

**Minutes of the Ordinary Meeting, at the Memorial Hall, Kettleshulme
Monday 19 January 2015 at 7.30pm**

Councillors in attendance: Clive Greenwood (CG), Jo Butler (JB) Cheryl Greenwood (CBG), and Ian Pulley (IP)

Parish Clerk: Paul Harris

Also present: Cllr Howard Murray (Cheshire East Council)

1.	<p>Apologies for Absence Apologies for absence were received from Cllr Victoria Greenwood (work commitments), Cllr Bill McQuinn, and Cllr Tony Sheldon (illness). Apologies were also received from Cllr Jos Saunders (Cheshire East Council)</p>	
2.	<p>Declarations of Interest None received</p>	
3.	<p>Public Forum 2 members of the public were in attendance.</p> <p>PCSO John Dearnaley was present as was Cllr Howard Murray. Both spoke regarding issues around speeding, parking and visibility of the Police in Kettleshulme.</p> <p>1. Cllr Murray and Sgt Degg met in Kettleshulme before Christmas. There was certainly a speeding issue. Various actions were suggested including putting up school banners on the wall, the effect of this would 'help to bring the school into the road'. The zig zag markings were worn and needed refreshing, and a rumble strip 'gateway' was also mooted. PSCO Dearnaley spoke regarding community speedwatch as a good way to get people involved; it bonded local people who 'have had enough'. Five to six people could rotate with two people on at a time. Teams go out to set locations that had been risk assessed. They then let the Police know of instances of speeding and the Police then issue written warnings to speeding motorists.</p> <p>2. The visibility of the Police in Kettleshulme was raised. The Police had responded by making PSCO Sophie Bailey available for a few months. Police surgeries were mentioned, the Parish Council could have joint surgeries with the PSCO. The surgeries could be informal 'stand up' surgeries, i.e. outside school gates.</p> <p>3. Parking issues were raised such as people parking at the ends of roads, particularly on school mornings.</p> <p>PSCO Dearnaley left the meeting at 20:10pm.</p>	

	<p>Regarding the Spring CRTA they had succeeded in getting their first choice – a night of cabaret on 14 March. The ticket price would be set at Entertainment Committee.</p> <p>On 9 May the “Fire Walkers” – country and western band, tickets would be £15 and included food.</p>	
8.	<p>Hall Lettings and promotion of the Village Hall Councillors noted the following Hall bookings in January:</p> <p>Two Table Tennis Club sessions Seven Pilates One 1-2-1 Pilates One Children’s Party</p> <p>A note had been received from the Caretaker – There was a leak in the WI cupboard which actually was related to a condensation issue. In addition, condensation was found in the corner of the Main Hall – this was due to Christmas decorations hanging down for two weeks along with lack of ventilation.</p> <p>It was felt the hall was not being used enough, big voids in the week meant damp was accruing.</p> <p>Councillors felt the ventilation gap in the ceiling was not working properly. To help mitigate against condensation and mould growth the heating would be left on for one month as a low background heat to see whether this made a difference.</p> <p>It was suggested that an individual Councillor could take on promotion, it was agreed that Councillors would consider promotion of the hall and come back with some suggestions about what might be done to the next meeting.</p>	
9.	<p>Equipment Hire Agreement It was reported that Cllr V Greenwood had nearly completed the Equipment Hire Agreement.</p>	
10.	<p>Village Hall Curtains It was noted that Cllr McQuinn had obtained three quotes. Cllr Cheryl Greenwood had asked if VAT was included, a new quotation had included VAT - £5396 and the Parish Council could claim the VAT back. The Entertainment Committee had obtained a £2000 grant from Cheshire East Council towards the cost of the Curtains. The Parish Council would cover the shortfall.</p> <p>A quotation was also needed for extending the stage. Cllr J Butler would look at this.</p>	JB

