

**Minutes of the Ordinary Meeting at 7:30pm  
Monday 25<sup>th</sup> July 2022.**

**Councillors in attendance:** Jo Butler (JB), Ian Pulley (IP), Alex Baker (AB), Derek Heiron (DH), Victoria Coward (VC), Rachel Blood (RB), Charlie Blood (CB)

**Parish Clerk:** Michelle Andrew (MA)

<b>1.</b>	<p><b>Apologies for Absence</b></p> <p>Jos Saunders (CE) Nicky Wylie (CE)</p>	
<b>2</b>	<p><b>Declarations of interest.</b></p> <p>None</p>	
<b>3</b>	<p><b>Public Forum</b></p> <p><b>Noted</b> Resident was present at the meeting to discuss with councillors a planning application that was rejected to build a shed on their property. Information was provided by resident for councillors to look over relating to the application. Resident was informed that Kettleshulme Parish Council hold very little sway in the Peak District National Park planning application process however the information will be looked over and discussed further at the next meeting as an Agenda item.</p>	
<b>4</b>	<p><b>Feedback and information sharing with Cheshire East Councillors</b></p> <p><b>Noted</b> No further response has yet been received regarding the play park on the field and the overdue inspection.</p> <p><b>Noted</b> Overgrown hedges around the side of the field have been cut back by Regenda and the fence has been repaired to restore disabled access to the field.</p>	
<b>5.</b>	<p><b>PCSO comments</b></p> <p><b>Noted</b> The next PCSO surgery will be held on 4<sup>th</sup> August 6-7pm. No residents attended the last surgery.</p> <p><b>Noted</b> PSCO has had no further correspondence from the speed awareness group about whether they made contact with the Traffic Management Officer to discuss his decision that a safe site could not be found in the village to carry out a community speed watch.</p> <p><b>Action</b> Councillors will try and contact members of the group to inform them of the date of the next PSCO surgery.</p>	

6.  Noted	<p><b>To agree as a true record, the minutes of the Ordinary Meeting of the Parish Council held on Monday 20<sup>th</sup> June 2022</b></p> <p>Approved <b>5 FOR</b></p>																											
7.  Approved	<p><b>Finance</b></p> <p><b>a Payments to be authorised by the council</b></p> <p><b>BACS</b></p> <table border="1" data-bbox="336 580 1246 848"> <tr> <td>Autela Payroll Services</td> <td>£ 64.02</td> </tr> <tr> <td>L Smallwood Cleaning</td> <td>£ 70.65</td> </tr> <tr> <td>M Andrew – Weebly Website Renewal</td> <td>£100.69</td> </tr> <tr> <td>M Andrew – Expenses</td> <td>£ 50.99</td> </tr> <tr> <td>Hall Hire Retainer Refund (Wedding 22-24/07/22)</td> <td>£150.00</td> </tr> <tr> <td>Clerk Salary July</td> <td>£179.62</td> </tr> <tr> <td><b>Total</b></td> <td><b>£615.97</b></td> </tr> </table> <p><b>7 FOR</b></p> <p><b>Cheques</b> None issued or waiting to be cashed</p> <p><b>b Bank Statement Reconciliation</b></p> <p>Bank accounts at the end of <b>June 2022</b></p> <table data-bbox="336 1252 743 1361"> <tr> <td>Current Acc</td> <td>£30,898.38</td> </tr> <tr> <td>Renovation Acc</td> <td>£37.24</td> </tr> <tr> <td><b>TOTAL =</b></td> <td><b>£30,935.62</b></td> </tr> </table> <p><b>Direct debits paid in June 2022</b></p> <table border="1" data-bbox="336 1509 1131 1630"> <tr> <td><b>BT</b></td> <td>£ 45.12</td> </tr> <tr> <td><b>Yu Energy Electricity</b></td> <td>£ 40.95</td> </tr> <tr> <td><b>Yu Energy Gas</b></td> <td>£ 75.94</td> </tr> </table> <p><b>c To update council on online access to banking progress</b> Complaint was made to bank as no correspondence/ update was received even after discussion with advisor via online chat. Complaints department phoned with an update and had emails resent to signatories. All signatories have now signed and so bank should be actioning the request.</p>		Autela Payroll Services	£ 64.02	L Smallwood Cleaning	£ 70.65	M Andrew – Weebly Website Renewal	£100.69	M Andrew – Expenses	£ 50.99	Hall Hire Retainer Refund (Wedding 22-24/07/22)	£150.00	Clerk Salary July	£179.62	<b>Total</b>	<b>£615.97</b>	Current Acc	£30,898.38	Renovation Acc	£37.24	<b>TOTAL =</b>	<b>£30,935.62</b>	<b>BT</b>	£ 45.12	<b>Yu Energy Electricity</b>	£ 40.95	<b>Yu Energy Gas</b>	£ 75.94
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<p><b>8.</b></p> <p><b>Noted</b></p> <p><b>Action</b></p>	<p><b>To inform council on progress with the Audit</b></p> <p>Documents were emailed to the External Auditor 21/06/22 and an automated confirmation of receipt was received back on the same day. No acknowledgement email for documents submitted has yet been received so Clerk will email for an update.</p>	
<p><b>9.</b></p> <p><b>Noted</b></p> <p><b>Approved</b></p> <p><b>Approved</b></p>	<p><b>To update council on review of Financial Regulations</b></p> <p>These were assessed by councillor VC and Clerk MA and concluded that the existing thresholds for requiring quotes for work carried out were reasonable for Kettleshulme Parish Council and so no changes should be made.</p> <p>Council approved Financial Regulations without any amendments. <b>7 FOR.</b></p> <p>The Financial Regulations, along with the Standing Orders of the Council will be published on the Website. <b>7 FOR.</b></p>	
<p><b>10.</b></p> <p><b>All Noted</b></p>	<p><b>To note any correspondence received</b></p> <p>Email received from Cheshire East Council Environmental Health Officer to raise the profile of the Contaminated Land team at the council who can advise on projects of, to name a few, tree planting, community gardens and improving park facilities. No current projects are planned by Kettleshulme Parish Council.</p> <p>Email about the 'Cheshire East Crowd', an initiative for local people to create projects and run crowdfunding campaigns. Cheshire East will then pledge towards projects that support its priorities for the area. No current projects are planned by Kettleshulme Parish Council.</p> <p>NALC have prepared some Questions for councils to give feedback on relating to short term holiday lets in their area. Feedback received will form part of their response to The Department for Culture, Media and Sports consultation into short term holiday lets. Very few holiday lets are present in the village and therefore the Questionnaire will not be completed.</p> <p>Go Compare would like the Council to place a link on their website taking people directly to the Go Compare 'How to prepare for floods and flooding' webpage. Councillors decided this may mislead residents about a possible link or affiliation between Kettleshulme Parish Council and Go Compare and therefore the page would not be linked from the Kettleshulme Parish Council webpage.</p>	
<p><b>11.</b></p> <p><b>Noted</b></p>	<p><b>To consider Planning applications received</b></p> <p>No new applications have been received.</p>	

