

**Minutes of the Ordinary Meeting, at the Memorial Hall, Kettleshulme
Monday 17th September 2018 at 7.30pm**

Councillors in attendance: Jo Butler (JB) Rachel Blood (RB), Ian Pulley (IP), Ros Siddall (RS), Grant Summers (GS) and Jos Saunders (Cheshire East)

Parish Clerk: Victoria Thornton

1.	Apologies for Absence Cllr Derek Heiron, Cllr Victoria Coward, and Cllr Howard Murray (Cheshire East)	
2. Noted	Declarations of Interest None	
3. Noted	Public Forum A member of the public was present to discuss a proposal for the garden renovation. The PCSO for the area, Adam Archer, was present to discuss any matters that the council wished to raise. It was suggested that contact details for Adam as well as other relevant numbers should be included on the website.	
4. Noted	To note any correspondence received The Clerk informed the Council about correspondence that has been received from the Oddfellows regarding the plaques that are held in the village hall. The Clerk will follow this up.	
5. Resolved	To agree as a true record the Minutes of the Ordinary Meeting of the Parish Council held on Monday 16th July 2018 That the minutes of the Ordinary Meeting of the Parish Council held on Monday 16 th July 2018 were agreed as a true record. 4 votes FOR	
6. Noted	To Consider Planning Applications Received None.	
7. Noted	Children's play area and condition of the field There has been no change in the condition of the field. JB provided information from the PACP meeting she attended: <ul style="list-style-type: none"> • The play equipment does not have to be installed by Cheshire East • The Cheshire East Community Grants Estates Management team may be able to assist. 	
8. Noted	School Leavers Award The award was granted to 2 school pupils for their activity on the 'Pupil Voice' school council. The council agreed that this would be an annual award. 5 votes FOR	
9.	GDPR & Data protection officer The council noted that a DPO is not required for the council. The council further noted that they are required to comply with GDPR regulations and they will ensure compliance.	
10.	Church closure The church has now closed. There has been no further communication from the church to the council and there was no information provided about	

	what would happen with the memorials and other community items at the church.																						
11. Noted	<p>Risk assessment update and action points</p> <p>Action points outstanding</p> <ul style="list-style-type: none"> • First aid training updates – JB noted that Poynton areas will be doing AED training and there maybe places available. Date TBC (expected in October) • The first aid kit will be monitored for usage. 																						
12. Noted Noted Noted	<p>Highways</p> <p>a) The road is being resurfaced in full. There has been no change to the obscured road signs.</p> <p>b) There has been an increase in the level of fly tipping in the area. VC was requested to include the fly tipping number / link on the website.</p> <p>c) The clerk was requested to email Cheshire East with regards to the disabled space to get this reviewed by email.</p>																						
13. Noted Noted	<p>To receive a report from the Working Parties</p> <p>a) Community Events – There are 2 planned events, WBB concert 29th September and CRTA on 13/10 £12 per ticket. The clerk was requested to contact the police liaison to ensure the road will be closed for the Remembrance Sunday service. The Christmas fair will be held on the 24 November from 2-4pm.</p> <p>b) There is no final balance for the amount raised by the Rose Queen.</p>																						
14. Noted Resolved	<p>Hall Bookings.</p> <p>a) The regular monthly bookings are increasing.</p> <p>b) It was agreed that the hall bookings for future wedding bookings would be increased to £400 for 2 days and £600 for 3 days. This will include the cost of laundry (which is currently an extra cost). Chair hire cover will remain separate. 5 votes FOR</p>																						
15. Noted	<p>Hall Maintenance</p> <p>a) The tree stumps in the garden will be removed soon. The fence still needs work which is planned.</p>																						
16. Noted	<p>Parish Council Website</p> <p>The website has been updated.</p>																						
17.	<p>Finance</p> <p>a. Cheques to be Authorised by the Council</p> <table> <tbody> <tr> <td>2200</td> <td>Rachel Blood - dry cleaning</td> <td>£91.50</td> </tr> <tr> <td>2201</td> <td>V Thornton – clerk salary (Aug)</td> <td>£205.50</td> </tr> <tr> <td>2202</td> <td>V Thornton – clerk salary (Sept)</td> <td>£205.50</td> </tr> <tr> <td>2203</td> <td>SLCC Cheshire Annual conference</td> <td>£30.00</td> </tr> <tr> <td>2204</td> <td>Morgan Fire Protection – annual inspection</td> <td>£202.44</td> </tr> <tr> <td>2205</td> <td>Autela Q2 payroll</td> <td>£46.80</td> </tr> <tr> <td>2206</td> <td>J Butler - TENS licences</td> <td>£21.00</td> </tr> </tbody> </table>	2200	Rachel Blood - dry cleaning	£91.50	2201	V Thornton – clerk salary (Aug)	£205.50	2202	V Thornton – clerk salary (Sept)	£205.50	2203	SLCC Cheshire Annual conference	£30.00	2204	Morgan Fire Protection – annual inspection	£202.44	2205	Autela Q2 payroll	£46.80	2206	J Butler - TENS licences	£21.00	
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2207	J Butler - TENS licences	£21.00	
2208	Lois - Cleaning	£156.46	
2209	J Wild - Gardening	£160.00	
2210	Rachel Blood - cleaning	£123.00	
2211	Ian Pulley - maintenance	£264.74	
Direct Debits			
03/07/2018	Yu energy - gas	£40.33	
08/07/2018	Yu energy – electric	£43.22	
08/08/2018	Yu Energy – electric	£43.87	
09/08/2018	Yu Energy – gas	£33.62	
08/09/2018	Yu Energy – electric	£28.90	
11/09/2018	Yu Energy – gas	£32.89	
b. Income Received			
	WI - April - June		£150.00
	Off leash - April & May		£75.00
	Jayne Roy dance exams		£180.00
	School - 2 day hire of hall		£150.00
	WBB June		£60.00
	HPP May & June		£110.00
	Produce stall receipts @ fair		£58.20
	Monk wedding -		£400.00
	Sam Coward party		£30.00
	Hannah Green party		£60.00
	Damms wedding		£560.00
	Chair covers for Greenwood wedding		£163.50
	Chair covers for Monk wedding		£80.00
	WBB July (3 only)		£45.00
	HMRC refund		£1,431.61
	South West Peak Landscape Partnership		£60.00
	Interest		£0.02
c. Bank Statements			
	Current a/c as at 31 August 2018		10,143.53
	Renovation a/c as at 31 August 2018		14,137.24
	Reserve a/c as at 31 August 2018		84.47

Resolved	<p>d. The clerk has highlighted how other councils use internet banking and will examine how the standing order need to be updated to accommodate this.</p> <p>e. There were 2 items that were overdue, payment for these has now been received.</p> <p>f. The clerk requested that the council support an application for membership to the Society of Local Council Clerks to provide a further resource. 5 votes FOR</p>	
18.	Standing orders – the clerk will update the standing orders and financial regulations to allow for internet banking and present at the next meeting.	
18.	<p>Items for future meetings</p> <p>The clerk will look at the cost to installing a phone line at the hall with the view to having WiFi</p> <p>The clerk will contact The Oddfellows about their records kept at the hall</p> <p>The council will consider an emergency response plan</p>	
19.	Items for information	
20.	<p>Date & Time of Next Meeting</p> <p>Monday 15th October 2018 7.30pm</p>	

The meeting concluded at 9.50pm