

Kettleshulme Parish Council

2015

Minutes of the Ordinary Meeting, at the Memorial Hall, Kettleshulme Monday 16 November 2015 at 7.30pm

Councillors in attendance: Jo Butler (JB), Rachel Blood (RB), Ian Pulley (IG), Victoria Coward (VC), Grant Summers (GS), Sara Geary (SG).

Councillor Howard Murray CEC attended between 7.30pm and 8.00pm

Parish Clerk: Sarah Harlen

1.	Apologies for Absence Ros Siddall, Jos Saunders	
2.	Declarations of Interest None received.	
	Update from Councillor Howard Murray Councillor Murray explained his recent opposition to CEC plans to place flashing speed restriction signs outside local schools on the grounds that these were ineffective and appropriate road engineering would be a better solution. He agreed to check with CEC on progress in resolving the drainage issues on Paddock Lane and to report back.	
3.	Public Forum No member of the public was present.	
4.	<p>To note any correspondence received</p> <p>Noted</p> <ul style="list-style-type: none"> • CEC consultation on their 2016-2017 budget, including the likely loss of Council tax support grant. • Town & Parish Council Conference 10 December. The Clerk is to notify CEC that no-one from KPC can attend. • CEC infrastructure survey. • A reply from the NHS about the Schoolhouse Surgery, confirmed a new contract had been signed for provision of services. • A letter of thanks from Royal British Legion for the donation. • Minutes of ChALC annual meeting. • An email had been received from Mrs Greenwood, Treasurer of the Kettleshulme Entertainments Committee, objecting to charges invoiced for the use of the Memorial Hall, on the basis that it had previously been free of charge. The Councillors noted that the Entertainment Committee was now an independent organisation with no affiliation to the Parish Council. Therefore as an external organisation it should be subject to the same booking charges incurred by other ad hoc users of the hall. The Clerk would write to Mrs Greenwood to explain this decision. <p>All votes FOR</p> <p>Resolved</p>	
5.	To agree as a true record the minutes of the Ordinary Meeting of the Parish Council held on Monday 19 October 2015.	

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	<p>That the minutes of the Ordinary Meeting of the Parish Council held on Monday 19 October 2015 were agreed as a true record.</p> <p>Resolved</p> <p>All votes FOR</p>	
6.	<p>To Consider Planning Applications Received</p> <p>None</p>	
7.	<p>To receive a report from the Working Parties</p> <p>Noted</p> <p>Facilities & Infrastructure</p> <ul style="list-style-type: none"> • SG has been in contact with Cheshire East Highways regarding the on-going drainage issue on Paddock Lane, also the poor condition and deterioration of a main road section. Both are being tracked. There has been progress with the drainage and a inspection has been scheduled for the main road. <p>Community Events</p> <ul style="list-style-type: none"> • It was noted that the Remembrance day service had been very well attended. • JB provided an update on the Christmas fair on 28 November. • It was proposed the Council should donate tombola prizes, with a budget of £50, to be purchased by RB. • It was agreed a screen should be purchased for the hall. <p>Resolved</p> <p>All votes FOR</p>	
8.	<p>Council Audit</p> <p>The Council noted and approved the external auditors reports, which highlighted 2 very minor changes needed to accounting procedures to comply with best practice.</p>	
9.	<p>Precept</p> <p>The Council considered and approved the draft precept and budget for 2016 - 17, subject to including some additional maintenance projects for the village hall. The precept should be maintained at the 2015-16 level. This would still leave appropriate reserves.</p> <p>All votes FOR.</p>	
10.	<p>Memorial Hall Charges</p> <p>The revised draft tariff for hall booking charges was discussed. It was agreed that the current arrangements should be maintained for regular users. The new ad hoc charges would include a £30 community events night rate for Sunday - Thursday evening. The new tariff will be published on the website.</p> <p>All votes FOR</p>	VC
11	<p>Hall Cleaning Contract</p> <p>It was agreed a cleaner is needed for the hall once a fortnight for 2 hours, plus ad hoc as needed. VC will draft a job spec, ensuring responsibilities do not overlap with the caretaker, with a view to advertising in January.</p> <p>All votes FOR</p>	VC

