

**Minutes of the Ordinary Meeting, held remotely at 7:30pm  
Monday 20<sup>th</sup> April.**

**Councillors in attendance:** Jo Butler (JB), Ian Pulley (IP), Rachel Blood (RB), Derek Heiron (DH), Alex Baker (AB), Ros Siddall (RS), Victoria Coward (VC) and Jos Saunders (JS) (Cheshire East).

**Parish Clerk:** Janet Gamage (JG)

<b>1.</b>	<b>Apologies for Absence</b> Nicky Wylie (Cheshire East)	
<b>2.</b>	<b>Declarations of Interest</b> None	
<b>3.</b>	<b>Public Forum</b> No members of the public were present.	
<b>4.</b>	<p><b>Feedback and information sharing from Cheshire East Councillors (including flood updates, New Homes Bonus and Highways updates)</b></p> <p>JS is continuing with The Street Champion Scheme in Poynton, helping the vulnerable in the area. No clear indication of schools returning has yet been received. There is a <b>possibility</b> of late May return.</p> <p><b>Noted</b></p> <p>The last planned flood meeting with CE officials was cancelled due to the government lockdown for Coronavirus. JS to email officials to ask for the plan of work to be carried out in the village. An on line meeting has also been suggested.</p> <p>Councillors wish to query the bridge under the B5470 which has been highlighted in the past as being unstable. Councillors also listed areas where flooding and drainage have proved to be a problem – Paddock Lane, Side End Lane and Flatts Lane. All have been raised previously at meetings with CE officials.</p> <p>New Homes Bonus was not discussed.</p>	
<b>5.</b>	<b>PCSO Comments</b>  The PCSO was not present in the online meeting.	

6.	<p><b>To note any correspondence received</b></p> <p>JB received a letter from Autela (payroll agents) regarding Pension regulations.</p> <p>Peak Park have approved the planning application for Tunstead Knoll Farm, Dunge Road.</p> <p>The Police and Crime Commissioner, David Keane, has informed the council that Health Protection Regulations 2020 provide powers to close businesses and to restrict movement and gatherings. There is also the opportunity to email or telephone him and the Chief Constable with issues around Corona virus.  <a href="mailto:police.crime.commissioner@cheshire.pnn.police.uk">police.crime.commissioner@cheshire.pnn.police.uk</a>  <a href="mailto:chief.constable@cheshire.pnn.police.uk">chief.constable@cheshire.pnn.police.uk</a></p> <p>National Park Rangers have messaged to say that they will be patrolling the Peak Park area and may request that rights of way users follow alternative routes, where the original route passes through a private property or farm yard.</p> <p>Bulk buy of hand sanitisers has been offered by a parish councillor in Cheshire East, it was decided not to purchase any at this time.</p> <p><b>All Noted</b> Emails from a web design company have raised the issue of new laws put in place regarding the accessibility of websites. JG has accessed the government guidelines on this new law, and will research the implications for the Parish Council website.</p>	
7.	<p><b>To agree as a true record the Minutes of the Ordinary Meeting of the Parish Council held on Monday 16th March 2020.</b></p> <p><b>Resolved 5 FOR, 2 ABSTENTIONS</b></p>	
8.	<p><b>To Consider Planning Applications Received</b></p> <p>No planning applications have been received.</p>	
9.	<p><b>Neighbourhood Planning/ Emergency Planning / Community Response</b></p> <p>Not discussed at this meeting. <b>See item 15 .</b></p>	
10.	<p><b>Reports from working parties</b></p> <p>CRTA have cancelled the Spring production, and there is a <b>possibility</b> that the Autumn will also be cancelled.</p>	

