

# Website help and accessibility

We want [kettleshulme.org](http://kettleshulme.org) to be easy to use.

There may be times when we don't get it right. This information may help.

## Accessibility options

Many operating systems now include accessibility options that you can tailor to your needs on your own device. Options may include voiceover or talk back to read a screen to you, you can change screen colours or contrast, change text sizes and shortcut controls.

To find the accessibility options on your device:

- Apple go to **settings** then **general** then **accessibility**
- Android go to **settings** then **system** then **accessibility**
- Windows go to your control panel

We do what we can to make sure anything on our web site helps these accessibility options to work smoothly.

## Text size - making it bigger or smaller

You can alter the size of the text on your mobile phone or tablet by moving apart two fingers on the screen - or make it smaller by pinching your fingers together. If you change the font size in your settings you won't need to alter the size on each page.

If you're using a computer or laptop you can change the font size in your browser settings or by using keyboard shortcuts

- CTRL + to zoom in
- CTRL - to zoom out
- CTRL 0 (zero) to reset to normal size
- If you have a mouse scroll wheel, hold CTRL and scroll up to zoom in and scroll down to zoom out.

## Translating from English language

You can use [Google Translate](https://www.google.com/translate) to get a word for word translation of this site.

## PDF documents

Portable Document Format (PDF) files can be viewed by downloading and installing a free PDF reader.

- [Free Adobe Acrobat Reader DC software](https://www.adobe.com/uk/acrobat/readstep2.html)

## **Web site accessibility policy**

Kettleshulme Parish Council is committed to providing a website that is accessible to the widest possible range of people, regardless of technology or ability. We are actively working to improve the accessibility and usability of our website and in doing so adhere to many of the available standards and guidelines.

The website endeavours to meet the World Wide Web Consortium (W3C) Web Content Accessibility Guidelines 1.0, to Level AA. These guidelines are based on good design practice and exist to ensure that no individual is excluded due to disability or choice of device or software.

Whilst Kettleshulme Parish Council strive to adhere to the accepted guidelines and standards for accessibility and usability, it is not always possible to do so in all areas of the website.

We are continually seeking out solutions that will bring all areas of the site up to the same level of overall web accessibility. In the meantime should you experience any difficulty in accessing the Kettleshulme Parish Council website, please don't hesitate to contact us.