

**Minutes of the Ordinary Meeting at 7:30pm  
Monday 28th June 2021.**

**Councillors in attendance:** Jo Butler (JB), Ian Pulley (IP), Alex Baker (AB), Victoria Coward (VC), Derek Heiron (DH), Rachel Blood.

**Parish Clerk:** Janet Gamage (JG)

<b>1. Resolved</b>	<b>Election of Chairman</b> Jo Butler was elected chairman. <b>6 FOR</b>	
<b>2 Resolved</b>	<b>Election of Vice-Chairman</b> Ian Pulley was elected vice chairman. <b>6 FOR</b>	
<b>3 Noted</b>	<b>Declaration of acceptance for chairman and vice – chairman.</b> Both posts were accepted.	
<b>4. Noted</b>	<b>Apologies for Absence</b> Ros Siddall, Jos Saunders (Cheshire East)	
<b>5.</b>	<b>Declarations of Interest</b> None	
<b>6. Noted</b>	<b>To confirm Chairman’s allowance for 2021-22</b> No allowance was taken this year.	
<b>7.</b>	<b>Public Forum</b>  No members of the public attended.	
<b>8.</b>	<b>Feedback and information sharing from Cheshire East Councillors</b>  Cheshire East councillors were unable to attend.	
<b>9.  Noted</b>	<b>PCSO comments</b>  Following surgeries carried out in the village hall by PCSO S. Burdock, it was reported that 6 residents are keen to set up a Speed Monitoring Team. Concerns have been expressed about the speed of vehicles passing through the village. PCSO Burdock will train the team on the use of a speed gun. He will also research firms selling the equipment. Currently a weekly surgery will be held in the village hall. Times and dates will be shown on the white board which is displayed in the front window. Adlington council will be contacted as they may have a speed checker.	
<b>10.  Resolved</b>	<b>To agree as a true record, the minutes of the Ordinary Meeting of the Parish Council held on Monday 19<sup>th</sup> April 2021.</b>  Minutes approved. <b>6 FOR</b>	

11.	<p><b>Finance</b></p> <p><b>a. Payments to be authorised by the council</b></p> <p><b>BACS</b></p> <table border="1"> <tr> <td>Paye HMRC</td> <td>£132.40</td> </tr> <tr> <td>Salary J Gamage</td> <td>£176.68</td> </tr> <tr> <td>V Coward Tool Station</td> <td>£31.98</td> </tr> <tr> <td>Northern Glass</td> <td>£60</td> </tr> <tr> <td>Expenses J Gamage</td> <td>£115.24</td> </tr> <tr> <td>JDH Business Services</td> <td>£345.60</td> </tr> <tr> <td>L Baxter Smallwood</td> <td>£127.59</td> </tr> <tr> <td>A Spooner Refund</td> <td>£95</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>£1,084.49</b></td> </tr> </table> <p><b>Cheques</b> None issued or waiting to be cashed          <b>6 FOR</b></p> <p><b>b. Bank statement reconciliation</b></p> <p>Bank accounts at the end of May <b>2021</b>  Current Acc :    £25,598.21  Renovation Acc £    37.24  <b>TOTAL =            £25,635.45</b></p> <p><b>Direct debits paid</b></p> <table border="1"> <tr> <td><b>BT</b></td> <td>£46.80 April £48.96 May</td> </tr> <tr> <td><b>Yu Energy Gas</b></td> <td>£223.22 April £105.77 May</td> </tr> <tr> <td><b>Yu Energy Electricity</b></td> <td>£78.17 April £41.51 May</td> </tr> </table>	Paye HMRC	£132.40	Salary J Gamage	£176.68	V Coward Tool Station	£31.98	Northern Glass	£60	Expenses J Gamage	£115.24	JDH Business Services	£345.60	L Baxter Smallwood	£127.59	A Spooner Refund	£95	<b>TOTAL</b>	<b>£1,084.49</b>	<b>BT</b>	£46.80 April £48.96 May	<b>Yu Energy Gas</b>	£223.22 April £105.77 May	<b>Yu Energy Electricity</b>	£78.17 April £41.51 May
Paye HMRC	£132.40																								
Salary J Gamage	£176.68																								
V Coward Tool Station	£31.98																								
Northern Glass	£60																								
Expenses J Gamage	£115.24																								
JDH Business Services	£345.60																								
L Baxter Smallwood	£127.59																								
A Spooner Refund	£95																								
<b>TOTAL</b>	<b>£1,084.49</b>																								
<b>BT</b>	£46.80 April £48.96 May																								
<b>Yu Energy Gas</b>	£223.22 April £105.77 May																								
<b>Yu Energy Electricity</b>	£78.17 April £41.51 May																								

