

**Minutes of the Ordinary Meeting, at the Memorial Hall, Kettleshulme
Monday 17th February at 7.30pm**

Councillors in attendance: Clive Greenwood (CG), Jo Butler (JB), Cheryl Greenwood (CBG), Victoria Greenwood (VG), Bill McQuinn (BM), Tony Sheldon (TS)

Parish Clerk: Paul Harris

1.	Apologies for Absence No apologies for absence were received	
2.	Declarations of Interest None received	
3.	Public Forum No members of the public were in attendance	
4.	To agree as a true record the minutes of the Ordinary Meeting of the Parish Council held on Monday 14th January 2014 Unanimously agreed	
Resolved	That the minutes of the Ordinary Meeting of the Parish Council held on Monday 14th January 2014 be agreed as a true record	
5.	To Consider Planning Applications Received None received	
6.	To Note Hall Lettings Councillors noted the following Hall bookings: 22/03/14 British Waterways (Marple) AGM 29/03/14 Church Spring Fair 05/04/14 Wild 25/04/14 Spring CRTA 16/05/14 Parish Council 17/05/14 Parish Council 22/05/14 European election. 10/06/14 W.I. Summer Lunch 14/07/14 Kettleshulme School 15/07/14 Kettleshulme School 25/10/14 Autumn CRTA Pilates – 14 weeks from 6 th January – sessions on Monday & Thursday Local history – 2 nd Thursday in March, April, May, June, Sept, Oct & Nov	
7.	To note the outcome of the Reaching Communities	

9. a.	To approve sub-committee recommendations Highways and Maintenance	
(i)	<u>Street Lighting</u> Several lights around the village were identified these would be passed to Cheshire East Council for repair	CB
(ii)	<p><u>Highways and village maintenance</u> Pot hole on Paddock lane had been referred to Cheshire East Council; United Utilities had taken this up as it was a result of the recent culvert flushing exercise and UU were repairing it.</p> <p>Graham O’Connell had identified some money to carry out work up Side End Lane; this would be a French drain to take water and channel into the nearby grid.</p> <p>Streetscene had been notified about the general state of the main road through Kettleshulme and also work needed on clearing the Park paths. Excess grass growth onto the edge of the path would be cleared along with pruning back excess tree growth.</p> <p>Concern was expressed about the number of pot holes appearing on Macclesfield road. The Clerk would email Graham O’Connell regarding these.</p> <p>Concern was expressed about the timeliness and extent of gritting of the side roads around the village during freezing periods. This would be passed onto Cheshire East Council.</p>	CG
(iii)	Some signage had been blown down in the recent high winds; this along with a broken sign post of the now infamous “Old People Playing” sign would be referred for maintenance.	BM
	<p><u>Hall Maintenance</u> Cllr McQuinn has obtained a quote for various electrical maintenance jobs around the Memorial Hall. A quote of £480 included fixing the light sensor in the Ladies Toilets, providing a power supply from the Hall for use with the Defibrillator machine, carrying out repaired to the fuse board and fitting of 3 new external lights.</p>	
Resolved	That the electrical quote be accepted barring the power supply work to the defibrillator machine which would be carried out once advice on the co-location of this with the public telephone had been taken.	BM
	Cllr McQuinn reported an ongoing problem with mould growth in	

	<p>the Hall. This was due to poor air circulation around the building. It was proposed that the Council consider installing a triple fan in the kitchen to help circulate air and remove moisture.</p>	
Resolved	That a quotation be obtained for the installation of a triple fan in the kitchen.	BM
	That the Clerk obtains a quote from BT for access to broadband at the Village Hall.	PH
	That the broken full-length mirror in the Ladies Toilet be replaced.	PH
	Refer to next Council Meeting	
(iv)	<p><u>Hall & Village Maintenance enhancements / toilet extension</u> It was agreed that the toilet extension aspect of this agenda item would be taken off the agenda of future meetings. It was agreed to take item 12(b) out of agenda order as part of discussion regarding hall & village enhancements.</p> <p>Cllr Cheryl Greenwood reported that Cheshire East Council would not be prepared to fund the installation of a Basketball Hoop in the Park. However, they did agree in principle to the installation of the Basketball Hoop in the event that fund was obtained from another source. Councillors also discussed the possibility of a WREN funding application to refit the kitchen and also new double glazing units with trickle vents installed to help air ventilation and circulation.</p>	
Resolved	That a quote for fitting double glazing be obtained.	BM
	That an idea of the costs involved be sought and a WREN application written.	CBG & CG
	Refer to next Council Meeting	
(b)	<p><u>Entertainment</u> “Winging it” – 25th April 8pm – a guitar duo from Scotland. A5 flyers and posters had been ordered. The bar would be stocked with Cans of Beer.</p> <p>Whaley Bridge Brass Band event in November</p>	CBG
	Refer to next Entertainment Sub-Committee meeting	CBG
	An offer of a donation of an organ for the Memorial Hall had been received. This was considered by the Council. Whilst the	

