

**Minutes of the Ordinary Meeting at 7:30pm  
Monday 17<sup>th</sup> October 2022.**

**Councillors in attendance:** Jo Butler (JB), Ian Pulley (IP), Rachel Blood (RB), Alex Baker (AB), Derek Heiron (DH), Charlie Blood (CB)

**Parish Clerk:** Michelle Andrew (MA)

<b>1.</b>	<b>Apologies for Absence</b>  Victoria Coward (VC), Jos Saunders (CE)	
<b>2</b>	<b>Declarations of interest.</b>  None	
<b>3</b>	<b>Public Forum</b>  No members of the public present	
<b>4</b>	<b>Feedback and information sharing with Cheshire East Councillors</b>  See point 15.	
<b>5.</b>	<b>PCSO comments</b>	
<b>Noted</b>	PCSO Hickman was in attendance at the meeting and informed councillors that she has been in the village using the TruCam speed gun a few times since it has become available for use again.	
<b>Noted</b>	She mentioned that, as the darker evenings come, she will not be able to use the TruCam as much as she is not permitted be there in the dark and has to be visible to passing vehicles. Explained that for a community led speed awareness group to carry out speed checks in the village 3 people are needed to be there at the same time and they have to be behind a safety shield. As the pavements in the village are very narrow this is likely one of the reasons why Cheshire Constabulary's Traffic Management Office has been unable to authorise such a programme for Kettleshulme.	
<b>Noted</b>	Clerk and PCSO Hickman have been copied into an email from the Traffic Management Officer that he has asked Cheshire East Council if they have any current speed data collected from Kettleshulme or if they are able to collect some.	
<b>Action</b>	Councillors also suggested that the Clerk make contact with Cheshire East Council to ask for the same information as this would provide data from all times of day.	