11.	<p>Community Transport</p> <p>It was reported that the only way forward was to have arrangements with existing schemes in Poynton, Disley or Rainow but the Council would have to pay for it. Concern was expressed over the perceived demand, so far only one person had expressed an interest in such a service. Councillors felt that this was not financially viable and would leave the idea for the time being.</p>	
12.	<p>To discuss Health & safety / risk assessment items</p> <p>a) Defibrillator It was agreed that the Council would ask for training to take place on Tuesday 27 January 2015 at 19:30pm. The defibrillator would then be installed.</p> <p>b) First Aid Training This was covered above.</p> <p>c) No other items of concern were raised.</p>	
13.	<p>Village Notice Board and Quotation for Repositioning</p> <p>The Chairman reported that Grahame O'Connell had offered to move the Notice Board free of charge.</p> <p>Resolved That the Notice Board be moved to Paddock Lane in the area close to the bench</p> <p>4 votes FOR</p>	
14.	<p>To raise and discuss maintenance issues in the Village</p> <p>a) It was noted that two streetlights were out; one was opposite the hall and was awaiting an insurance payout before it could be fixed, and the other was next door to the Swan.</p> <p>b) No Highways and Village Maintenance issues were raised.</p> <p>c) Regarding Hall Maintenance, the heating would be put on low for one month to see if this resolved the condensation issue.</p> <p>Councillors agreed that a wooden baton could be installed on the wall close to the floor to stop the chairs hitting the wall.</p>	
15.	<p>Report on the application submitted to WREN for funding to enhance the kitchen in the Village Hall</p> <p>The Chairman reported that he had received an email from WREN asking for more information; he had supplied this to WREN. In addition they had requested a more detailed</p>	

	breakdown of the quotations received. Cllr Clive Greenwood had asked the company for this, but had not yet received it. It was noted that WREN would make their decision on 22 April 2015. No work could be carried out beforehand.																																											
16.	<p>Finance a) Cheques to be authorised by the Council</p> <p>Resolved That the following cheques and payments be authorised.</p> <p><u>List of Cheques for payment – 19 January 2015</u></p> <table> <tr> <td>1936</td> <td>Christmas Tree</td> <td>£30.00</td> </tr> <tr> <td>1937</td> <td>Caretaker (15.12. 2014 – 18.01.2015)</td> <td>£50.00</td> </tr> <tr> <td>1938</td> <td>Payroll Services</td> <td>£27.00</td> </tr> <tr> <td>1939</td> <td>Clerk Salary</td> <td>£220.00</td> </tr> <tr> <td>1940</td> <td>Office Expenses</td> <td>£18.08</td> </tr> <tr> <td colspan="3">Direct Debits</td> </tr> <tr> <td>21.01.2015</td> <td>Opus Gas</td> <td>£145.36</td> </tr> <tr> <td>24.01.2015</td> <td>Opus Electricity</td> <td>£55.85</td> </tr> <tr> <td colspan="3">Income Received</td> </tr> <tr> <td></td> <td>Kettleshulme WI</td> <td>£120.00</td> </tr> <tr> <td colspan="3">Bank Statements</td> </tr> <tr> <td></td> <td>Current a/c as at 31st December 2014</td> <td>£9215.44</td> </tr> <tr> <td></td> <td>Reserve a/c as at 31st September 2014</td> <td>£84.30</td> </tr> <tr> <td></td> <td>Renovation a/c as at 15th August 2014</td> <td>£2137.24</td> </tr> </table>	1936	Christmas Tree	£30.00	1937	Caretaker (15.12. 2014 – 18.01.2015)	£50.00	1938	Payroll Services	£27.00	1939	Clerk Salary	£220.00	1940	Office Expenses	£18.08	Direct Debits			21.01.2015	Opus Gas	£145.36	24.01.2015	Opus Electricity	£55.85	Income Received				Kettleshulme WI	£120.00	Bank Statements				Current a/c as at 31 st December 2014	£9215.44		Reserve a/c as at 31 st September 2014	£84.30		Renovation a/c as at 15 th August 2014	£2137.24	
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17.	<p>To approve a Kettleshulme Community Resilience Plan The Chairman had circulated the final draft of the Community Resilience Plan.</p> <p>Resolved That the Kettleshulme Community Resilience Plan be approved, to be reviewed every 6 months with the first review closely following the election in May 2015.</p>																																											
18.	<p>Village Newsletter The newsletter was now a Spring Newsletter and would be sent out following the meeting.</p>																																											
19.	<p>Items for future meetings None raised.</p>																																											
20.	<p>Items for information The remaining hall key had been returned. The form for the</p>																																											

	lottery was due to be signed and would be signed by Cllr J Butler and Cllr I Pulley.	
21.	<p>Date & Time of Next Meeting The next meeting was set as Monday 16th February 2015 at 19:30pm.</p> <p>Cllr H Murray and remaining members of the public left 21:42pm.</p>	
Resolved	That the press and public be excluded from the meeting for the following items because there may be disclosure to them of exempt information as defined in Schedule 12 A of the Local Government Act 1972.	
22.	<p>Clerk Contract of Employment a) Draft contract of employment for discussion</p> <p>Cllr Clive Greenwood agreed to review the draft contract in light of the needs of Kettleshulme Parish Council and to bring it back to a future meeting.</p>	CG
Noted	b) 2014 – 2016 National Pay Award	

The meeting concluded at 9:45pm