

Kettleshulme & Lyme Handley Parish Council

Michelle Andrew
Clerk of the Council
Tel: 07712597624
E-Mail: clerk@kettleshulme.org
14th May 2024

Dear Councillor,
You are summoned to attend the Annual Meeting of Kettleshulme & Lyme Handley Parish Council, on **Monday 20th May at 7.30pm.**

Members of the public and press are welcome to attend.

Yours Sincerely,

Michelle Andrew

Clerk of the Council

AGENDA

1. **To receive the Chairman's Annual Report on the Parish Council's work and accounts for the year ending 31st March 2024 – deferred from APM last month.**
2. **Matters arising from the Chairman's report.**
3. **Election of Chairman 2024/25.**
4. **Election of Vice -Chairman 2024/25.**
5. **Declaration of acceptance of office for Chairman and Vice-Chairman.**
6. **Apologies for Absence.**
7. **Declarations of Interest.**
8. **To confirm chairman's allowance for 2023/24.**
9. **Public Forum.**
10. **To consider a view to the Council becoming eligible to exercise the General Power of Competence in the future under the Localism Act 2011 section 1-8.**
11. **Review of Standing Orders, Financial Regulations and Risk Assessments.**
12. **Review of existing Committees, Sub-Committees and Working Parties including terms of reference and any delegated authority.**
13. **Consideration of any new Committee, Sub-Committees and Working Parties including terms of reference and any delegated authority.**
14. **To agree the dates for the Ordinary Meetings of the Council up to and including the next annual meeting of the Council.**

- **Suggested dates ...**

• June 17 th 2024	• January 20 th 2025
• July 15 th 2024	• February 17 th 2025

• September 16 th 2024	• March 17 th 2025
• October 14 th 2024 (2 nd Mon)	• April 14 th 2025 (2 nd Mon) APM & OM
• November 18 th 2024	• May 19 th 2025 AGM

15. Feedback and information sharing with Cheshire East Councillors.

16. PCSO comments.

17. To agree as a true record the Minutes of the Ordinary Meeting of the Parish Council held on Monday 15th April 2024.

18. Finance..

- a. Cheques and BACS payments to be authorised by the Council.
- b. Bank Statement Reconciliation.

19. To inform the council on issues identified by the Internal Audit Report.

20. To update Council on progress with the External Audit.

- a. Approval of Annual Governance Statement & Accounting Statement of AGAR 2023/24.

21. To assess the Hall Hire Charges for 2024.

22. To discuss updates on improvements to the playground on the village field.

23. To note any correspondence received.

24. Planning Applications / Decisions received.

25. Reports from Community Events working party.

- a. Feedback on the Kettleshulme Fell Race (28th April).
- b. D-Day 80th Anniversary Celebration (8th June) including burial of the time capsule.
- c. Hungrytown Folk Band (28th September).
- d. Remembrance Day 2024 (10th November).

26. To discuss maintenance of the hall and garden.

- a. Noticeboard
- b. Fascia boards.
- c. Panelling / decorating hall & floor repairs.
- d. Creating storage upstairs.
- e. Replacement doors.

27. To discuss hall lettings.

28. Update on ownership paperwork for the village hall.

29. Updates on Road Maintenance & Drainage in the village.

30. Items for future meetings.

31. Items for information.

32. Date & Time of Next Meeting

Proposed - Monday June 17th 2024 @ 7:30pm