

**Minutes of the Ordinary Meeting, held remotely at 7:30pm
Monday 15th June.**

Councillors in attendance: Jo Butler (JB), Ian Pulley (IP), Derek Heiron (DH), Alex Baker (AB), Ros Siddall (RS), Rachel Blood (RB), Jos Saunders (JS) (Cheshire East), Nicky Wylie (NW) (Cheshire East)

Parish Clerk: Janet Gamage (JG)

1.	Apologies for Absence Victoria Coward, Amy Hickman PCSO	
2.	Declarations of Interest None	
3.	Public Forum No members of the public were present.	
4.	<p>Feedback and information sharing from Cheshire East Councillors (Including flood updates, New Homes Bonus update and Highways update).</p> <p>JS commented that regarding schools opening, year 6 should have been allowed to return earlier, as they are the pupils about to transfer to secondary school in September. No prior consultation was allowed. RB informed the council that 4 infants had attended St James' this week.</p> <p>Noted JS notified the council that several roads in the county, Macclesfield included, have been closed to set up social distancing. Likewise many parking bays have been suspended. Council to inform JS and NW if there any concerns or issues for concern. Car parking charges have been re-established in Macclesfield. No prior consultation was allowed.</p> <p>Noted Andy Simpson (Highways) has been asked by Paul Reeves on 13th May to visit the village and inspect drains.</p> <p>Noted Paul Reeves was asked for another meeting Re: flood mitigation. He has replied that a meeting in a few months would be possible.</p> <p>Noted JS informed that a housing scrutiny meeting had taken place.</p> <p>Noted RB informed the council that a playground inspection had been carried out by CE. JG to request a report. JS and NW to be notified if no report is received. The gate post on Paddock Lane was knocked down during one of the CE visits.</p>	

<p>5.</p> <p>Noted</p>	<p>PCSO Comments</p> <p>The PCSO was not present in the online meeting, but emailed information to the council.</p> <p>RB has reported drug waste that has been dumped locally. This was reported as fly tipping, and will be removed.</p> <p>A phone call to the police reported sheep on the road.</p> <p>A group of people hoping to camp in the area were reported and moved on.</p>	
<p>6.</p> <p>Noted</p> <p>Noted</p>	<p>To Note any correspondence received.</p> <p>A private company have offered a free audit of the playground. Details will be kept, and possibly used at a later date.</p> <p>sales@playforce.uk.com</p> <p>Grants have been offered to supply PPE equipment. Until further guidance is available, this will not be pursued at this time.</p>	
<p>7.</p> <p>Resolved</p>	<p>To agree as a true record the Minutes of the Ordinary Meeting of the Parish Council held on Monday 18th May 2020.</p> <p>5 FOR</p>	
<p>8.</p> <p>Resolved</p> <p>Noted</p>	<p>To Consider Planning Applications Received</p> <p>One application has been received for The Bungalow on Macclesfield Road. Details had previously been emailed to councillors. No objections were given. JG to notify Peak Park Planning.</p> <p>JG to check with PPP if an application has been made for alterations to the chapel on Paddock Lane, and also to enquire if planning rules for a previous church building are the same as those for houses.</p>	
<p>9.</p> <p>Noted</p> <p>Noted</p>	<p>Neighbourhood Planning/ Emergency Planning / Community Response</p> <p>Several examples of emergency planning documents have been received, and links to others made available. These can be forwarded to councillors, and a draft document will be worked on. To be discussed again at the next meeting.</p> <p>Cheshire Wildlife Trust have been in touch to say they will be working with The Environment Agency on Flood mitigation plans. They have asked for details of land owners. Councillors would prefer if they set up a public meeting to which the land owners will be invited. JB to reply to this request.</p>	

<p>10.</p> <p>Noted</p>	<p>Reports from working parties</p> <p>The Parish Council have agreed to still award The Arthur Jackson Cup this year. Councillors will submit nominations for 1st, 2nd and 3rd place gardens to JB by the end of June. CARTA events and The Rose Queen Fete remain cancelled.</p>	
<p>11.</p> <p>Noted</p> <p>Noted</p>	<p>To discuss Maintenance of the hall and gardens.</p> <p>The fencing has been removed to allow access to the garden, but has been positioned to protect the edge of the patio. The proposed glass panels are expected in the next few weeks. The picnic tables have been set out on the patio.</p> <p>Groups in the village will be approached to plant and maintain the flower beds. RB to approach St James' school, JG to contact the WI. The Rose Queen Committee will also be invited, and the Parish Council will maintain one part of the beds.</p>	
<p>12.</p> <p>Noted</p>	<p>Hall lettings and promotion of the village hall.</p> <p>No new bookings have been received. All planned weddings are postponed until next year.</p>	
<p>13.</p> <p>Noted</p>	<p>To inform the council on progress with the audit.</p> <p>All documents were received by JDH Business Services (Internal auditor) on Tuesday 9th June. Deadlines have been extended due to the Corona virus pandemic. Documents need to be with the external auditor by 31st August.</p>	
<p>14.</p> <p>Noted</p>	<p>To inform the council on time spent on council matters by the clerk.</p> <p>Over the 4 weeks previous to sending the audit documents, 37.5 hours of work were carried out.</p>	
<p>15.</p> <p>Noted</p>	<p>To inform the council on laws for website accessibility.</p> <p>New laws were brought in from September 2018 to improve the accessibility of websites for people with disabilities. The council must issue an accessibility statement, and audit the website to establish any changes that can be made. Changes must be in place in September 2020. The cost of an external audit is deemed too much of a burden for the council to fund. DH asked for documents to be sent to him.</p>	

16.	<p>Finance</p> <p>Payments authorised by the council</p> <p>BACS</p> <p>Chalc subscription £99.36 J Gamage salary £171.94 J Gamage expenses £ 17.09 (Postage, paper and envelopes)</p> <p>Cheques</p> <p>No: 2317 HMRC paye for clerk - £128.80</p> <p>Cancelled cheques: 2312 and 2315 - both to Zurich Insurance Both amounts: £1095.38</p> <p>Bank Statement Reconciliation</p> <p>Bank Accounts at the end of May 2020</p> <p>Current acc £ 4752.63 Renovation acc £ 37.24</p> <p>Total £4789.87</p> <p>Update on requests for signatories to be issued with online access.</p> <p>A new form has been sent from Nat West to include the three remaining signatories. It is the same form which was originally completed. JG to forward to councillors for signatures.</p>	
17.	Items for future meetings	
18.	<p>Items for information</p> <p>Although previously agreed to award the £25 prize to a year 6 at St James' Kettleshulme, the school has asked that the money be held back for now as year 6 are not in school. Standing Orders and Financial regulations are to be updated on the Kettleshulme website. These will be reviewed in September.</p>	
19	<p>Date & Time of Next Meeting</p> <p>Monday 20th July 2020 @ 7.30pm via the Zoom platform.</p>	

The meeting concluded at 8:45 pm