

**Minutes of the Ordinary Meeting at 7:30pm
Monday 17th July 2023.**

Councillors in attendance: Derek Heiron (DH), Charlie Blood (CB), Victoria Coward (VC), Jo Butler (JB), Ian Pulley (IP)

Parish Clerk: Michelle Andrew (MA)

1.	Apologies for Absence.	
Noted	Rachel Blood (RB), Alex Baker (AB), Jos Saunders (CE-JS), Hayley Whitaker (CE-HW)	
2.	Declarations of interest.	
Noted	Councillor DH has submitted an Invoice to Clerk for the fitting of an outdoor power socket to the hall as approved at the previous meeting (19-07-23).	
3.	Public Forum.	
	No members of the public present	
4.	Election of Vice -Chairman 2023/24.	
Noted	Councillor JB nominated Councillor IP for Vice-Chairman of the Council. Seconded by Councillor VC.	
Accepted	Councillor IP accepted the nomination.	
5.	Feedback and information sharing with Cheshire East Councillors.	
All Noted	Cheshire East Councillor CE-JS was not able to attend the meeting. Clerk received communication regarding the ward members budget scheme 2023/24 whereby CE Councillors put forward schemes for highways needs and issues in the area and asking if Parish Councillors had any schemes they would like putting forward. Councillors decided that no plans were to be put forward this year but they would look again next year. CE-JS has emailed Highways again about the drains in Kettleshulme being blocked and had been contacted by one resident who has cleared out his own drain as he too was unable to reach anyone at Highways about the matter.	
Action	A couple of residents have also been trying to get a response from Cheshire East about the location of bin collections as they have not been being collected. They too have been unable to speak to anyone. Councillors suggested finding out if there is an ombudsman or complaints procedure, both for residents and the Parish Council to follow as they deem the lack of any communication to be unacceptable.	

<p>6.</p> <p>All Noted</p>	<p>PCSO comments.</p> <p>PCSO in attendance at the meeting. Continues to attend the village with a speed gun, usually at school drop off time which is the busiest time of day. She will continue to attend over the school holidays.</p>																														
<p>7.</p> <p>Approved</p>	<p>To agree as a true record, the minutes of the Ordinary Meeting of the Parish Council held on Monday 19th June 2023.</p> <p>Approved 3 FOR.</p>																														
<p>8.</p> <p>Approved</p> <p>Noted</p> <p>Noted</p>	<p>Finance.</p> <p>a. Payments to be authorised by the council.</p> <p>BACS</p> <table border="1" data-bbox="336 875 1265 1182"> <tr> <td>Clerk Salary July</td> <td>£ 197.22</td> </tr> <tr> <td>Clerk Expenses – Printer Ink & Paper</td> <td>£ 31.77</td> </tr> <tr> <td>Autela Payroll Services – Q1</td> <td>£ 54.58</td> </tr> <tr> <td>L Smallwood – Cleaning & Supplies</td> <td>£ 72.19</td> </tr> <tr> <td>Mottram Gardens - Gardener</td> <td>£ 40.00</td> </tr> <tr> <td>Call Derek! – Outdoor Socket</td> <td>£ 60.00</td> </tr> <tr> <td>PCC of Whaley Bridge – Magazine Advert</td> <td>£ 70.00</td> </tr> <tr> <td>Total</td> <td>£ 525.76</td> </tr> </table> <p>5 FOR</p> <p>Cheques None issued or waiting to be cashed.</p> <p>b. Bank Statement Reconciliation.</p> <p>Bank accounts at the end of June 2023</p> <table data-bbox="336 1585 746 1697"> <tr> <td>Current Acc</td> <td>£ 7,142.87</td> </tr> <tr> <td>Reserve Acc</td> <td>£25,063.38</td> </tr> <tr> <td>TOTAL =</td> <td>£32,206.25</td> </tr> </table> <p>Direct debits paid in June 2023</p> <table border="1" data-bbox="336 1843 1131 1995"> <tr> <td>Opus Electricity</td> <td>£ 106.91</td> </tr> <tr> <td>Opus Gas</td> <td>£ 360.97</td> </tr> <tr> <td>BT Broadband</td> <td>£ 54.73</td> </tr> <tr> <td>Water Plus</td> <td>£ 34.29</td> </tr> </table>	Clerk Salary July	£ 197.22	Clerk Expenses – Printer Ink & Paper	£ 31.77	Autela Payroll Services – Q1	£ 54.58	L Smallwood – Cleaning & Supplies	£ 72.19	Mottram Gardens - Gardener	£ 40.00	Call Derek! – Outdoor Socket	£ 60.00	PCC of Whaley Bridge – Magazine Advert	£ 70.00	Total	£ 525.76	Current Acc	£ 7,142.87	Reserve Acc	£25,063.38	TOTAL =	£32,206.25	Opus Electricity	£ 106.91	Opus Gas	£ 360.97	BT Broadband	£ 54.73	Water Plus	£ 34.29
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<p>9.</p> <p>All Noted</p>	<p>To update Council on progress with the External Audit.</p> <p>Documents have been emailed to the External Auditor and Clerk received an automated receipt.</p> <p>Auditors emailed checking that Council wishes to go ahead with the Review as they are able to exempt themselves this year. Clerk informed auditors to continue and will reassess exemption based on Receipt & Payment figures for the 2023/24 year.</p> <p>Auditors responded that they will now complete the Review and will email if any further information or explanations are required.</p>	
<p>10.</p> <p>All Noted</p> <p>Action Noted</p> <p>Approved</p>	<p>To note any correspondence received.</p> <p>Confirmation of order from BT was received for the new broadband contract commencing 26/06/23.</p> <p>Peak District National Park emailed information about their Annual Parishes Day on Saturday 7th October.</p> <p>Councillor VC received an email from a company who restores hall floors. As this has been on the Councils agenda for a long time, Councillor IP will contact them for a free survey and quote.</p> <p>ChALC emailed information regarding the Code of Conduct that has been recently adopted by Cheshire East Council. Councillors approved that Kettleshulme & Lyme Handley Parish Council will also adopt this Code of Conduct. 5 FOR.</p>	
<p>11.</p> <p>Noted</p> <p>Noted</p>	<p>To consider Planning applications received.</p> <p>One new planning application was received – NP/CEC/0723/0784 – no objections were made by councillors to this application.</p> <p>Notice received that planning application – NP/CEC/0423/0426 – has been granted subject to conditions.</p>	
<p>12.</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>Reports from Community Events working party.</p> <p>A CRTA blues band event has been requested with Saturday 14th October as a 1st choice date and Friday 13th October as a 2nd choice date. Councillor JB is awaiting confirmation on this.</p> <p>There are plans for a Christmas Fare to be held on Saturday 25th November.</p> <p>The previously named ‘Kett 100 Christmas Party’ is planned for Saturday 2nd December.</p> <p>A pop-up café / soup day are also in discussions.</p>	
<p>13.</p> <p>Approved</p> <p>Noted</p>	<p>Discussions regarding the upcoming comedy sketch show.</p> <p>Tickets will be priced at £12 per person for early bird tickets which can be purchased through the Parish Council Website and Facebook page. On the door tickets will be priced at £15 per person. 5 FOR.</p> <p>Risk assessment for the event to be reviewed at the next Council meeting.</p>	

