



<b>2.</b>	<b>Matters arising from the Chairman's Report.</b>
<b>Noted</b>	Councillor RB thanked JB for her report. This was repeated by all present Councillors.
<b>3.</b>	<b>Election of Chairman.</b>
<b>Noted</b>	Jo Butler was nominated Chairman – nominated by RB and seconded by VC. <b>4 FOR.</b>
<b>4.</b>	<b>Election of Vice-Chairman.</b>
<b>Noted</b>	Ian Pulley was nominated Vice-Chairman – nominated by JB and seconded by DH. <b>4 FOR</b>
<b>5.</b>	<b>Declaration of acceptance of office for Chairman and Vice-Chairman.</b>
<b>Resolved</b>	JB and IP accepted the roles.
<b>6.</b>	<b>Apologies for Absence.</b>
<b>Noted</b>	Charlie Blood (CB), Alex Baker (AB)
<b>7.</b>	<b>Declarations of Interest.</b>
	None
<b>8.</b>	<b>To confirm Chairman's allowance for 2024/25.</b>
<b>Approved</b>	Allowance confirmed at £250 for the 24-25 period. <b>4 FOR</b>
<b>9.</b>	<b>Public Forum.</b>
	No members of the public attended.
<b>10.</b>	<b>To consider a view to the Council becoming eligible to exercise the General Power of Competence in the future under the Localism Act 2011 section 1-8.</b>
<b>Noted</b>	The clerk confirmed that this was not currently possible, but it was agreed that this would remain on the agenda for next year.
<b>11.</b>	<b>Review of Standing Orders, Financial Regulations and Risk Assessments.</b>
<b>Approved</b>	<u>Standing Orders</u> – No changes required for 2024 - Approved <b>5 FOR</b>
<b>Noted</b>	<u>Financial Regulations</u> – Clerk informed Councillors that NALC have released a new Model Financial Regulations for 2024 but she only received this a few days ago. Clerk will bring this to the next meeting for approval.
<b>Action</b>	

<b>Deferred</b>	<u>Financial Risk Assessment</u> – To be deferred to next meeting once NALC Model Financial Regulations 2024 have been approved.		
<b>12.</b>	<b>Review of existing Committee, Sub-Committees and Working Parties including terms of reference and any delegated authority.</b>		
<b>Approved Action</b>	The Community Events Working Party will remain with council members JB, RB, CB and VC having delegated authority. <b>6 FOR</b> New members from within the community will be sought with the hope of then being able to increase the number of community events that are held in the village.		
<b>13.</b>	<b>Consideration of any new Committee, Sub-Committees and Working Parties including terms of reference and any delegated authority.</b>		
	No new committees, sub-committees or working parties required.		
<b>14.</b>	<b>To agree the dates for the Ordinary Meetings of the Council up to and including the next Annual Meeting of the Council.</b>		
<b>Approved</b>	The following meeting dates were approved <b>5 FOR</b> , subject to change...		
	June 17 <sup>th</sup> 2024	October 14 <sup>th</sup> 2024	February 17 <sup>th</sup> 2025
	July 15 <sup>th</sup> 2024	November 18 <sup>th</sup> 2024	March 17 <sup>th</sup> 2025
	August – No Meeting	December – No Meeting	APM – April 14 <sup>th</sup> 2025 OM – April 14 <sup>th</sup> 2025
	September 16 <sup>th</sup> 2024	January 20 <sup>th</sup> 2025	AGM – May 19 <sup>th</sup> 2025
<b>15.</b>	<b>Feedback and information sharing from Cheshire East Councillors.</b>		
<b>Noted</b>	CE Councillor Jos Saunders has requested an update on the traffic calming measures expected to be completed outside the school but has not yet received a response.		
<b>16.</b>	<b>PCSO comments.</b>		
<b>Noted</b>	PCSO next surgery is Thursday June 6 <sup>th</sup> – 5.30-6.30pm at Kettleshulme Village Hall.		
<b>17.</b>	<b>To agree as a true record, the minutes of the Ordinary Meeting of the Parish Council held on Monday 15<sup>th</sup> April 2024.</b>		
<b>Approved</b>	Approved – <b>5 FOR.</b>		