6.  Noted	<p><b>To agree as a true record, the minutes of the Ordinary Meeting of the Parish Council held on Monday 12<sup>th</sup> September 2022</b></p> <p>Approved 3 FOR</p>																																		
7.  Approved	<p><b>Finance</b></p> <p><b>a. Payments to be authorised by the council</b></p> <p><b>BACS</b></p> <table border="1" data-bbox="336 577 1246 925"> <tr> <td>Clerk Salary September</td> <td>£179.62</td> </tr> <tr> <td>Hall Hire Retainer Refund (Party 17/09/22)</td> <td>£100.00</td> </tr> <tr> <td>HMRC PAYE</td> <td>£134.80</td> </tr> <tr> <td>PKF Littlejohn – External Audit</td> <td>£240.00</td> </tr> <tr> <td>CHALC – Budgeting for Clerks Course</td> <td>£ 30.00</td> </tr> <tr> <td>L Smallwood - Cleaning</td> <td>£ 50.00</td> </tr> <tr> <td>Clerk Salary October</td> <td>£179.62</td> </tr> <tr> <td>Clerk Expenses – Stapler &amp; Pens</td> <td>£ 4.25</td> </tr> <tr> <td><b>Total</b></td> <td><b>£918.29</b></td> </tr> </table> <p><b>6 FOR</b></p> <p><b>Cheques</b></p> <p>2 cheques received 12/09/22</p> <ul style="list-style-type: none"> <li>- WI – Cheshire Peaks Group - £48.00</li> <li>- Whaley Bridge Band - £20</li> </ul> <p>Cleared in bank 07/10/22</p> <p><b>b. Bank Statement Reconciliation</b></p> <p>Bank accounts at the end of September 2022</p> <table data-bbox="336 1402 743 1509"> <tr> <td>Current Acc</td> <td>£35,940.15</td> </tr> <tr> <td>Renovation Acc</td> <td>£37.24</td> </tr> <tr> <td><b>TOTAL =</b></td> <td><b>£35,977.39</b></td> </tr> </table> <p><b>Noted</b></p> <p>Bank accounts at the end of September 2022</p> <p>Current Acc      £35,940.15 Renovation Acc      £37.24 <b>TOTAL =            £35,977.39</b></p> <p><b>Noted</b></p> <p><b>Direct debits paid in September 2022</b></p> <table border="1" data-bbox="336 1659 1131 1854"> <tr> <td><b>BT</b></td> <td>£ 45.12</td> </tr> <tr> <td><b>Yu Energy Electricity</b></td> <td>£ 41.99</td> </tr> <tr> <td><b>Yu Energy Gas</b></td> <td>£ 45.19</td> </tr> <tr> <td><b>Water Plus</b></td> <td>£ 24.62</td> </tr> <tr> <td><b>ICO Subscription Renewal</b></td> <td>£ 35.00</td> </tr> </table>	Clerk Salary September	£179.62	Hall Hire Retainer Refund (Party 17/09/22)	£100.00	HMRC PAYE	£134.80	PKF Littlejohn – External Audit	£240.00	CHALC – Budgeting for Clerks Course	£ 30.00	L Smallwood - Cleaning	£ 50.00	Clerk Salary October	£179.62	Clerk Expenses – Stapler & Pens	£ 4.25	<b>Total</b>	<b>£918.29</b>	Current Acc	£35,940.15	Renovation Acc	£37.24	<b>TOTAL =</b>	<b>£35,977.39</b>	<b>BT</b>	£ 45.12	<b>Yu Energy Electricity</b>	£ 41.99	<b>Yu Energy Gas</b>	£ 45.19	<b>Water Plus</b>	£ 24.62	<b>ICO Subscription Renewal</b>	£ 35.00
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<p><b>8.</b></p> <p><b>All Noted</b></p> <p><b>Action</b></p>	<p><b>Further discussions regarding the Budget 2023/24 and precept request.</b></p> <p>Clerk undertook a ‘Budgeting for Clerks &amp; Finance Staff’ course and has begun the Budget 2023/24 for Councillors feedback.</p> <p>Clerk is awaiting the 2023/24 taxbase figure from Cheshire East and is assuming this will also include the Parish of Lyme Handley for the 23/24 tax year.</p> <p>Clerk informed council about the forecast increase in Gas &amp; Electricity for 23/24 based on the newly agreed fixed rate tariffs – Electricity price has doubled and Gas price has more than tripled from previous tariff.</p> <p>Inflation is also expected to peak at 11% during 2023.</p> <p>Following feedback from Councillors, Clerk will highlight essential outgoings within the budget to help Council decide what the 2023/24 Precept request should stand at.</p>	
<p><b>9.</b></p> <p><b>All Noted</b></p>	<p><b>To inform the council regarding the conclusion of the 2021/22 audit.</b></p> <p>External auditor found the Information provided in Sections 1 &amp; 2 of the AGAR to be in accordance with the Proper Practices and no other matters were brought to their attention that gave cause or concern.</p> <p>In other matters, the auditor drew attention to the smaller authority confirming it had not complied with governance assertion Section 1 Box 5 but deemed the explanation and details of future actions required to address the weakness to be adequate.</p> <p>Clerk informed Council that the certified AGAR Sections 1-3, along with the notice of conclusion of audit, have now been published on the website.</p>	
<p><b>10.</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Approved</b></p>	<p><b>To note any correspondence received</b></p> <p>Cheshire East Council invited Councillors to take part in an engagement session that has been arranged with the help of ChALC about the local council governance changes taking place on 1 April 2023. Councillor JB will attend this session, held on Microsoft Teams, as Kettleshulme is one of the areas affected by the changes.</p> <p>Dogs Trust charity send a poster informing about free services they offer. Councillors thought it appropriate to place the poster on the village noticeboard due to the number of residents in the village with dogs.</p> <p>Councillor RB received a letter to purchasing a wreath on behalf of Kettleshulme for Remembrance Day in November. RB will order a wreath at a price of £20. <b>5 FOR</b></p>	
<p><b>11.</b></p> <p><b>Noted</b></p>	<p><b>To consider Planning applications received</b></p> <p>Clerk received notification that application NP/CEC/0722/0904 has been granted.</p>	

