

**Minutes of the Ordinary Meeting at 7:30pm  
Monday 17<sup>th</sup> June 2024.**

**Councillors in attendance:** Derek Heiron (DH), Charlie Blood (CB), Victoria Coward (VC), Rachel Blood (RB), Alex Baker (AB), Ian Pulley (IP), Jo Butler (JB)

**Parish Clerk:** Michelle Andrew (MA)

<b>1.</b>	<b>Apologies for Absence.</b>	
<b>Noted</b>	All Parish Councillors present.	
<b>2.</b>	<b>Declarations of interest.</b>	
	None.	
<b>3.</b>	<b>Public Forum.</b>	
	No members of the public present.	
<b>4.</b>	<b>Additional feedback and information sharing with Cheshire East Councillors.</b>	
<b>Noted</b>	Jos Saunders – CE (JS-CE) was not in attendance at the meeting.	
<b>5.</b>	<b>PCSO comments.</b>	
<b>Noted</b>	PCSO was not in attendance at the meeting.	
<b>6.</b>	<b>To agree as a true record, the minutes of the Ordinary Meeting of the Parish Council held on Monday 20<sup>th</sup> May 2024.</b>	
<b>Approved</b>	Approved 5 FOR.	
<b>7.</b>	<b>Review of Financial Regulations and Risk Assessment.</b>	
<b>Noted Defer</b>	Clerk has begun making the required amendments to the new Model Financial Regulations 2024. This will be deferred and assessed at the next meeting once these have been completed.	

<p>8.</p> <p>Approved</p> <p>Noted</p> <p>Noted</p>	<p><b>Finance.</b></p> <p><b>a. Payments to be authorised by the council.</b></p> <p><b>BACS</b></p> <table border="1" data-bbox="336 434 1265 701"> <tr> <td>Clerk Salary June</td> <td>£</td> <td>215.02</td> </tr> <tr> <td>L Smallwood – Cleaning</td> <td>£</td> <td>65.00</td> </tr> <tr> <td>Clerk Expenses – Printer Ink &amp; Folder</td> <td>£</td> <td>54.05</td> </tr> <tr> <td>HMRC PAYE – April 2024</td> <td>£</td> <td>53.60</td> </tr> <tr> <td>R Blood Expenses – D Day Service</td> <td>£</td> <td>46.51</td> </tr> <tr> <td>J Butler Expenses – D Day Flowers</td> <td>£</td> <td>20.00</td> </tr> <tr> <td><b>Total</b></td> <td><b>£</b></td> <td><b>454.18</b></td> </tr> </table> <p><b>Approved 7 FOR</b></p> <p><b>b. Bank Statement Reconciliation.</b></p> <p>Bank accounts at the end of May 2024</p> <p>Current Acc     £ 7,943.29 Reserve Acc     £ 21,132.01 <b>TOTAL =         £ 29,075.30</b></p> <p><b>Direct debits paid in May 2024</b></p> <table border="1" data-bbox="336 1178 1131 1346"> <tr> <td><b>BT Broadband</b></td> <td>£</td> <td>40.88</td> </tr> <tr> <td><b>Opus Electricity</b></td> <td>£</td> <td>117.58</td> </tr> <tr> <td><b>Opus Gas</b></td> <td>£</td> <td>559.84</td> </tr> <tr> <td><b>Water Plus</b></td> <td>£</td> <td>40.71</td> </tr> </table>	Clerk Salary June	£	215.02	L Smallwood – Cleaning	£	65.00	Clerk Expenses – Printer Ink & Folder	£	54.05	HMRC PAYE – April 2024	£	53.60	R Blood Expenses – D Day Service	£	46.51	J Butler Expenses – D Day Flowers	£	20.00	<b>Total</b>	<b>£</b>	<b>454.18</b>	<b>BT Broadband</b>	£	40.88	<b>Opus Electricity</b>	£	117.58	<b>Opus Gas</b>	£	559.84	<b>Water Plus</b>	£	40.71
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<p>9.</p> <p>All Noted</p>	<p><b>To update Council on progress with the External Audit.</b></p> <p>Clerk informed Council that the signed AGAR and all other required documents have now been emailed to the External Auditors. The signed AGAR and Notice of Public Rights has also now been published on the website and noticeboard. The period of public rights will run from Monday 17<sup>th</sup> June to Friday 26<sup>th</sup> July.</p>																																	
<p>10.</p> <p>Noted</p>	<p><b>To discuss updates on improvements to the playground on the village field including results from the public consultation.</b></p> <p>VC produced a report from the results of the public consultation and shared the following main points with the Council ...</p> <ul style="list-style-type: none"> <li>- 54 responses were received.</li> <li>- There was strong evidence against moving the equipment area into the open space, potentially as this may impact other activities</li> </ul>																																	