<p>11.</p> <p><b>Noted</b></p>	<p><b>To discuss Maintenance of the hall and gardens.</b></p> <p>RB reported a drainage odour near the toilets. IP to investigate.</p> <p>The work on garden renovation is almost complete. Some small jobs are still to be completed, the edge of the steps next to the fence will be concreted. The reinforced glass for the edge of the patio has been ordered, but the factory is currently closed. A concrete path from the park into the garden is still to be completed. The railings will stay in place as a safety measure until the above jobs are completed.</p> <p>The beds in the garden will now need planting. Advice will be sought and purchase of plants from DG Ross will go ahead. It has been suggested that a small working party can then go ahead with planting. The first stage will go ahead this year, but further planting will be done next year.</p>	
<p>12.</p> <p><b>Noted</b></p>	<p><b>Hall lettings and promotion of the village hall.</b></p> <p>No new bookings have been received, but 3 planned weddings are still booked for the summer. These may be cancelled at a future date.</p>	
<p>13.</p> <p><b>Noted</b></p>	<p><b>To confirm renewal of insurance for the village hall</b></p> <p>The first cheque to Zurich Insurance did not reach them. It was cancelled and another one sent. This has not yet been cashed. Agents of Zurich have reassured the council that the policy is in place, and that banking is being done only once a week to protect their employees.</p>	
<p>14.</p> <p><b>Resolved</b></p>	<p><b>To agree a system for using online banking</b></p> <p>Two councillors will be asked to approve the payments of bills by BACS at the council meeting. A form will be used to show the amount owed, to who it is owed and space for the councillors to sign. JG will then email the bank confirmation of payment to the signatories. Bank statements will be distributed to all councillors at the next council meeting to show that the payments have been properly made.</p> <p>If payment is due before the next council meeting, the approval form will be used to gain 2 signatures and this will be reported at the next meeting. The system will be reviewed in 3 months.</p> <p><b>7 FOR</b></p>	

<p><b>15.</b></p> <p><b>Noted</b></p>	<p><b>To inform the council of the progress of the Kett Volunteers group.</b></p> <p>Several residents volunteered to offer help to the more vulnerable in the village. A Whatsapp group has been made, and requests that come in to JG are allocated via this group. This has made the sourcing of help much easier than having to send individual emails or texts.</p> <p>Some volunteers have been paired up with people needing help. Many are now able to gain online shopping deliveries. We continue to help with pharmacy collections, post office needs and dog walking.</p> <p>There are some helpers who have not been included on the Whatsapp group, as they have established their own system of helping particular residents. It would be unfair to ask them for extra, as they are already making a very valuable contribution to the lives of people in the village.</p>										
<p><b>16.</b></p>	<p><b>Finance</b></p> <p><b>Payments authorised by the council</b></p> <p>BACS</p> <p>MEGA Contractors   £7,724.97</p> <p>J Gamage – salary   £ 172.14</p> <p>Cheques</p> <table border="1" data-bbox="331 1133 1378 1249"> <tr> <td>2313</td> <td>Cheshire West and Chester Council</td> <td>£ 743</td> </tr> <tr> <td>2314</td> <td>Victoria Coward – webmail renewal</td> <td>£ 119.87</td> </tr> <tr> <td>2315</td> <td>Zurich Insurance</td> <td>£1095.38</td> </tr> </table> <p><b>Bank Statement Reconciliation</b></p> <p>Bank Accounts at the end of March 2020</p> <p>Current acc       £11,605.87</p> <p>Renovation acc   £ 1,037.24</p> <p>Total               £12,643.11</p>	2313	Cheshire West and Chester Council	£ 743	2314	Victoria Coward – webmail renewal	£ 119.87	2315	Zurich Insurance	£1095.38	
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<p><b>17.</b></p>	<p><b>Items for future meetings</b></p> <p><b>The AGM will be held at the first real meeting. 7 FOR</b></p> <p><b>Changes to laws on website accessibility.</b></p>										

<b>18.</b>	<b>Items for information</b>	
<b>Resolved</b>	Alex baker was witnessed online, signing acceptance forms to become a councillor. <b>6 FOR</b>	
<b>Noted</b>	It is possible that the Rose Queen Village Fete <b>may not</b> be able to go ahead. The council will liaise with the Fete Committee to discuss this.	
<b>Noted</b>	The council wish to continue to award the school prize to a recommended pupil at St James's Kettleshulme. RB to discuss this with Mr Quirk.	
<b>19</b>	<b>Date &amp; Time of Next Meeting</b>	
	Monday 18 <sup>th</sup> May 2020 @ 7.30pm via the Zoom platform.	

The meeting concluded at 9:25 pm