

**Minutes of the Ordinary Meeting, held remotely at 7:30pm
Monday 19th October.**

Councillors in attendance: Jo Butler (JB), Ian Pulley (IP), Alex Baker (AB), Rachel Blood (RB), Victoria Coward (VC), Ros Siddall (RS)

Parish Clerk: Janet Gamage (JG)

1.	Apologies for Absence Nicky Wylie (Cheshire East), Jos Saunders (Cheshire east), Scott Burdock (PCSO), Derek Heiron	
2.	Declarations of Interest None	
3.	Public Forum No members of the public attended	
4.	Feedback and information sharing from Cheshire East Councillors (Including flood updates, New Homes Bonus and Highways updates).	
Noted	No feedback from the Environment Agency has been sent to the Parish Council.	
5.	PCSO Comments	
Noted	The PCSO was not present in the online meeting. By email, he informed the Council that there have been several thefts of building materials in the area. A complaint received about cars parked on the footpath at the edge of the village, has resulted in notices being issued to park on the road with lights in the vehicles, to warn on coming traffic.	
6.	To Note any correspondence received.	
Noted	Northwest Heartsafe Zone offered the sale of a sticker to be placed near the village defibrillator. The sticker features a QR code which can be scanned with a mobile, and will play a video on how to operate the defibrillator. It was agreed that instructions are already featured on the defibrillator.	
Noted	A new CE corporate plan has been emailed. It will be examined to see if any flood defence issues are given.	
7.	To agree as a true record the Minutes of the Ordinary Meeting of the Parish Council held on Monday 21st September 2020.	
Resolved	The addition of Ros Siddall attending the meeting was agreed. 6 FOR	

8. Noted	To Consider Planning Applications Received No new applications have been received.	
9. Noted	Neighbourhood Planning/ Emergency Planning / Community Response The draft document is almost ready to be circulated. St James' C of E School has agreed to acts as one of the emergency centres.	
10. Noted	Reports from working parties No new details were reported.	
11. Noted	To discuss maintenance of the hall. Estimates for the replacement or repair of the front door are not yet available.	
12. Noted Noted Resolved Noted	To discuss hall lettings and to discuss research made on future payment arrangements. Pilates is allowed to continue, following government guidelines. Well being workshops are also allowed. A cancellation for a wedding next year has been received. A refund has been issued. Clarification on conditions of booking weddings were discussed. It was agreed to request a holding deposit of 50% of the cost when the booking is made (£300). The remaining 50% will be due 6 week prior to the booked event. A damage retainer of £250 will be taken. Cancellation of weekend bookings in the final 6 weeks will result in the Parish council retaining 50% of the fee. Forms will be updated with conditions of booking. 6 FOR As there are few bookings it was decided to postpone the introduction of a contactless payment system for events held. To be discussed in future meetings.	
13. Noted	To decide on rules for letting the village hall in view of new Covid tiers announced by the government. Only well being type events can take place. Rules have been checked by High Peak Pilates, and classes can continue. Risk assessments will be updated when rules change again.	

14.	<p>To discuss the Play Area Safety Inspection from C East.</p> <p>The report was received recently for the inspection carried out in June. JS has forwarded the report to Laura Crane at CE who is the portfolio holder for playgrounds. We are waiting for feedback from her. Several repairs are needed. It has been suggested that more age appropriate equipment is installed.</p>											
15. Noted	<p>To inform the council on progress with the audit.</p> <p>No progress with the external audit has been received.</p>											
16. Noted	<p>To inform the council on time spent on council matters by the clerk.</p> <p>Over the last month, the time spent has been kept to 22 hours.</p>											
17.	<p>Finance</p> <p>Payments authorised by the council BACS</p> <table border="1" data-bbox="336 1048 1378 1424"> <tr> <td>J Gamage salary (October)</td> <td>£171.94</td> </tr> <tr> <td>Verity Burt refund – cancellation</td> <td>£250</td> </tr> <tr> <td>Chalc – clerk training</td> <td>£25</td> </tr> <tr> <td>Loan repayment – IGL Management Ltd</td> <td>£2,725</td> </tr> <tr> <td>Total</td> <td>£ 3,171.94</td> </tr> </table> <p>Cheques No cheques</p> <p>Cheques not yet cashed None</p> <p>Bank Statement Reconciliation</p> <p>Bank Accounts at the end of September 2020</p> <p>Current acc £ 16,591.66 Renovation acc £ 37.24</p> <p>Total £ 16,628.90</p>	J Gamage salary (October)	£171.94	Verity Burt refund – cancellation	£250	Chalc – clerk training	£25	Loan repayment – IGL Management Ltd	£2,725	Total	£ 3,171.94	
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18.	Items for future meetings Approval of new booking forms.	
22. Noted Noted	Items for information A remembrance wreath from Bollington Royal British Legion has been ordered. An extra donation of £20 will be given. There will be no official Remembrance Day service. A new headteacher has been appointed for St James C of E school, and she will take up the position in January.	
19	Date & Time of Next Meeting Monday 16 th November 2020 at 7.30pm via the Zoom platform.	

The meeting concluded at 8:16 pm.