<p><b>18.</b></p> <p><b>Approved</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p>	<p><b>Finance</b></p> <p><b>a. Payments to be authorised by the Council.</b> <b>BACS</b></p> <table border="1" data-bbox="435 398 1380 779"> <tr><td>JDH Business Services Ltd</td><td>£ 409.20</td></tr> <tr><td>J Butler – Expenses – Comedy Night</td><td>£ 171.69</td></tr> <tr><td>J Butler – Expenses – D Day Cakes</td><td>£ 113.50</td></tr> <tr><td>J Butler – Expenses – D Day</td><td>£ 65.88</td></tr> <tr><td>R Blood – Expenses – Table Clips</td><td>£ 17.98</td></tr> <tr><td>L Smallwood - Cleaning</td><td>£ 101.61</td></tr> <tr><td>D Heiron – Expenses - Stepladders</td><td>£ 319.99</td></tr> <tr><td>Clerk Salary May</td><td>£ 214.82</td></tr> <tr><td>HMRC PAYE M2 2024</td><td>£ 53.80</td></tr> <tr><td><b>TOTAL</b></td><td><b>£ 1,468.47</b></td></tr> </table> <p><b>5 FOR</b></p> <p><b>b. Bank statement reconciliation.</b></p> <p>Bank accounts at the end of April <b>2024</b></p> <p>Current Acc - £ 10,140.77</p> <p>Reserve Acc - £ 21,106.02</p> <p><b>TOTAL = £ 31,246.79</b></p> <p><b>Direct debits paid in April 2024.</b></p> <table border="1" data-bbox="338 1256 1131 1420"> <tr><td><b>Water Plus</b></td><td>£ 35.57</td></tr> <tr><td><b>BT</b></td><td>£ 36.04</td></tr> <tr><td><b>Yu Energy Gas</b></td><td>£ 2,256.11</td></tr> <tr><td><b>Yu Energy Electricity</b></td><td>£ 142.19</td></tr> </table>	JDH Business Services Ltd	£ 409.20	J Butler – Expenses – Comedy Night	£ 171.69	J Butler – Expenses – D Day Cakes	£ 113.50	J Butler – Expenses – D Day	£ 65.88	R Blood – Expenses – Table Clips	£ 17.98	L Smallwood - Cleaning	£ 101.61	D Heiron – Expenses - Stepladders	£ 319.99	Clerk Salary May	£ 214.82	HMRC PAYE M2 2024	£ 53.80	<b>TOTAL</b>	<b>£ 1,468.47</b>	<b>Water Plus</b>	£ 35.57	<b>BT</b>	£ 36.04	<b>Yu Energy Gas</b>	£ 2,256.11	<b>Yu Energy Electricity</b>	£ 142.19
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<p><b>19.</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p>	<p><b>To Inform the council on issues identified by the internal audit.</b></p> <p>The internal audit has been completed and the Internal Audit Report received.</p> <p><b>Issue 1.</b> Budgetary control reporting to council is currently bi-annual. This should be implemented quarterly in accordance with Financial Regulations. Clerk will prepare quarterly budget reports from the current time.</p> <p><b>Issue 2.</b> The draft bank reconciliation included a £30 debtor for an outstanding sales invoice. This should not have been included in the year end accounts as the council is a receipts and payments council. Amended.</p>																												

<p><b>20.</b></p> <p><b>Approved</b></p> <p><b>Approved Action</b></p> <p><b>Action</b></p>	<p><b>To update Council on progress with the External Audit.</b></p> <p>a. Approval of Annual Governance Statement &amp; Accounting Statement of AGAR 2023/24.</p> <p>AGAR Section 1 – Annual Governance Statement was agreed and approved <b>5 FOR</b>. Due to Kettleshulme &amp; Lyme Handley Parish Council officially forming a new Council from April 2023, Point 4 was N/A.</p> <p>AGAR Section 2 – Accounting Statement was agreed and approved <b>5 FOR</b>. All documents required by the External Auditor will now be emailed before the end of June deadline.</p> <p>Notice of Public rights &amp; Summary of Rights will be published on the Parish Council website and posted on the noticeboard on Friday 14<sup>th</sup> June 2024 with the period for Exercise of Public Rights beginning on Monday 17<sup>th</sup> June 2024.</p>
<p><b>21.</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p>	<p><b>To assess the Hall Hire Charges for 2024.</b></p> <p>Council agreed the Hall Hire Charges will remain the same for – <b>5 FOR</b>. These will next be review in February 2025 and updated in line with the financial year.</p>
<p><b>22.</b></p> <p><b>Action</b></p> <p><b>Noted</b></p>	<p><b>To discuss updates on improvements to the playground on the village field.</b></p> <p>Councillor VC will produce a Public Consultation to be distributed amongst the local community, school and published on the website in the hope of receiving as many responses as possible. The deadline for the consultation closing will be June 12<sup>th</sup> so responses can be discussed at the next council meeting.</p>
<p><b>23.</b></p> <p><b>All Noted</b></p>	<p><b>To note any correspondence received</b></p> <p>Clerk had emailed David Rutley MP regarding the impending copper core switch off in favour of digital phone lines to express concern about how, without mobile phone reception in the village, residents would become vulnerable in the event of a power cut. David Rutley MP, in turn, contacted mobile phone providers to seek updates on if they had any plans to extend mobile reception to the village. Vodafone responded that, whilst there are a number of sites within 5 km, the low-lying location of the village meant that signal did not reach the village. Furthermore, Vodafone are unable to further optimise the existing cell sites to improve coverage.</p> <p>Virgin responded that they have made a request with the network deployment team for more mobile coverage in the area and this will be assessed however, there is no time frame of when wider coverage would be available and at present no plans are in place to build any new masts within a closer proximity to the area.</p> <p>David Rutley MP also informed Clerk that he has written to the Department for Culture, Media and Sport for an update on Government's plans in the area and assured Clerk that he will continue to keep monitoring the issue over the months ahead.</p>

