company (BHIB) was emailed for a quote however no response was received.</p> <p>Councillors agreed that the Insurance would be renewed with Zurich – Approved 3 FOR.</p>	
<p>9.</p> <p>Noted</p> <p>Noted</p> <p>Approved</p> <p>Noted</p> <p>Noted</p>	<p>Updates on the upcoming changes to the Council regarding the amalgamation with Lyme Handley ...</p> <p>a. Bank Accounts.</p> <p>Clerk has contacted bank and gained a list of requirements to change the name to include Lyme Handley. The letter requires a signature from all signatories then to be posted to the bank to action.</p> <p>b. Clerk's Position.</p> <p>Clerk contacted Autela Payroll who informed her that, because Lyme Handley does not have a clerk or PAYE scheme in place, the PAYE name could just be changed with HMRC to include Lyme Handley instead of a new PAYE scheme being set up – Approved 3 FOR</p> <p>c. Payment of Precept.</p> <p>Clerk received confirmation from Cheshire East that initial precept payments would not be received in April as is the usual way. Instead, requests for initial payments will be addressed on a case-by-case basis after Members have been elected and council has formed in May.</p> <p>d. Energy Contracts.</p> <p>Clerk contacted energy broker to ask about how the energy contracts would be affected by the changes to Council. Further information is being sought on this from the energy supplier.</p>	
<p>10.</p> <p>Approved</p> <p>Noted</p>	<p>To agree meeting dates for April and May 2023.</p> <p>Proposed dates of April 17th and May 15th (to include AGM). Approved 3 FOR.</p> <p>Meeting dates for the remainder of the year to be approved in May once the new council has formed.</p>	

<p>11.</p> <p>Noted</p>	<p>To begin discussions on plans for the King's Coronation in May.</p> <p>Councillor AB suggested a party in the park style event similar to that of the Platinum Jubilee. Discussions to continue at the next meeting.</p>	
<p>12.</p> <p>Noted</p>	<p>To discuss options for milk deliveries in the village.</p> <p>A company has been sought however they are waiting for the bridge to reopen in Whaley Bridge before they begin deliveries.</p>	
<p>13.</p> <p>Noted</p> <p>Approved</p> <p>Action</p>	<p>To note any correspondence received.</p> <p>Comedy Sketch Show 'From Here to Absurdity' has been booked for the village hall for November 4th 2023. They will be in touch nearer the time to discuss promotion.</p> <p>Namesco auto-renewal notification received for the website host and email server at £184.54 – Approved 3 FOR.</p> <p>BT are increasing their broadband charges 14.4% from April 1st. The broadband contract ends May 25th and Clerk will seek alternative quotes before this date.</p>	
<p>14.</p>	<p>To consider Planning applications received.</p> <p>No planning applications received.</p>	
<p>15.</p>	<p>Reports from Community Events working party.</p> <p>No updates.</p>	
<p>16.</p> <p>Noted</p>	<p>Update on SUMUP verification for taking payments.</p> <p>SUMUP responded to Clerks email with a list of further documents they require. Clerk will get these together and upload them under the 'proof of business' section on the SUMUP online account.</p>	
<p>17.</p> <p>Noted</p>	<p>To discuss maintenance of the hall and garden.</p> <p>A quote for the replacement fascia boards has been received at £11,280. This is significantly higher than councillors were expecting. 2 further quotes are expected soon. A fourth company has been contacted however they have not yet been to look at the hall.</p>	
<p>18.</p> <p>Noted</p>	<p>To further discuss options for making improvements to the playground on the village field.</p> <p>No updates. Defer to next meeting.</p>	

19.	To discuss hall lettings.	
Noted Noted	A 'Mini First Aid' group have booked the hall for use at the end of March. Councillor IP suggested a first aid refresher course for councillors may be beneficial.	
20.	Update on ownership paperwork for the village hall.	
	No updates.	
21.	Update on progress in trying to acquire grit bins for the village.	
All Noted	Clerk has still not received any response from Cheshire East. Clerk has now emailed Jackie Weaver about the lack of response from Cheshire East who offered to act as a go between.	
22.	To further discuss Flooding Issues in the village.	
	No updates.	
23.	Items for future meetings	
	None	
24.	Items for information	
Noted Approved	Clerk suggested the purchase of a laminator would prevent the documents on the noticeboard from getting wet and unreadable. These are priced at around £20 with the laminating sheets priced at £5 for A4x16 sheets. Approved 3 FOR.	
25.	Date and time of the next meeting	
Noted	Monday March 20 th 2023 @ 7.30pm.	

The meeting concluded at 8.44 pm.