

**Minutes of the Ordinary Meeting, at the Memorial Hall, Kettleshulme  
Monday 21<sup>st</sup> May 2018 at 7.30pm**

**Councillors in attendance:** Jo Butler (JB) Rachel Blood (RB), Ian Pulley (IP), Victoria Coward (VC), Ros Siddall, Grant Summers (GS), Derek Heiron (DH) and Jos Saunders (Cheshire East) **Parish Clerk:** Victoria Thornton

1.	<b>Apologies for Absence</b> Cllr Howard Murray (Cheshire East)	
2. <b>Noted</b>	<b>Declarations of Interest</b> The Clerk explained the potential interest RB might have for providing wedding coordination services for a hirer of the hall. It was noted that there was no conflict of interest here and there were no objections from any of the councillors.	
3.	<b>Public Forum</b> No members of the public were present.	
4. <b>Noted</b>	<b>To note any correspondence received</b>	
5. <b>Resolved</b>	<b>To agree as a true record the Minutes of the Ordinary Meeting of the Parish Council held on Monday 16<sup>th</sup> April 2018</b> That the minutes of the Ordinary Meeting of the Parish Council held on Monday 16 <sup>th</sup> April 2018 were agreed as a true record. <b>4 votes FOR</b>	
6. <b>Noted</b>	<b>To Consider Planning Applications Received</b> None.	
7. <b>Noted</b>	<b>Children's play area and condition of the field</b> No further updates.	
8. <b>Noted</b>	<b>School Leavers Award</b> JB confirmed that she has emailed the Head for nominations and ideas for awards.	
9. <b>Resolved</b> <b>Noted</b>	<b>Risk assessment update and action points</b> The risk assessment was reviewed and deemed to be appropriate for 2018/19. <b>7 votes FOR</b> Action points outstanding <ul style="list-style-type: none"> <li>• Update first aid box – Done</li> <li>• Restrictor for windows – Done</li> <li>• First aid training updates – JB to continue to follow up</li> <li>• Signage updates within the hall: <ul style="list-style-type: none"> <li>• Fire exits</li> <li>• Stacking level of chairs / tables - done</li> <li>• Information on discovering a fire</li> </ul> </li> </ul>	
10. <b>Noted</b>  <b>Noted</b>	<b>Highways</b> <ol style="list-style-type: none"> <li>a) The need for all members of the community to report highways problems to Cheshire East was noted.</li> <li>b) Notice has been received that Paddock Lane is expected to be closed between Monday 02/07/2018 and Friday 06/07/2018</li> </ol>	

<b>Noted</b>	c) The Clerk updated on communication. Cheshire East had reached a decision that they would not support a disabled space on Macclesfield Road. JS (CEC) will follow up and arrange further communication.	
11. <b>Noted</b>       <b>Noted</b>	<b>To receive a report from the Working Parties</b> a) Community Events – CRTA 52-Skidoo was very well received. An overall profit of £227 was made. The Big 'Kett' Together is planned for June 9 <sup>th</sup> 6-10pm b) The Rose Queen event is scheduled for 7 <sup>th</sup> July. The council will have a home produce stall and there will be entertainment in the evening again this year. As this is partly a council event, there is no charge for the hall hire.	
12. <b>Resolved</b>       <b>Noted</b>	<b>Hall Bookings.</b> a) RB updated on the wedding licence. The confirmed cost was £1,800 for 3 years. It was also agreed that the licence would be restricted to avoid the winter months due to possible disruption. 7 votes <b>FOR</b> obtaining the licence. The school performance in July is to go ahead.  b) Feedback on heating – it was noted that prior to the warm weather the heating had not been sufficient and had been turned off in once instance. It was agreed to improve the signage for this.	
13.       <b>Noted</b>	<b>Hall Maintenance</b>  a) Garden – 2 further quotes still outstanding – gardeners are busy. It was agreed to try to tidy the garden for this year if quotes could not be obtained with a view to postponing the major works until late 2018 / early 2019.	
14. & 15. <b>Noted</b>	<b>Parish Council Website / Social Media &amp; GDPR requirements</b> The GDPR regulations are due to come into force. VC will email names on the circulation list to ensure compliance.	
16.	<b>Finance</b>  <b>a. Cheques to be Authorised by the Council</b>  2156 Jo Butler – St Patrick's Day expenses £349.24 2157 Chalc Affiliation £93.93 2158 V Thornton – Clerk salary £195.21 2159 Autela – payroll £46.08 2160 Jo Butler –picture frames £119.80  <b>Direct Debits</b>  24/03/18 Opus electric £72.60	

	21/03/18	Opus gas	£167.15	
	19/04/18	Waterplus	£18.90	
	<b>b. Income Received</b>			
		Precept		£5,150
		Knight Party		£45
	<b>c. Bank Statements</b>			
		Current a/c as at 30 April 2018		12,038.11
		Renovation a/c as at 30 April 2018		14,137.24
		Reserve a/c as at 30 April 2018		84.47
	<b>d. Reserve Account</b> – it was agreed to close the reserve account when the transfer to Lloyds bank happens as there is no longer a financial reason for it			
<b>17.</b>	<b>Items for future meetings</b>			
	None			
<b>18.</b>	<b>Items for information</b>			
	The Jackson's Cup will be judged on 24 <sup>th</sup> June at 11am.			
<b>19.</b>	<b>Date &amp; Time of Next Meeting</b>			
	Monday 18 <sup>th</sup> June 2018 7.30pm –			

The meeting concluded at 9.20pm