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12.	<p>To discuss Health & safety / risk assessment items</p> <p>a. Defibrillator SG will arrange removal of overhanging branches to enable the new signs to be erected.</p> <p>b. First Aid Course IP has organised three dates for training with NW Ambulance. VC will advertise for further attendees.</p> <p>c. Other items of Concern The deferred PAT testing will be arranged as part of the kitchen electrical work.</p>	SG VC IP								
13.	<p>Community Speedwatch</p> <p>Given Councillor Murray's advice further action on this has been deferred.</p>									
14.	<p>Dog Fouling</p> <p>RB will arrange for a presentation in January on measure to curb the problem.</p>	RB								
15.	<p>Kitchen Refurbishment in the Village Hall</p> <p>IP reported that the Memorial Hall kitchen refurbishment project was ready to proceed at a proposed total cost of £9973.50 excluding VAT. The project will be funded as detailed below:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Waste Recycling Environmental Ltd (WREN) – net grant*</td> <td style="text-align: right;">£4908.75</td> </tr> <tr> <td>Kettleshulme Fete Committee - donation</td> <td style="text-align: right;">£1500.00</td> </tr> <tr> <td>Kettleshulme Women’s Institute - donation</td> <td style="text-align: right;">£500.00</td> </tr> <tr> <td>Kettleshulme Parish Council</td> <td style="text-align: right;">£3064.75</td> </tr> </table> <p>*Total grant is £5,500 less the £591.25 ‘unlock payment’ made on 02/06/15.</p> <p>The Council approved the capital spend for the full amount.</p> <p>In addition it was agreed that the Portable Appliance Testing (PAT) and the installation of mains powered smoke/heat detectors be carried out at the same time as the kitchen project. It was resolved that cheques up to the agreed value of the project plus VAT, could be signed outside a meeting to pay for the works, since the Council does not meet in December.</p> <p>The Council wished to record their thanks and appreciation for all of the supporters who have contributed to the project.</p> <p>It was resolved that new crockery and cutlery should be purchased up to a maximum value of £500.</p> <p>All votes FOR</p>	Waste Recycling Environmental Ltd (WREN) – net grant*	£4908.75	Kettleshulme Fete Committee - donation	£1500.00	Kettleshulme Women’s Institute - donation	£500.00	Kettleshulme Parish Council	£3064.75	
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16.	<p>Parish Council Website/Social Media</p> <p>No updates.</p>									
17.	<p>Parish Council Noticeboard</p> <p>Refurbishment of the noticeboard should be complete by the year end.</p>									

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18.	<p>Memorial Hall Key Register Updating of the key register is in progress.</p>	JB																														
19.	<p>Kettlethulme Fell Race This is in progress.</p>	SG/ GS																														
20.	<p>Finances</p> <p>a. Cheques to be authorised by the Council</p> <p>That the following cheques and payments be authorised:</p> <p>Cheques</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">1999 Sarah Harlen (Clerk's salary)</td> <td style="text-align: right;">£151.69</td> </tr> <tr> <td>2000 Alan Boothby (Hygiene supplies)</td> <td style="text-align: right;">£35.50</td> </tr> <tr> <td>2001 J Wild (Gardening)</td> <td style="text-align: right;">£60.00</td> </tr> <tr> <td>2002 G Summers (Flag)</td> <td style="text-align: right;">£79.14</td> </tr> </table> <p>Direct Debits</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">21/11/15 Opus gas</td> <td style="text-align: right;">£99.48</td> </tr> <tr> <td>24/11/15 Opus electricity</td> <td style="text-align: right;">£54.48</td> </tr> </table> <p>Income Received</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Oliver Chesworth</td> <td style="text-align: right;">£170</td> </tr> <tr> <td>Whaley Bridge Band</td> <td style="text-align: right;">£60</td> </tr> <tr> <td>High Peak CVS</td> <td style="text-align: right;">£90</td> </tr> <tr> <td>Mrs Hindle</td> <td style="text-align: right;">£100</td> </tr> <tr> <td>WI</td> <td style="text-align: right;">£680</td> </tr> <tr> <td>KFC</td> <td style="text-align: right;">£1500</td> </tr> </table> <p>b. Bank Statement</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Current a/c as at 30th September 2015</td> <td style="text-align: right;">£13916.44</td> </tr> <tr> <td>Reserve a/c as at 30th September 2015</td> <td style="text-align: right;">£84.36</td> </tr> <tr> <td>Renovation a/c as at 30th September 2015</td> <td style="text-align: right;">£2137.24</td> </tr> </table> <p>All votes FOR</p>	1999 Sarah Harlen (Clerk's salary)	£151.69	2000 Alan Boothby (Hygiene supplies)	£35.50	2001 J Wild (Gardening)	£60.00	2002 G Summers (Flag)	£79.14	21/11/15 Opus gas	£99.48	24/11/15 Opus electricity	£54.48	Oliver Chesworth	£170	Whaley Bridge Band	£60	High Peak CVS	£90	Mrs Hindle	£100	WI	£680	KFC	£1500	Current a/c as at 30 th September 2015	£13916.44	Reserve a/c as at 30 th September 2015	£84.36	Renovation a/c as at 30 th September 2015	£2137.24	Resolved
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21.	<p>Items for future meetings Ideas for development of a Kettlethulme Youth Club - RB. Dog Fouling presentation - RB.</p>	RB																														
22.	<p>Items for information None.</p>																															
25.	<p>Date & Time of Next Meeting Monday 18 January 2016.</p>																															

The meeting concluded at 10.00pm