**Kettleshulme Parish Council**

|  |  |
| --- | --- |
| **Victoria Thornton** | **Northfield, Macclesfield Road** |
| **Clerk of the Council** | **Kettleshulme** |
|  | **Cheshire** |
| **E-Mail: clerk@kettleshulme.org** | **SK23 7QU** |

15 November 2018

Dear Councillor,

You are summoned to attend the Ordinary Meeting of Kettleshulme Parish Council, on **Monday 19th November 2018** **at 7.30pm** in the Memorial Hall, Kettleshulme.

All members of the public are welcome to attend.

Yours Sincerely,

Victoria Thornton

Victoria Thornton

Clerk of the Council

**AGENDA**

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Public Forum**
4. **To note any correspondence received**
5. **To agree as a true record the Minutes of the Ordinary Meeting of the Parish Council held on Monday 15th October 2018**
6. **To consider Planning Applications received**
7. **PCSO comments**
8. **Children’s play area – Work in progress on field**
9. **Risk assessment action points – first aid training**
10. **Emergency response plan**
11. **Phone line / WIFI update**
12. **New Homes Bonus**
13. **Highways** 
    1. Maintenance required
14. **Receive a report from the working parties**
    1. Community Events
    2. Rose Queen
15. **Hall bookings**
    1. Monthly bookings
16. **Hall maintenance**
    1. Garden
17. **Parish council website / social media**
18. **Magazine (hard copy)**
    1. Waste management / recycling information
19. **Finance** 
    1. Cheques to be authorised by the Council
    2. Income
    3. Bank Statement Reconciliation
    4. Precept budget
    5. Online banking
20. **Change in Standing orders for internet banking – finalise.**
21. **Items for future meetings**
22. **Items for information**
23. **Date & Time of Next Meeting**

Monday 19th November 2018