12.	<p><b>Reports from Community Events working party.</b></p> <p>None.</p>	
<p>13.</p> <p><b>Noted</b></p> <p><b>Noted</b></p>	<p><b>To discuss maintenance of the hall and garden.</b></p> <p>Plans ongoing to find a regular gardener to tend to the garden over the summer months.</p> <p>The WI spent a day weeding the garden as well as the front, back and side of the hall. This was very much appreciated by councillors.</p>	
<p>14.</p> <p><b>Noted</b></p> <p><b>Noted</b></p>	<p><b>To discuss hall lettings.</b></p> <p><b>a Recent bookings of the hall</b></p> <p>Yoga, WI and WB Band continue to use the hall. There was a wedding in the Hall during July.</p> <p><b>b To further discuss access to the hall for non-regular users.</b></p> <p>Further discussion that creating a rota amongst councillors to open the hall for parties and events of non-regular users would be a good idea. This will be reviewed at the next meeting if further bookings are made.</p>	
<p>15.</p> <p><b>Noted</b></p>	<p><b>To update the council on progress in trying to acquire grit bins for the village</b></p> <p>Councillor AB completed the forms relating to eligibility for having grit bins in set locations and returned these to Cheshire East. No response has yet been received and these will be resent if a response is not received soon.</p>	
<p>16.</p> <p><b>Noted</b></p>	<p><b>To further discuss Flooding Issues in the village.</b></p> <p>No further updates to report.</p>	
<p>17.</p> <p><b>Noted</b></p> <p><b>Approved Action</b></p> <p><b>Noted</b></p> <p><b>Approved</b></p>	<p><b>To discuss the possibility of obtaining an SSL Certificate (Secure Sockets Layer) for the Kettlethulme.org website.</b></p> <p>Councillor VC had noticed that the Kettlethulme.org website would not load on a computer with Anti-Virus protection due to the website not being secure. This could cause an issue for residents being able to access the site and it was suggested that an SSL Certificate should be sought to make the website secure at a price of £75.99 per year. A certificate would also enable ticket sales for any future events hosted by the council to be sold online.</p> <p>Approved <b>7 FOR.</b></p> <p>Clerk MA and Councillor VB will add Certificate to the website.</p> <p>Councillor IP suggested also adding an outdoor Ethernet Socket in the village hall garden. Approved <b>7 FOR.</b></p>	

<p><b>18.</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Approved Action</b></p>	<p><b>To discuss options for the renewal of the Gas and Electricity contracts for the village Hall</b></p> <p>Clerk MA provided fixed and variable quotes from Yu Energy (current supplier) as well as a fixed rate quote from Clear Utility Solutions (a broker company affiliated with CHALC who can provide councils with slightly discounted rates).</p> <p>The quotes provided by Clear Utility Solutions for both gas and electricity were both cheaper rates than those offered by Yu Energy.</p> <p>Councillors decided to go ahead with these prices provided they had not greatly increased by the time Clerk actioned the new contracts. <b>7 FOR</b></p> <p>Clerk will now take up these quotes which are fixed for 3 years.</p>	
<p><b>19.</b></p>	<p><b>Items for future meetings</b></p> <p>None</p>	
<p><b>20.</b></p> <p><b>Noted</b></p>	<p><b>Items for information</b></p> <p>Councillor IP confirmed that Councillor AB can remain as a Parish Councillor for Kettleshulme due to his new address being within 3 miles of the Parish.</p>	
<p><b>20.</b></p> <p><b>Approved</b></p>	<p><b>Date and time of the next meeting</b></p> <p>Monday September 12<sup>th</sup> 2022 @ 7.30pm. <b>7 FOR</b></p>	

The meeting concluded at 8:40 pm.