

# Kettleshulme Parish Council

Mr Paul Harris  
Clerk of the Council  
Tel: 01663 766 478  
E-Mail: clerk@kettleshulme.org

33 Buxton Old Road  
Disley  
Cheshire  
SK12 2RW

02 August 2014

Dear Councillor,

You are summoned to attend the Ordinary Meeting of Kettleshulme Parish Council, on **Thursday 14<sup>th</sup> August 2014 at 7.30pm** in the Memorial Hall, Kettleshulme.

All members of the public are welcome to attend.

Yours Sincerely,



Paul Harris  
Clerk of the Council

## AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Public Forum**
4. **To note any correspondence received**
5. **To agree as a true record the Minutes of the Ordinary Meeting of the Parish Council held on Monday 23<sup>rd</sup> June 2014**
6. **To agree as a true record the Minutes of the Extra Ordinary Meeting of the Parish Council held on Friday 27<sup>th</sup> June 2014**
7. **To approve Standing Orders**
8. **To approve Financial Regulations**
9. **To consider Planning Applications received**
10. **To note Planning Decision made**
  - a. Application number - NP/CEC/0514/053: 35 Paddock Road - proposed two storey side extension to form ground floor snug and first floor bedroom with ensuite and rear extension to form larger kitchen dining area
11. **To receive a report from the Entertainment Group**
12. **To review Hall lettings and consider actions**

**13. Hire of equipment from the village hall, and the creation of an inventory**

**14. To review Village Hall key holders**

**15. To discuss Health & safety / risk assessment items**

- a. Defibrillator
- b. First aid course.
- c. Fire Extinguisher testing in the Hall
- d. PAT testing in the Hall
- e. Other items of concern may be raised

**16. To approve Highways and Maintenance sub-committee recommendations**

**17. To raise and discuss maintenance issues in the Village**

This would include (a) Street lighting, (b) Highways and Village Maintenance and (c) Hall Maintenance

**18. To receive and consider quotations for Village Hall Maintenance**

- a. Installation of a triple fan in the kitchen
- b. Installation of kitchen units

**19. To receive a report from the Village Hall Enhancement Working Party**

- a. Progress in drafting an application to WREN

**20. To review the Installation of double glazed windows and doors at the Village Hall and approve payment**

**21. Finance**

- a. To ratify cheques signed in July
- b. Cheques to be authorised by the Council August

**22. Annual Return – to note information requested by BDO and to ratify amendments made**

- a. Explanation of variances included
- b. Amendments to Asset Register and valuation of Assets
- c. Explanation of Level of Reserves

**23. To note progress in producing a Kettlethulme Community Resilience Plan**

**24. Village newsletter**

**25. Items for future meetings**

**26. Items for information**

**27. Date & Time of Next Meeting**

Monday 15<sup>th</sup> September 2014 at 19.30pm