

**Minutes of the Ordinary Meeting, at the Memorial Hall, Kettleshulme  
Monday 19<sup>th</sup> August .**

**Councillors in attendance:** Jo Butler (JB), Ian Pulley (IP) Rachel Blood (RB), Derek Heiron (DH), Grant Summers (GS), Ros Siddall (RS), Victoria Coward (VC), Jos Saunders (JS) (Cheshire East) and Nicky Wylie (NW) (Cheshire East)

**Parish Clerk:** Janet Gamage (JG)

1.	<p><b>Apologies for Absence</b> None</p>	
2.	<p><b>Declarations of Interest</b> None</p>	
3.	<p><b>Public Forum</b> The public forum was combined with item 18 from the agenda – To discuss recent flooding in the village. A member of the public attended.</p> <p>The issues and problems were discussed at length, in order to inform JS and NW of the severity of the problem, including the properties and houses that were badly affected.</p> <p>IP recently attended a Highways meeting and been reassured that drains had been cleared in the village, but this is thought to <b>not</b> include <b>all</b> drains and gulleys. This had been minuted in June 2019.</p> <p>RB met Andy Simpson (Highways Cheshire East) to examine the gulleys. Some had been cleared but not all. The member of the public reported that the culvert on Paddock Lane near the Brookbottom cottages is blocked.</p> <p>The flowing of water down Macclesfield road was discussed, and the flooding it caused. IP again mentioned that several of the drains on Macclesfield Road have been a problem since the road was resurfaced in the past 2 years, and have not been cleared of the resurfacing materials. He also ordered sand bags from Cheshire East, but received none.</p> <p>The issue of the Whaley Dam was discussed, and the possible effect of reducing the flow from the river from Kettleshulme which flows into it.</p> <p>JS informed the councillors and public that a Multi-agency meeting has taken place in Poynton, following flood problems there. She reported that the same was being organised for Kettleshulme and Bollington. Members will also be invited to a meeting of The Environment and Regeneration Scrutiny Committee. JS to inform of arrangements.</p>	

4.  <b>Noted</b>	<p><b>To note any correspondence received</b> Lorrie Marchington emailed JB to give information about recycling bins to be situated in Whaley Bridge, for recycling of items not accepted currently. Ruth Wilson emailed RB with ideas on uses for the village hall. ( Staffordshire) Parish election results were sent to JG.</p>	
5.  <b>Resolved</b>	<p><b>To agree as a true record the Minutes of the Ordinary Meeting of the Parish Council held on Monday 17th June 2019, and the Extra ordinary meeting held on 10th July 2019.</b></p> <p><b>OM 17th June 6 FOR</b> <b>EOM 10th July 4 FOR</b></p>	
6.  <b>Resolved</b>  <b>Noted</b>	<p><b>To Consider Planning Applications Received</b></p> <p>Planning application for M Coward has been passed.</p> <p>Planning application for The Swan was received and discussed, with no objections from the councillors. <b>6 FOR 1 abstention</b></p>	
7. <b>Noted</b>	<p><b>PCSO Comments</b> The PCSO was unable to attend the meeting due to work commitments.</p>	
8. <b>Noted</b>	<p><b>Reports from Committees and working parties</b> Community events. A pop-up café will be held in September or October.</p>	
9.  <b>Noted</b>  <b>Noted</b>	<p><b>Hall Lettings</b></p> <p>Cheshire East have requested an invoice for lettings for elections. This has been sent. JG asked for addresses and/or email addresses to be taken and put on Team up when a booking is made. The damage deposit will be changed on the long term booking form.</p>	
10.  <b>Resolved</b>	<p><b>Hall and Garden maintenance</b> IP has received 2 quotes for the repair work to the rear patio. The work should be started in late summer. An increase in cost to also replace the wooden fence was voted on. <b>7 FOR</b></p>	

<p><b>Noted</b></p> <p><b>Noted</b></p>	<p>It was decided to put some false grass strips on the park at the ends of the table tennis table where the players stand, as the ground is worn. Door closer for the door into the bar has been mended. A system for controlling the heating in the hall remotely will be investigated. The front door fastener has been reported to be faulty, and will be checked. The outside painting on the hall will be checked.</p> <p>Thanks to Kett Entertainments Committee for their £500 donation towards the table tennis table on the park, and to others for generous donations.</p>	
<p>11. <b>Noted</b></p>	<p><b>To discuss new road signs for the village.</b> This discussion was postponed.</p>	
<p>12. <b>Noted</b></p>	<p><b>To report on Highways</b> Some drains have been cleared, but still others are needing attention. New gritting routes have been received from Cheshire East. There appear to be no changes to the Kettleshulme routes, as several are covered by a local contractor.</p>	
<p>13. <b>Noted</b></p>	<p><b>Audit update</b> The internal Audit has been returned. The list of issues arising were discussed. A small error in the bank reconciliation will be amended. Financial regulations and Standing orders were not available, and will be addressed before the next audit in 2020. The VAT return needs to be supported by written evidence. ICPO registration is required. JG to look into this. Bank balances must be given as they stand at the end of the financial year. The whole insurance policy must be included for the audit. Risk assessments should cover financial risks.</p> <p>The external auditor will be sent the documents for 26/08/2019.</p>	
<p>14. <b>Noted</b></p>	<p><b>Community Response Plan</b> It was recommended to put links on the Council's website, for help in urgent situations such as recent flooding in the village.</p>	
<p>15. <b>Noted</b></p>	<p><b>To discuss making of poppies for Remembrance Day</b> RS reported that the Kettleshulme WI have agreed to knit poppies for the village. There may be a coffee morning workshop with the WI to start the production. None to be ordered from the external supplier. The soldier silhouette will stay for this year. There will be a commemoration at 11 am on Remembrance Day.</p>	

