**Kettleshulme Parish Council**

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| --- | --- |
| **Victoria Thornton** | **Northfield, Macclesfield Road** |
| **Clerk of the Council** | **Kettleshulme** |
|  | **Cheshire** |
| **E-Mail: clerk@kettleshulme.org** | **SK23 7QU** |

15 January 2019

Dear Councillor,

You are summoned to attend the Ordinary Meeting of Kettleshulme Parish Council, on **Monday 21th January 2019** **at 7.30pm** in the Memorial Hall, Kettleshulme.

All members of the public are welcome to attend.

Yours Sincerely,

Victoria Thornton

Victoria Thornton

Clerk of the Council

**AGENDA**

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Public Forum**
4. **To note any correspondence received**
5. **To agree as a true record the Minutes of the Ordinary Meeting of the Parish Council held on Monday 15th October 2018 and the Minutes of the Ordinary Meeting of the Parish Council held on Monday 19th November 2018**
6. **To consider Planning Applications received**
7. **PCSO comments**
8. **Children’s play area – Work in progress on field**
9. **Risk assessment action points – first aid training**
10. **Emergency response plan**
11. **Phone line / WIFI update**
12. **New Homes Bonus**
13. **Highways** 
    1. Maintenance required
14. **Receive a report from the working parties**
    1. Community Events
15. **Hall bookings**
    1. Monthly bookings
16. **Hall maintenance**
    1. Garden
17. **Parish council website / social media**
18. **Magazine (hard copy)**
    1. Waste management / recycling information
19. **Finance** 
    1. Cheques to be authorised by the Council
    2. Income
    3. Bank Statement Reconciliation
    4. Cash receipts process
    5. Online banking
20. **Change in Standing orders for internet banking.**
21. **Items for future meetings**
22. **Items for information**
23. **Date & Time of Next Meeting**

Monday 18th February 2019