<b>Action</b>	<p>for which the field is more commonly used i.e. community events (fete, fell race) and dog walking.</p> <ul style="list-style-type: none"> <li>- Moderate support for keeping the equipment area fenced due to many residents using the field to walk dogs.</li> <li>- Very strong support for restoring the path around the field and new benches and picnic tables.</li> <li>- Marginal support for the planting of wildflowers/bulbs but maintenance concerns are an issue.</li> <li>- There are numerous mentions of a requirement for better drainage to make the whole field usable, specifically near the village hall gate.</li> </ul> <p>Clerk will now email the report to JS-CE and ANSA so the process can hopefully move onto the next stage. The report will also be published on the website for residents to view.</p>	
<b>11.</b>  <b>All Noted</b>  <b>Approved</b>	<p><b>To note any correspondence received.</b></p> <p>Clerk received notification from ChALC that the pre-election period has now commenced.</p> <p>An invitation to Poynton Civic Service was received. Unfortunately, JB is unable to attend the event.</p> <p>Microsoft 365 renewal is due for the Council laptop used by Clerk at £59.99. This will be renewed. Approved <b>7 FOR</b>.</p>	
<b>12.</b>  <b>Noted</b>	<p><b>To consider Planning applications / decisions received.</b></p> <p>Application number 24/2202M (Cheshire East). Councillors had no comments to make on the application.</p>	
<b>13.</b>  <b>Noted</b>  <b>Approved Action</b>  <b>Noted</b>  <b>Noted</b>  <b>Action</b>	<p><b>Reports from Community Events working party.</b></p> <p><b>a. D-Day 80<sup>th</sup> Anniversary Celebration (8<sup>th</sup> June) feedback.</b> Those in attendance enjoyed the event. It was agreed that Kettleshulme &amp; Lyme Handley Parish Council will make a £100 donation to the Royal British Legion for the D-Day commemorations. <b>7 FOR</b>. Clerk will make the donation and inform councillors once this has been done.</p> <p><b>b. Hungrytown Folk Band (28<sup>th</sup> September)</b> Cost for the band is £400. Tickets are now available to purchase on the website and will be advertised closer to the date of the event.</p> <p><b>c. Remembrance Day 2024 (10<sup>th</sup> November)</b> Clerk and VC looked over the application form that required completing to register an event for a road closure and it was very long winded and time consuming for a 30-minute closure. Councillors concluded that Clerk would email JS-CE as well as PSCO and other local parish clerks to ask whether there was another process that could be undertaken for such a small event.</p>	

	<p>A contingency plan may be needed should the road closure not be possible.</p> <p>JB has booked in a CRTA event for November 2<sup>nd</sup> – Just Some Theatre: The Plot Thickens. Tickets will be discussed nearer the time.</p>	
<p><b>14.</b></p> <p><b>All Noted</b></p>	<p><b>To discuss maintenance of the hall and garden.</b></p> <p><b>a. Repair / replacement of clocks in the bar area and main hall.</b> DH has replaced the batteries in both of the clocks, and they seem to be keeping time at the moment.</p> <p><b>b. Fascia Boards</b> AB has scheduled to begin the work in the next fortnight.</p> <p><b>c. – f.</b> Quotes will be sought for these.</p>	
<p><b>15.</b></p> <p><b>Noted</b></p>	<p><b>To discuss applying for the Rural England Prosperity Fund.</b></p> <p>This is a grant available for improving venue and community organisations and a local Parish Council has received a grant for work on their village hall. This will be discussed further at the next meeting once all Councillors have had time to read through the Fund and more information has been gathered on what the grant can be used for.</p>	
<p><b>16.</b></p> <p><b>Noted</b></p> <p><b>Approved</b></p>	<p><b>To discuss hall lettings.</b></p> <p>A few kids party enquiries have been received / booked in. The Hall Hire Terms &amp; Conditions have been amended to include the following disclaimer.. ‘<i>Any ladders or similar access equipment used on the premises is at the express risk of the hirer</i>’. The T&amp;Cs changes were approved by Council <b>7 FOR</b> and will now be published on the website.</p>	
<p><b>17.</b></p>	<p><b>Update on ownership paperwork for the village hall.</b></p> <p>No update.</p>	
<p><b>18.</b></p> <p><b>All Noted</b></p>	<p><b>Updates on Road Maintenance &amp; Drainage in the village.</b></p> <p>Potholes in the village, especially along Paddock Lane, have not been filled very well.</p> <p>A drain has begun to collapse on Macclesfield Road close to Paddock Lane. This has been reported however has yet to be assessed by Cheshire East.</p>	
<p><b>19.</b></p> <p><b>Noted</b></p>	<p><b>Items for future meetings.</b></p> <p>Producing a village calendar with a list of events for the year.</p>	

<b>20.</b>  <b>Noted Approved</b>	<b>Items for information.</b>  IP has found the correct Defibrillator housing required for the spare defib at the village school priced at £450. Approved <b>6 FOR</b> that the Council will purchase this for the school and village to provide access to an additional defib. This will be located on the outside of the school building so access is available 24/7. Once the defib is fitted and working, RB will register the unit with circuit.	
<b>21.</b>  <b>Noted</b>	<b>Date and time of the next meeting.</b>  Monday 15 <sup>th</sup> July 2024 – 7.30pm.	

The meeting concluded at 8.45 pm.