<p><b>24.</b></p> <p><b>All Noted</b></p>	<p><b>To consider planning applications / decisions received.</b></p> <p>Application Number NP/CEC/0424/0447. No objections by councillors.  Application Number 24/1736M. No objections by councillors.  Application Number NP/CEC/0522/0645 &amp; 1221/1304 – Appeals Dismissed.</p>
<p><b>25.</b></p> <p><b>All Noted</b></p> <p><b>Action</b></p> <p><b>Action</b></p> <p><b>Noted</b></p>	<p><b>Reports from Community Events working party.</b></p> <p><b>a. Feedback on the Kettleshulme Fell Race (28<sup>th</sup> April).</b>  Race was very well received and the school are keen to make it an annual event.</p> <p><b>b. D-Day 80<sup>th</sup> Anniversary Celebration (8<sup>th</sup> June) including burial of the time capsule.</b>  The event will be held inside the hall. Buns and prosecco will be provided and residents are asked to bring a picnic. There will be a quiz and the hall and garden will be decorated with bunting. The burial of the time capsule will be put on hold until the playground refurbishments have been complete. The garden needs tending to prior to the event. Clerk will message gardener.</p> <p><b>c. Hungrytown Folk Band (28<sup>th</sup> September).</b>  Ticket sales will be available online soon priced at £12 online and £15 on the door.</p> <p><b>d. Remembrance Day 2024 (10<sup>th</sup> November).</b>  Clerk and VC will complete the online form to register the event with the Event Safety Advisory Group (ESAG).</p> <p>JB has been in contact with CRTA about booking a comedy event at the hall. Dates are being discussed.</p>
<p><b>26.</b></p> <p><b>Noted</b></p>	<p><b>To discuss maintenance of the hall and garden.</b></p> <p><b>a. Noticeboard</b>  The glass on one of the noticeboards in the village had slid down when VC went to add the meeting agenda. DH has fixed this temporarily however a new noticeboard may be required next year.</p> <p><b>b. Fascia boards.</b>  AB was not present at the meeting to give an update.</p> <p><b>c. Panelling / decorating hall &amp; floor repairs.</b>  No update.</p> <p><b>d. Creating storage upstairs.</b>  No update.</p> <p><b>e. Replacement doors.</b>  No update.</p> <p>DH will undertake a monthly safety check on the newly purchased stepladders and a disclaimer will also be added on the hall booking form that these are to be used safely and at the users risk.</p>

<b>27.</b> <b>Noted</b>	<b>To discuss hall lettings.</b> A weekly yoga class has begun at the hall on Thursday evenings and a few parties have been booked in for over the summer months.
<b>28.</b>	<b>Update on ownership paperwork for the village hall.</b> No Update.
<b>29.</b>	<b>Updates on Road Maintenance &amp; Drainage in the village.</b> No Updates.
<b>30.</b>	<b>Items for future meetings</b> None.
<b>31.</b>	<b>Items for information</b> None
<b>32.</b> <b>Approved</b>	<b>Date &amp; Time of Next Meeting</b> Monday 17 <sup>th</sup> June 2024 at 7.30pm. <b>5 FOR</b>

The meeting concluded at 8.45 pm.