<p><b>12.</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Resolved</b></p> <p><b>Resolved</b></p>	<p><b>To Inform the council on report from the audit.</b></p> <p>The internal audit has been completed and the report sent.  <b>Issue 1.</b> 2 cheques with a value of £39.88 had incorrectly been listed as un-presented last year by the auditor. The cheques had been cashed at the beginning of the financial year 1920-21. The bank reconciliation has accounted for these.</p> <p><b>Issue 2.</b> Staff costs sent should not have included training costs and payroll service costs.</p> <p><b>Issue 3 Publication Requirements.</b> Notice of conclusion of audit was 2 days late.</p> <p><b>Issue 4</b> BACS payments forms could not be signed as all meetings were virtual. Financial regulations will be changed to allow for approval at the meeting, without the need to sign, should the situation arise again where face to face meetings cannot take place. <b>6 FOR</b></p> <p><b>Issue 5</b> Financial regulations will be changed to reflect the current annual budget procedure, rather than having a rolling three-year plan. <b>6 FOR</b></p> <p><b>Assets-</b> Valuation of the village hall may be done to update the value.</p>	
<p><b>13.</b></p> <p><b>All noted</b></p>	<p><b>To note any correspondence received</b></p> <p>Several complaints have been received about dog owners not cleaning up after their dogs. Macclesfield BC will be asked to supply and install extra signs to encourage dog owners to take responsibility.</p> <p>Camper vans have been parking overnight at Pymm Chair. Peak District NP will be asked if signs to discourage this can be installed.</p> <p>The Health and Safety Exec have requested a check on the village hall to verify that Covid safety measures have been put in place.</p> <p>A road sign at the junction of Macclesfield Rd and Clayholes Rd has been reported as being very rusty and unsafe. This has been reported to Macclesfield BC.</p> <p>Concerns about the speed of vehicle passing through the village, and at Gap Corner was raised by several residents.</p> <p>The flood report detailing the damage and issues of the floods of 2019, has <b>incorrectly</b> stated that no residents of Kettleshulme rang emergency services. This has been reported to the authority. As yet no reply has been received.</p>	

	Councillor Ros Siddall has resigned her position. Thanks was given to her hard work and dedication to the council over several years.	
<b>14.</b> <b>Resolved</b>	<b>To consider planning applications received.</b> One application has been received. No objections were raised. <b>6 FOR</b>	
<b>15.</b> <b>Noted</b>	<b>To discuss strategies needed to provide a dementia friendly village.</b> A working group will be set up at a later date.	
<b>16.</b>	<b>Reports from working parties</b> No issues reported.	
<b>17.</b> <b>All Noted</b>	<b>To discuss maintenance of the village hall.</b> An estimate will be sought for a composite front door. The door and frame are hoped to be replaced. The fascia boards also need repairing or replacing. A recently purchased garden bench/store has been damaged. Repairs will be attempted.	
<b>18.</b> <b>Noted</b> <b>Noted</b>	<b>To discuss hall lettings</b> A few party bookings have been made. A wedding is due to take place in August. Some long-term bookings for classes are anticipated	
<b>19.</b> <b>Noted</b>	<b>To discuss arrangements for the re-opening of the village hall, including arrangements for face-to -face meetings.</b> Future bookings can be accepted. Face to face council meetings have now begun. Covid safety measures are in place, but public are asked not to attend due to continuing Covid restrictions.. This will change if the government announcement lifts restrictions on numbers.	
<b>20.</b> <b>Resolved</b>	<b>To approve or amend the council Standing Orders and Financial Regulations.</b> The standing orders were approved. The financial regulations will be changed to address 2 issues raised by the internal audit. See item 12. <b>6 FOR</b>	

<b>21.</b>	<b>To report on The Great Spring Clean.</b>	
<b>Noted</b>	The event was poorly attended. The timing was considered a factor – the end of the Spring bank holiday week. A future event will probably be planned.	
<b>22.</b>	<b>To decide on plans for the NHS day on 5<sup>th</sup> July</b>	
<b>Noted</b>	Due to continuing restrictions, it was suggested that villagers join the country in toasting the NHS at 8 pm on 5 <sup>th</sup> July. Fund raising may take place at a later date.	
<b>23.</b>	<b>To discuss the use of SUMUP payment system</b>	
<b>Noted</b>	General operation of the system was discussed, and is ready to be used.	
<b>24</b>	<b>Items for future meetings</b>	
<b>Noted</b>	The celebration of the Queen's Jubilee next year.	
<b>25</b>	<b>Items for information</b>	
	None	
<b>26</b>	<b>Date &amp; Time of Next Meeting</b>	
	Monday 19 <sup>th</sup> July 2021 at 7.30pm	

The meeting concluded at 8:45 pm.