

Equipment Rental Agreement

Kettleshulme Village Hall, Macclesfield Road, Kettleshulme, SK23 7QU

Date of Equipment Pick Up: _____

Renter Details

Name:		Daytime Tel:	
Address:		Evening Tel:	
Email Address:			

Equipment Rented

Description	Deposit Required	Date Returned	Comments (Dirty/Damaged/Good etc)
	£		
	£		
	£		
	£		

Required Return Date: _____

Payment

TOTAL PAID (Deposit):	£
Method of Payment (Cash/Cheque):	
Payment Taken By (KPC Representative Signature):	

By signing below I agree to the KPC Equipment Rental Terms & Conditions. Copies available on Request.

Signed on Behalf of the Renter:

Refundable Deposit

Total Refundable Deposit:	£
Less Fees: Cleaning/ Damaged/Replacement/Late Return	£
Total Amount Refunded:	£

By signing below I confirm the Renter has been reimbursed with the deposit:

Signed on Behalf of the Renter:	Signed on Behalf of KPC:
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Kettleshulme Parish Council Equipment Rental Terms & Conditions

1. KPC = Kettleshulme Parish Council
2. The RENTER shall keep and maintain the rented equipment during the terms of the rental at his/her own cost and expense. The equipment shall be kept in a good state of repair, normal wear and tear excepted.
3. The RENTER shall pay full cost of any Repair and/or Replacement of equipment which has not been returned in the condition in which it was rented.
4. In the event of any Repair work being required or items needing to be replaced, due to Loss or Theft; the deposit shall be credited towards any replacement cost, or repair of the items.
5. If the cost of Repair/Replacement exceeds the amount taken as a deposit; the RENTER will be invoiced separately by the KPC for the cost incurred, proof of said cost for repair/replacement would be provided by the KPC at the time of invoicing.
6. Late Fees are applicable for items returned after the 'Required Return Date', charged at £5 per day.
7. Deposit Charges are based on £25 for small items such as Cutlery, Crockery, Glasses and £50 for larger items such as Tables and Chairs etc