

**Minutes of the Ordinary Meeting, at the Memorial Hall, Kettleshulme
Monday 16th April 2018 at 7.30pm**

Councillors in attendance: Jo Butler (JB) Rachel Blood (RB), Ian Pulley (IP) and Derek Heiron (DH) **Parish Clerk:** Victoria Thornton

1.	Apologies for Absence Cllr Ros Siddall, Cllr Grant Summers, Cllr Victoria Coward Cllr Jos Saunders and Cllr Howard Murray (both Cheshire East)	
2.	Declarations of Interest None received	
3.	Public Forum No members of the public were present.	
4. Noted	To note any correspondence received	
5. Resolved	To agree as a true record the Minutes of the Ordinary Meeting of the Parish Council held on Monday 19th March 2018 That the minutes of the Ordinary Meeting of the Parish Council held on Monday 19 th March 2018 were agreed as a true record. 4 votes FOR	
6. Noted	To Consider Planning Applications Received None.	
7. Noted	Children's play area and condition of the field RB informed the council that the paths had been cleared but the remaining items were still a work in progress and there is no updated on the drainage problem.	
8. Noted	School Leavers Award There is no further update on this, however it was agreed that it would be renamed the School Community Award so as to ensure it was not restricted to leavers. .	
9. Noted	Risk assessment action points Action points outstanding <ul style="list-style-type: none"> • Update first aid box – IP to update • Restrictor for windows – DH • Chaining ladders to the wall - done • First aid training updates – JB updated on options – to follow up • Signage updates within the hall: <ul style="list-style-type: none"> • Fire exits • Stacking level of chairs / tables • Information on discovering a fire • Update the booking form to confirm hirer are responsible for their own equipment & to confirm that waste must be removed at the end of any hire – VC to updated 	

<p>10. Noted Noted</p>	<p>Highways a) It was noted that an email from a parishioner had been received regarding the potholes on Macclesfield Road. It was noted that the road condition had deteriorated significantly. b) The Clerk updated on communication with CEC. A decision on this is expected by the time of the next meeting.</p>																			
<p>11. Noted Noted</p>	<p>To receive a report from the Working Parties a) Community Events – CRTA 52-Skidoo is booked for 20 April – 30 people booked so far The Big ‘Kett’ Together is planned for June 9th 6-10pm The Rose Queen event is scheduled for 7th July. The council will have a home produce stall and there will be entertainment in the evening again this year. b) No further updates – it was noted that this was the 60 year anniversary.</p>																			
<p>12. Noted Noted</p>	<p>Hall Bookings. a) RB updated on obtaining a wedding licence – the cost was £1,650 for 3 years – she was awaiting information about the ‘pre-assessment’ process. b) None – it was agreed to remove this from the agenda</p>																			
<p>14. Noted Noted</p>	<p>Hall Maintenance a) Garden – 2 further quotes still outstanding. b) It was agreed to change the heating to being on a timer.</p>																			
<p>15. Noted</p>	<p>Parish Council Website / Social Media No updated as VC not present.</p>																			
<p>16.</p>	<p>Finance</p> <p>a. Cheques to be Authorised by the Council</p> <table data-bbox="343 1444 1177 1612"> <tr> <td>2152</td> <td>V Thornton - clerk salary</td> <td>£195.21</td> </tr> <tr> <td>2153</td> <td>Water plus - drainage</td> <td>£142.91</td> </tr> <tr> <td>2154</td> <td>Zurich - insurance</td> <td>£1,069.05</td> </tr> <tr> <td>2155</td> <td>Lois Smallwood - cleaning</td> <td>£115.00</td> </tr> </table> <p>Direct Debits</p> <table data-bbox="343 1803 1177 1881"> <tr> <td>24/03/18</td> <td>Opus electric</td> <td>£75.78</td> </tr> <tr> <td>21/03/18</td> <td>Opus gas</td> <td>£191.89</td> </tr> </table>	2152	V Thornton - clerk salary	£195.21	2153	Water plus - drainage	£142.91	2154	Zurich - insurance	£1,069.05	2155	Lois Smallwood - cleaning	£115.00	24/03/18	Opus electric	£75.78	21/03/18	Opus gas	£191.89	
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Resolved	b. Income Received		
	WBB Feb	£45.00	
	WI Feb & Mar	£60.00	
	Off-leash	£270.00	
	HPP - Jan - Mar	£200.00	
	Church spring fair	£30.00	
	Interest	£0.01	
	c. Bank Statements		
	Current a/c as at 31 March 2018	7,216.76	
	Renovation a/c as at 31 March 2018	14,137.24	
	Reserve a/c as at 31 March 2018	84.47	
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	d. Annual return		
	i) The Annual Governance Statement was agreed		
	ii) The Certificate of Exemption was agreed		
	iii) The Accounting Statement was agreed		
	e. Clerk Salary		
	The Clerk noted that the NCJ rates for 2018/19 had been published and that these had increased from the prior year. As per the contract, the clerk's salary should be increased in line with these new rates. 4 votes for		
	17.	Items for future meetings None	
	18.	Items for information None	
19.	Date & Time of Next Meeting Monday 21 th May 2018 7.00pm – Annual Parish Meeting followed by the Annual General Meeting at 7.30pm		

The meeting concluded at 8.35pm