Resolved	That the Clerk set up cloud-based data storage and Kettleshulme email addresses for Councillors.	PH																				
12.	Finance																					
Resolved	That as the Church Spring Fair had been overcharged last year by £10; this would be returned by reducing the booking charge this year by £10.	PH																				
(a)	<u>Cheques to be authorised by the Council:</u>																					
Resolved	That the following cheques be authorised for payment	PH																				
	<table> <tr> <td>1860</td> <td>M Moss</td> <td>£71.13</td> <td>Cleaning</td> </tr> <tr> <td>1861</td> <td>Autela Payroll Services</td> <td>£12.90</td> <td>Payroll</td> </tr> <tr> <td>1862</td> <td>C Greenwood</td> <td>£9.25</td> <td>Stamps and Printing</td> </tr> <tr> <td>1863</td> <td>Kettleshulme PTA</td> <td>£70</td> <td>Refund</td> </tr> <tr> <td>1864</td> <td>P Harris</td> <td>£100</td> <td>Clerk Salary</td> </tr> </table>	1860	M Moss	£71.13	Cleaning	1861	Autela Payroll Services	£12.90	Payroll	1862	C Greenwood	£9.25	Stamps and Printing	1863	Kettleshulme PTA	£70	Refund	1864	P Harris	£100	Clerk Salary	
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	Direct Debit payments: 24/02/2014 Opus Energy Electricity £40.09 21/02/2014 Opus Energy Gas £113.16 Current a/c 31/01/2014 £5867.09 Reserve a/c £84.27 Renovation a/c £12217.24																					
(b)	<u>To consider how money in the Renovation Fund might be allocated</u> This item was taken earlier in the meeting and is documented at 9 (a)(iv) of these minutes.																					
13.	To discuss a process for Financial Risk Assessment The Financial Risk Assessment was reviewed by Councillors; the risk over access to information following the potential loss of clerk would be updated. Refer to next Council Meeting	PH																				
14.	To consider the Kettleshulme Community Resilience Plan A copy of the Disley Community Resilience Plan has been obtained.																					
Resolved	That a small Working Party be set up and draft a Kettleshulme Community Resilience Plan. Refer to next Council Meeting	CG & BM																				

15.	<p>To consider the Broadband needs of Kettleshulme Cllr Clive Greenwood reported the outcome of communications with David Rutley MP and High Peak Council regarding the access of High Speed Broadband by people in Kettleshulme. It seemed likely that Kettleshulme would not benefit from access for the foreseeable future.</p> <p>The inadequacy of this has been referred back to David Rutley MP</p> <p style="text-align: right;">Refer to next Council Meeting</p>	CG
16.	<p>To agree an approach to Village Communication The possibility of re-starting a newsletter was discussed. It was agreed that this could be emailed with hardcopies for those that do not have access to email. A copy could also be obtained through the website.</p> <p style="text-align: right;">Refer to next Council Meeting</p>	
17.	<p>To note the outcome of the Clerk Vacancy The Chairman reported that Paul Harris had been appointed to the position of Parish Clerk.</p>	
18.	<p>To discuss the Councillor Vacancy It was reported that the Parish Council had received a letter from Cheshire East Council granting permission for the Parish Council to co-opt to the vacant position of Councillor. This was discussed and a potential co-optee was identified that may wish to fill the position.</p> <p style="text-align: right;">Refer to next Council Meeting</p>	JB
19.	<p>Items for future meetings</p> <p>Resolved That the following items appear on the next agenda:</p> <p>Review of Payroll Services Designation of Reserves Financial Risk Assessment</p>	PH
20.	<p>Date & Time of Next Meeting Monday 17th March 2014</p>	

The meeting concluded at 19:30