<p>14.</p> <p>Action</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>To discuss maintenance of the hall and garden.</p> <p>a. Requirement of more itemised maintenance invoices to include dates and work carried out. Request to be made to include a brief description of work that is carried out so Council can advise as to what they would like attending to the following month.</p> <p>b. Fascia board quotes. A quote has been received for replacement fascia boards for the back of the hall. Request made to include all sides so the job can be complete in one go.</p> <p>c. Replacement doors quotes. Quotes being sought.</p> <p>d. Replastering / decorating hall. Replastering work likely to be needed at the same time as any work is carried out to the floor. Councillors agreed it best to carry these jobs out consecutively so the hall would only require closing for one period of time to keep loss of revenue to a minimum. Quotes to be sought.</p> <p>e. New tables and chairs for events. As work to the floor and replastering is expected to be costly, the purchase of new tables and chairs has been sidelined until quotes for other works have been received.</p> <p>f. Creating storage upstairs. Quotes will be sought for some extra storage upstairs at the hall that can double up as seating for events.</p>	
<p>15.</p> <p>Noted</p>	<p>Updates on improvements to the playground on the village field.</p> <p>Still no response on the matter. CE-JS is chasing.</p>	
<p>16.</p> <p>Noted</p>	<p>To discuss hall lettings.</p> <p>The hall has been booked for a further First Aid course. Councillors will look at ways to promote the hall more as bookings have not yet returned to pre covid levels.</p>	
<p>17.</p>	<p>Update on ownership paperwork for the village hall.</p> <p>No updates.</p>	
<p>18.</p> <p>Noted</p>	<p>Update on progress in trying to acquire grit bins for the village.</p> <p>Councillors have concluded that Cheshire East are not going to return the grit bins to the village as no one knows why they were removed. CE also now claiming that the village does not meet the criteria for bins and have not responded to Council regarding any health and safety issues involved with the Parish Council providing these themselves.</p>	

Noted	Instead, a gritting routes review will be carried out over winter to check that the local resident who is contracted by CE for gritting the side roads is given ample notice of when and where to carry out any gritting.	
19.	Update on Drainage Issues in the village.	
Noted	See Item 5.	
20.	Items for future meetings.	
Noted Noted	Review of Risk Assessment for hall events. Plans for the burial of the village time capsule.	
21.	Items for information	
Noted	Clerk has submitted a Q1 VAT return and the refund has been received into the Councils bank account.	
Noted	Cupboard under the stairs seems to be being used as a dumping ground with random items being placed in there. This will be cleared out and anything not belonging to the Council will be disposed of.	
22.	Date and time of the next meeting	
Noted	Monday 18 th September 2023.	

The meeting concluded at 9.03 pm.