<b>16. Noted</b>	<b>New homes Bonus</b> An update was not available for this meeting																																																									
<b>17. Noted</b>	<b>To review Standing Orders</b> Standing orders will be updated and discussed at the next meeting.																																																									
<b>18. Noted</b>	<b>To discuss recent flood issues in Kettleshulme.</b> This was combined with item 3 Public Forum. Minuted in item 3.																																																									
<b>19.</b>	<p><b>Finance</b></p> <p><b>Expenses</b></p> <p><b>Cheques authorised by the council</b></p> <table> <tr> <td>2261 Morgan Fire Protection</td> <td>£242.20</td> </tr> <tr> <td>2262 JDH Ltd Audit</td> <td>£273</td> </tr> <tr> <td>2263 J Gamage Expenses</td> <td>£ 95.21</td> </tr> <tr> <td>2264 J Gamage Salary Aug</td> <td>£171.94</td> </tr> <tr> <td>2265 Chalc J Gamage training</td> <td>£ 40</td> </tr> <tr> <td>2266 J Gamage Salary July</td> <td>£171.94</td> </tr> <tr> <td>2267 J Wild Garden work</td> <td>£160</td> </tr> <tr> <td>2268 cancelled</td> <td></td> </tr> <tr> <td>2269 L Smallwood cleaning and supplies</td> <td>£191.05</td> </tr> <tr> <td>2270 I Pulley for Alljays Carpet cleaning Macc</td> <td>£184.89</td> </tr> </table> <p><b>Direct Debits</b></p> <table> <tr> <td>Yu electricity</td> <td>July £51.93</td> <td>Aug £41.93</td> </tr> <tr> <td>Yu Gas</td> <td>July £282.13</td> <td>Aug £36.12</td> </tr> <tr> <td>BT Broadband</td> <td>July £42.12</td> <td>Aug £45.60</td> </tr> </table> <p><b>Income Received</b></p> <table> <tr> <td>Whaley Br Band</td> <td>£45</td> <td>£75</td> </tr> <tr> <td>High P Pilates</td> <td>£110 July</td> <td>£90 Aug</td> </tr> <tr> <td>Kett WI</td> <td>£210 July</td> <td></td> </tr> <tr> <td>J Roy</td> <td>£120</td> <td></td> </tr> <tr> <td>G Stafford</td> <td>£50</td> <td></td> </tr> <tr> <td>St James School</td> <td>£150</td> <td></td> </tr> <tr> <td>Kett Ents Group</td> <td>£500</td> <td></td> </tr> <tr> <td>H Clarke</td> <td>£90</td> <td></td> </tr> <tr> <td>S Sinclair</td> <td>£300</td> <td></td> </tr> </table>	2261 Morgan Fire Protection	£242.20	2262 JDH Ltd Audit	£273	2263 J Gamage Expenses	£ 95.21	2264 J Gamage Salary Aug	£171.94	2265 Chalc J Gamage training	£ 40	2266 J Gamage Salary July	£171.94	2267 J Wild Garden work	£160	2268 cancelled		2269 L Smallwood cleaning and supplies	£191.05	2270 I Pulley for Alljays Carpet cleaning Macc	£184.89	Yu electricity	July £51.93	Aug £41.93	Yu Gas	July £282.13	Aug £36.12	BT Broadband	July £42.12	Aug £45.60	Whaley Br Band	£45	£75	High P Pilates	£110 July	£90 Aug	Kett WI	£210 July		J Roy	£120		G Stafford	£50		St James School	£150		Kett Ents Group	£500		H Clarke	£90		S Sinclair	£300		
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	<p><b>Bank Statements at 13<sup>th</sup> August 2019</b></p> <p>Current acc        £12,937.38  Renovation acc   £14,137.24  Reserve acc        £     84.61</p> <p><b>Predicted Capital Expenditure</b></p> <p>Structural work in the garden    £10,000  New boiler                                £ 3,500  Hall floor                                    £ 5,000  Hall decoration                           £ 3,000</p> <p><b>Online banking</b></p> <p>Forms have been filled in, but cannot be sent until J Gamage is added to the names on the account.</p>	
20	<p><b>Items for future meetings</b></p> <p>Discussion on new Standing Orders.  Approval of bank forms  Audit update  .</p>	
21.	<p><b>Items for information</b></p> <p>None</p>	
22.	<p><b>Date &amp; Time of Next Meeting</b></p> <p>Monday 16<sup>th</sup> September 2019 @ 7.30pm</p>	

The meeting concluded at 10 pm