

Kettleshulme Parish Council

Mr Paul Harris
Clerk of the Council
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33 Buxton Old Road
Disley
Cheshire
SK12 2RW

02 May 2015

Dear Nominee,

In the event that on Thursday 7 May 2015 you are duly elected to the position as Councillor then you are summoned to attend the Annual Meeting of Kettleshulme Parish Council, on **Monday 11th May 2015 at 7.30pm** in the Memorial Hall, Kettleshulme.

All Councillors will be required to sign the Declaration of Acceptance of Office Forms prior to the meeting starting at 19.30pm. In addition you are required to complete and sign the attached register of interest's form which must be submitted by the Clerk to Cheshire East Council within 28 days of you taking office.

All members of the public are welcome to attend.

Yours Sincerely,



Paul Harris
Clerk of the Council

AGENDA

- 1. Election of a Chairman for 2015/2016**
- 2. Election of a Vice-Chairman for 2015/2016**
- 3. Declarations of Acceptance of Office for Chairman and Vice-Chairman**
- 4. Apologies for Absence**
- 5. Declarations of Interest**
- 6. To confirm the Chairman's Allowance for 2015/2016**
- 7. To consider adopting the General Power of Competence**
Localism Act 2011 sections 1-8
- 8. Review of Standing Orders, Financial Regulations and Code of Conduct**
- 9. Review of existing Committee and Sub-Committees including terms of reference and any delegated authority**
- 10. Consideration of any new Committee and Sub-Committees including terms of reference and any delegated authority**
- 11. Receive nominations and make nominations to any Committee or Sub-Committee**

- 12. Set dates and times of Council meetings for 2015/2016**
- 13. To confirm authorised signatories for Parish Council bank accounts.**
- 14. Public Forum**
- 15. To note any correspondence received**
- 16. To agree as a true record the Minutes of the Ordinary Meeting of the Parish Council held on Monday 20th April 2015**
- 17. To consider Planning Applications received.**
- 18. Neighbourhood Planning**
- 19. To receive a report from the Entertainment Group**
- 20. Hall Lettings and promotion of the Village Hall**
- 21. Equipment Hire Agreement**
- 22. Table Tennis Club - Update**
- 23. Village Hall curtains update**
- 24. To discuss Health & safety / risk assessment items**
 - a. Defibrillator
 - b. First aid course.
 - c. Other items of concern may be raised
- 25. Community Speedwatch**
- 26. To raise and discuss maintenance issues in the Village**

This would include (a) Street lighting, (b) Highways and Village Maintenance and (c) Hall Maintenance
- 27. Report on the outcome of the application submitted to WREN for funding to enhance the kitchen in the Village Hall**
- 28. To brief the new Council on the internal audit and process for the Annual Return for the year ending 31st March 2015**
- 29. Finance**
 - a. Cheques to be authorised by the Council
 - b. Bank Statement Reconciliation
- 30. Items for future meetings**
- 31. Items for information**
- 32. Date & Time of Next Meeting**

Monday 15th June 2015 at 19.30pm