<p><b>12.</b></p> <p><b>All Noted.</b></p> <p><b>Approved</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p>	<p><b>Reports from Community Events working party.</b></p> <p>The Community Events working party met to discuss taking over the running of the Kett 100 Christmas Party scheduled for Saturday 3<sup>rd</sup> September.</p> <p>Invitations will be sent soon and requests for food will be on a first come first served basis.</p> <p>Volunteers will be needed for the event to help set up on the Friday and tidy on the Sunday.</p> <p>Ideas included fairy lights to be places around the hall and a new tree and decorations for inside the hall. <b>Approved 6 FOR.</b></p> <p>Some residents mentioned they could not hear very well at the back of the hall last year and so a microphone may be placed on the stage with the speakers mounted on the walls.</p> <p>Suggestion from Councillors JB &amp; RB that replacement chairs and tablecloths should be sought for events and hall bookings due to the current ones getting worn.</p> <p>A spring clean clear out was suggested for the New Year to better make use of the storage under the stage and in the cellar.</p> <p>The Christmas Fare will take place on Saturday 26<sup>th</sup> November and will be held as more of a shopping market fare this year. Stallholders will be sought.</p>	
<p><b>13.</b></p> <p><b>Noted</b></p>	<p><b>Update on adding an 'Events Payment' page to the KPC website.</b></p> <p>Councillor VC was not present at the meeting to give an update therefore this will be deferred to the next meeting.</p>	
<p><b>14.</b></p> <p><b>All noted</b></p> <p><b>Action</b></p> <p><b>Action</b></p> <p><b>Action</b></p> <p><b>Action</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p>	<p><b>To discuss maintenance of the hall and garden.</b></p> <p>Replacement LED lights will be fitted down the side of the hall and over the defibrillator as the current lights are not working.</p> <p>The defibrillator has now been upgraded as per the recall mentioned at the last meeting.</p> <p>The fire extinguishers will be tested this week.</p> <p>Councillor DH will carry out PAT testing within the hall.</p> <p>Councillor AB will provide an updated quote for the replacement fascia boards as well as obtain a second quote.</p> <p>Clerk will aim to find a third company that councillor AB can speak to regarding a third quote for the fascia boards.</p> <p>Quotes for remedial work to the upstairs wall and ceiling of the hall, as well as repainting of the hall, will be sought – estimated cost to be around £2000.</p> <p>The WI have been in touch to request weed killer for their voluntary maintenance of the garden.</p>	

<p><b>15.</b></p> <p><b>All Noted</b></p> <p><b>Action</b></p> <p><b>Action</b></p>	<p><b>To further discuss options for making improvements to the playground on the village field.</b></p> <p>A meeting was held between Parish Councillors JB and RB, Cheshire East Councillor JS, ANSA and Cheshire East parks maintenance. Everyone was in agreement that the playground is in a bad state however reiterated that no money is available for improvements. Also stated that a purchase of the park by the Parish Council would not be possible.</p> <p>They did however suggest that applying for a National Lottery Community Fund Grant would be the best way forward. They would put their name to the application as the landowner and also project manage if the application were successful. That would include sourcing and fitting any new equipment.</p> <p>Councillor RB now awaiting confirmation of all this via email before next steps can be taken.</p> <p>Councillors were informed that a grant application would also cover the field as a whole and could include relaying of pathways around the park and new fencing.</p> <p>Once confirmation from Cheshire East is received, a consultation will be set up to include residents, the primary school and local playgroups who all would benefit from any improvements made to facilities on the field.</p> <p>Crowdfunding options and further grants will also be looked into.</p>	
<p><b>16.</b></p> <p><b>Noted</b></p> <p><b>Action</b></p>	<p><b>To discuss hall lettings.</b></p> <p>An orienteering group have booked the hall for an overnight stay next month.</p> <p>Councillor IP suggested a need to locate the ownership details for the village hall. Clerk will look into Land Registry.</p>	
<p><b>17.</b></p> <p><b>Noted</b></p> <p><b>Action</b></p> <p><b>Noted</b></p>	<p><b>Update on progress in trying to acquire grit bins for the village.</b></p> <p>Clerk was expecting an email update on this from Cheshire East but no email was received. Clerk will chase again.</p> <p>Councillors discussed the significant cost of grit bins / grit if the Parish had to supply their own. Also logistical issues with where the grit could be stored.</p>	
<p><b>18.</b></p>	<p><b>To further discuss Flooding Issues in the village.</b></p> <p>No further updates to report.</p>	
<p><b>19.</b></p>	<p><b>Items for future meetings</b></p> <p>None</p>	

<b>20.</b>	<b>Items for information</b>	
<b>Noted</b>	Clerk has phone Opus Energy (new energy supplier) as she has been unable to login to the customer portal. This was due to a previous account held by Kettleshulme PC still being active. The customer services advisor applied for the accounts to be linked and said this will take a few days.	
<b>Action</b>	Clerk will check in a week if this has been completed yet.	
<b>21.</b>	<b>Date and time of the next meeting</b>	
<b>Noted</b>	Monday December 5 <sup>th</sup> 2022 @ 7.30pm.	

The meeting concluded at 9:05 pm.